

Fiscal Year 2022 Budget

May 18, 2021

PRESENTED BY
J. Wayne Vest, County Manager

Fiscal Year 2022 Budget

FY21/22 Budget Team Members	
Name	Position/Title
Frank Quis	Moore County Board of Commissioners, Board Chair
Catherine Graham	Moore County Board of Commissioners
Laura Williams	Clerk to the Board
Gary Briggs	Tax Administrator
Caroline Xiong	Finance Director
Dawn Gilbert	Human Resources Director
Bobby Lake/Gene Boles	Property Management Director
Chris Butts	Information Technology Director
Tami Golden	Internal Auditor/Budget Manager
Janet Parris	Assistant County Manager
Wayne Vest	County Manager

Fiscal Year 2022 Budget

Recommended Gross and Net Budget by Fund FY 2021-2022						
Fund	Fund Name	Fund Type	Gross Budget	Less Transfers	Net Budget	Rate/Source
100	General	General	\$124,798,868	-\$6,032,440	\$118,766,428	\$.51/\$100 valuation
200	Public Safety/Emergency Mgmt	Special Revenue	\$9,784,320	-\$2,204,247	\$7,580,073	\$.04/\$100 valuation
210	E911 Telephone	Special Revenue	\$364,275	\$0	\$364,275	PSAP Funding
215	Fire, Ambulance, Rescue District	Special Revenue	\$5,771,330	\$0	\$5,771,330	\$.105/\$100 valuation
220	Soil Water Conservation District	Special Revenue	\$19,891	\$0	\$19,891	Rental Fees/State
230	Transportation Services	Special Revenue	\$1,078,318	-\$334,780	\$743,538	Fees/Grants
280	DSS Charitable	Special Revenue	\$15,000	\$0	\$15,000	Fees
281	DSS Rep Payee	Special Revenue	\$420,000	\$0	\$420,000	Fees
600	Water Pollution Control Plant	Enterprise	\$6,180,458	-\$301,153	\$5,879,305	User Fees
610	Public Utilities - Water & Sewer	Enterprise	\$12,991,598	-\$1,034,695	\$11,956,903	User Fees
620	East Moore Water District	Enterprise	\$2,387,300	\$0	\$2,387,300	User Fees
810	Risk Management	Internal Service	\$10,050,756	-\$9,400	\$10,041,356	Internal (transfers)
Total County Funds			\$173,862,114	-\$9,916,715	\$163,945,399	
260	Convention & Visitor's Bureau	Comp Unit/Spec Rev	\$1,775,842	-\$59,400	\$1,716,442	Occupancy Tax
640	Airport Authority	Comp Unit/Enterprise	\$4,545,906	-\$98,500	\$4,447,406	User Fees
Total Component Units			\$6,321,748	-\$157,900	\$6,163,848	
Totals			\$180,183,862	-\$10,074,615	\$170,109,247	

A penny on the County General & ALS tax rate is anticipated to generate \$1,413,084 in revenue
A penny on the Fire Service District tax rate is anticipated to generate \$497,822 in revenue

Fiscal Year 2022 Budget

The Recommended Budget Prioritizes

- Education
- Public Safety
- Health and Human Services

Fiscal Year 2022 Budget

The Recommended Budget

- Maintains the County General Tax Rate at **.510/\$100** of valuation
- Maintains an Advanced Life Support Rate at **.04** per \$100 of valuation
- Increases the single rural fire protection service rate by .01 (1 Penny) from **.095** per \$100 of valuation to **.105** Per \$100 of valuation

Fiscal Year 2022 Budget

The Recommended Budget

Preserves the competitiveness of the employee benefits and compensation package and ensures the sustainability of the County's Self-Insurance program:

Included Items:

- Fully funding existing components of the benefits and compensation package (Insurance, retirement, longevity, wellness, 401K, vacation/sick/community leave)
- Includes 3% C.O.L.A. to take effect January 1, 2022
- Includes an increase of 5% for dependent (spouse/children) health insurance premiums and \$500 increase of County contribution for employee health coverage
- Includes a provision for “Pandemic Endurance Leave” of 16 additional hours of leave per year, per employee

Fiscal Year 2022 Budget

The Recommended Budget

Adds 11 Full Time Positions and 3 Part Time Positions

Number of Employees (All Funds)

FY	Full time	Part time	Total # of Employees	Total FTE's
FY07-08	615.0	58.0	673.0	644.0
FY08-09	623.0	30.0	653.0	638.0
FY09-10	629.0	24.0	653.0	641.0
FY10-11	620.0	18.0	638.0	629.0
FY11-12	610.0	17.0	627.0	618.5
FY12-13	611.0	17.0	628.0	619.5
FY13-14	617.0	19.0	636.0	626.5
FY14-15	626.0	16.0	642.0	634.0
FY15-16	632.0	11.0	643.0	637.5
FY16-17	632.0	11.0	643.0	637.5
FY17-18	653.0	7.0	660.0	656.5
FY18-19	666.0	8.0	674.0	670.0
FY19-20	683.0	6.0	689.0	686.0
FY19-20 revised	684.0	6.0	690.0	687.0
FY20-21	694.0	8.0	702.0	698.0
FY20-21 revised	695.0	7.0	702.0	698.5
FY21-22	706.0	10.0	716.0	711.0

Fiscal Year 2022 Budget

The Recommended Budget

FY22 Position Changes Currently Included

General Fund

Add 1 FT E911 Communications Specialist to Public Safety

Add 1 FT Telecommunicator to Sheriff

Add 1 FT Deputy to Sheriff

Add 1 FT Senior Planner to Planning

Add 2 FT Building Inspector III to Permitting

Add 1 FT Maintenance Tech to Property Management

Add 1 FT Information Security Officer to IT

Add 1 FT Truck Driver to Solid Waste

Add 2 PT Site Attendants to Solid Waste

General Fund added 9 FT and 2 PT

Utility Funds

Add 2 FT Water Maint Tech to Utilities (Fund 610)

Add 1 PT WPCP Operator Trainee to WPCP (Fund 600)

Other Funds added 2 FT and 1 PT

Fiscal Year 2022 Budget

Recommended Budget's Major Points of Consideration

- 2022 recommended fiscal year budget is balanced at: \$180,183,862 Gross and \$170,109,247 Net (less transfers and assessments).
- The recommended gross budget is an increase of 7.06% as compared to the current year FY 2021 originally adopted budget.
- Funds Moore County Schools at \$48,927,582 including Current Expense, Capital Outlay, Digital Learning and Debt Service allocations
- Funds Sandhills Community College at \$7,622,030 including Expense and Debt Service allocations
- Requires no appropriation of unassigned fund balance for any fund except fund 215 (Fire)
- Public Works Enterprise Funds have \$1,754,025 budgeted transfer into capital reserve (WPCP @ \$1,062,384, Utilities @ \$382,189, EMWD @ \$309,452)
- Does not include an allocation of American Rescue Plan funds

Fiscal Year 2022 Budget

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		Totals	\$180,183,862	-\$10,074,615	\$170,109,247	

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Fiscal Year 2022 Budget

Key Points of Each Fund: General Fund 100

General Fund Revenues

Source	FY22 Budget	%
Property Tax	\$72,317,287	57.95%
Sales Tax Article 39, 40, 42	\$18,000,000	14.42%
Sales Tax Article 46	\$3,100,000	2.48%
Medicaid Hold Harmless	\$2,397,757	1.92%
Grants	\$9,561,377	7.66%
Departmental Fees	\$13,598,739	10.90%
Other Taxes	\$790,000	0.63%
Interest	\$150,000	0.12%
Transfers in App Restricted FB	\$233,228	0.19%
Transfers In	<u>\$4,650,480</u>	<u>3.73%</u>
Total Revenues - GF	\$124,798,868	100.00%

- Property and sales tax comprise 74.85% of the General Fund
- Article 46 sales tax is committed by resolution to funding school capital construction projects

Fiscal Year 2022 Budget

Key Points of Each Fund: General Fund 100

Prioritize Education, Public Safety and Public Health and Human Services:

General Fund Expenditures		
GF Expenditures	FY22 Budget	%
Education (including debt)	\$56,549,612	45.31%
Human Services	\$17,336,473	13.89%
Public Safety	\$17,486,184	14.01%
General Government	\$15,579,316	12.48%
Environmental	\$8,217,091	6.59%
Debt (excluding education)	\$5,877,980	4.71%
Non-Departmental	\$2,377,322	1.91%
Cultural	\$1,374,890	1.10%
Transfers to Other Funds	<u>\$0</u>	<u>0.00%</u>
Total	\$124,798,868	100.00%

- Education, Safety, and Human Services comprise over 73% of the General Fund
- When looking across all funds (less Airport and CVB), Education, Safety, Health and Human Services expenditures comprise over 66%

Fiscal Year 2022 Budget

Key Points of Each Fund:
General Fund 100:
Education Funding

Total Moore County Schools Funding							
FY	Student Enrollment	Current Expense	Capital Outlay	Digital Learning	Sub Total: Current, Capital, Digital	Debt Service	Total Funding
FY21/22	CY/DPI 12,363	\$30,350,000	\$750,000	\$750,000	\$31,850,000	\$17,077,582	\$48,927,582

Total Sandhills Community College Funding			
FY	Current Expense	Debt Service	Total Funding
FY21/22	\$4,800,586	\$2,821,444	\$7,622,030

Fiscal Year 2022 Budget

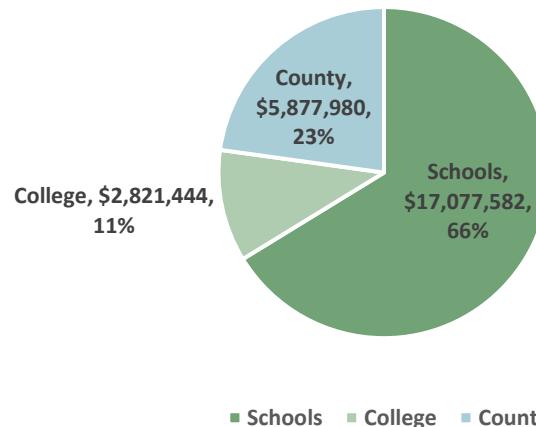
Key Points of Each Fund: General Fund 100 Debt Service

- Total Debt Service is \$29,176,235 (Includes Enterprise and EMS Funds Debt Service)
- Total General Fund Debt Service is \$25,777,006

General Fund Debt Service Graph (P&I) FY22

	Amount	%
Schools	\$17,077,582	66.25%
College	\$2,821,444	10.95%
County	\$5,877,980	22.80%
Total	\$25,777,006	100.00%

General Fund Debt Service



Fiscal Year 2022 Budget

KEY POINTS REGARDING EACH FUND

Fund 100: General Fund

End of General Fund Key Points

Fiscal Year 2022 Budget

Key Points of Each Fund:

Fund 200: Public Safety/Emergency Management

- Balanced at \$9,784,320 in Revenues and Expenditures
- Supported by Advanced Life Support (ALS) tax revenue, fees, and other revenue
- ALS Tax Rate remains at **.04/\$100** of valuation, applies to all properties
- No fund balance appropriation

Fund 210: E911

- Balanced at \$364,275 in Revenues and Expenditures
- Funds generated by E911 surcharge on phone bills and appropriated fund balance (no appropriated fund balance for FY 2022)
- E911 surcharge revenues are regulated by the State
- FY 20/21 projected calls: 105,000 to 110,000

Fiscal Year 2022 Budget

Key Points of Each Fund:

Fund 215: Moore County Fire Protection, Ambulance, and Rescue Service District

Rural Fire Protection Service Tax Fund 215
FY2021-2022 - Unified Tax Rate @.105/\$100 Value

Total 2021-2022 Tax Base	\$5,097,540,236	divided by \$100 x .105 x .985 -Discounts \$45,000 = Budget	FY21/22 Budget @98.5%- Discounts	\$5,227,130
		Revenue Generated by .105 Rate Prop Tax	\$5,227,130	
		Appropriated Fund Balance from FY21 (Audits)	\$19,200	
		Appropriated Fund Balance	\$75,000	
		Fire Districts - ALS - Rescue - 100% Transfer In EMS	<u>\$450,000</u>	
		FY2021-2022 Total Budget Fund 215	\$5,771,330	

<u>Rural Fire Service District</u>	<u>Total Manager Recommendation @ 98.5%</u>	<u>Subtotal Distribution</u>	<u>Subtotal Reserve</u>	<u>Operations Distribution</u>	<u>Capital Distribution- Allowance</u>	<u>Apparatus Reserve</u>	<u>Building Reserve</u>	
Aberdeen	\$254,828	\$254,828	\$0	\$224,244	\$30,584	\$0	\$0	
Carthage	\$374,309	\$340,538	\$33,771	\$278,498	\$62,040	\$25,138	\$8,633	
Crains Creek	\$318,372	\$302,151	\$16,221	\$240,464	\$61,687	\$16,221	\$0	
Cypress Pointe	\$961,479	\$735,400	\$226,079	\$727,885	\$7,515	\$184,198	\$41,881	
*Eagle Springs	\$325,925	\$317,322	\$8,603	\$242,696	\$74,626	-\$5,938	\$14,541	
Eastwood	\$260,890	\$206,058	\$54,832	\$173,982	\$32,076	\$54,832	\$0	
High Falls	\$284,945	\$227,568	\$57,377	\$204,134	\$23,434	\$42,911	\$14,466	
Pinebluff	\$324,981	\$324,981	\$0	\$264,549	\$60,432	\$0	\$0	
Pinehurst	\$277,806	\$252,580	\$25,226	\$252,580	\$0	\$21,492	\$3,734	
Robbins	\$389,153	\$345,817	\$43,336	\$294,787	\$51,030	\$43,336	\$0	
Seven Lakes	\$372,038	\$306,020	\$66,018	\$274,624	\$31,396	\$50,277	\$15,741	
Southern Pines	\$491,401	\$449,158	\$42,243	\$442,594	\$6,564	\$42,243	\$0	
West End	\$569,164	\$544,298	\$24,866	\$436,581	\$107,717	\$20,308	\$4,558	
Westmoore	\$266,095	\$227,842	\$38,253	\$188,962	\$38,880	\$24,536	\$13,717	
Whispering Pines	\$239,004	\$239,004	\$0	\$201,782	\$37,222	\$0	\$0	
Station X	\$41,740	\$0	\$41,740	\$0	\$0	\$31,247	\$10,493	
		\$5,752,130	\$5,073,565	\$678,565	\$4,448,362	\$625,203	\$550,801	\$127,764
Audit - Professional Services			\$19,200					
Grand Total Fund 215			\$5,771,330					

Fiscal Year 2022 Budget

Key Points of Each Fund:

Fund 220: Soil and Water Conservation District

- Balanced at \$19,891 in Revenues and Expenditures
- Revenues generated by fees from services and matching State Grant Funds
- No change from FY 2021 budget

Fund 230: Moore County Transportation Services

- Balanced at \$1,078,318 in Revenues and Expenditures
- \$82,788 decrease from fiscal year 2021 budget
- Revenues generated by user fees, grants, sale of assets
- Added Medicaid Broker fees to fee schedule
- No appropriated fund balance is proposed for fiscal year 2022

Fiscal Year 2022 Budget

Key Points of Each Fund:

Newly Required Department of Social Service Funds

- Fund 280: DSS Charitable: \$15,000
- Fund 281: DSS Rep Payee: \$420,000

Fiscal Year 2022 Budget

Key Points of Each Fund: Enterprise Operations

Funds 600, Water Pollution Control Plant; 610, Public Utilities; 620 East Moore Water District

Enterprise Funds

Public Works Division	FY2020-21 Proposed Budget	FY2021-22 Proposed Budget	Difference (%)
Water Pollution Control Plant	\$5,642,557	\$6,180,458	9.53%
Moore County Public Utilities	\$13,794,488	\$12,991,598	-5.82%
East Moore Water District	\$2,779,059	\$2,387,300	-14.10%
Total	\$22,216,104	\$21,559,356	-2.96%

Fee Schedule Recommendations

- No changes to WPCP fees
- Increases to 610 and 620 connection, base rates, usage rates: Tab 6, page 33 to 37

All three funds have budgeted transfers into Capital Reserve: Total of \$1,754,025

- WPCP @ \$1,062,384
- Public Utilities @ \$382,189
- EMWD @ \$309,452

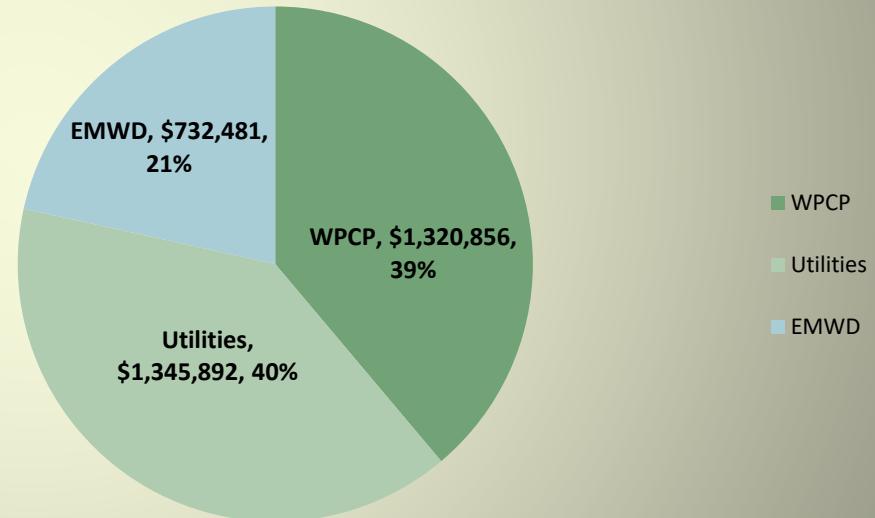
Fiscal Year 2022 Budget

Key Points of Each Fund: Enterprise Operations Debt Service

Enterprise Funds Debt Service Graph (P&I)

Fund	Amount	%
WPCP	\$1,320,856	38.86%
Utilities	\$1,345,892	39.59%
EMWD	<u>\$732,481</u>	<u>21.55%</u>
Total	\$3,399,229	100.00%

Enterprise Funds
Debt Service



Fiscal Year 2022 Budget

Key Points of Each Fund:

Fund 810: Risk Management

- Balanced at \$10,050,756
- Treated as an Internal Service Fund
- Expenditures include costs for Health Insurance, Wellness Works, Worker's Compensation, Unemployment, and Unemployment Insurance, Liability and Property Insurance
- Insurance service was bid ahead of FY22: Remain self-insured, continue with First Carolina Care as third-party administrator
- Dependent premiums increase by 5%, county per-employee contribution increased \$500
- Continue to evaluate premiums, co-pays, deductibles, out-of-pockets for employee and dependent coverage

Fiscal Year 2022 Budget

Key Points of Each Fund:

Fund 260: Convention and Visitor's Bureau

- Balanced at \$1,775,842
- Increase of \$521,842 compared to fiscal year 2021
- Includes appropriated fund balance of \$35,000

Fund 640: Airport

- Balanced at \$4,545,906
- Increase of \$829,147 Compared to fiscal year 2021
- Includes an appropriation from retained earnings of \$1,238,416

Fiscal Year 2022 Budget

Additional Budget Recommendations for Bidding, Purchasing, and Contract Parameters:

- *Increase informal and formal bidding threshold to more closely match State and/or Federal requirements*
- *Increase bid award/rejection authority for department directors, chief finance officer, and manager*
- *Increase contract executing authority for department directors and manager*
- *Increase thresholds as to when a contract is required vs purchase order*

Streamline purchasing, operate within statutory guidelines, minimize risk of fiscal exposure

Fiscal Year 2022 Budget

SCHEDULE

BUDGET WORKSESSIONS

- Dates TBD if necessary

REQUIRED PUBLIC HEARING

- June 15, 2021 @ 5:30 PM at the Regularly Scheduled Board of Commissioner's Meeting

ADOPTION

- June 17, 2021 @ 10:00 AM at Special Called Board of Commissioners' Meeting

Fiscal Year 2022 Budget

SUMMARY

- The fiscal year 2022 proposed budget is **balanced** at \$180,183,862 in revenues and expenditures
- The proposed budget provides a **fiscally sound** and responsible **blueprint** for administering the revenues and expenditures for fiscal year 2022
- The proposed budget allows for the continued operations of the County and **for providing the highest level of services** in an efficient and effective manner
- **Thanks to everyone** who allocated time, effort, and expertise in developing the proposed budget
- The proposed budget is respectfully submitted