

Moore County Transportation Services (MCTS)
Transportation Advisory Board (TAB)
Meeting Minutes

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| Date | Wednesday, November 15, 2023 |
| Time | 3:00 PM |
| Location | Rick Rhyne Building, Lower Level, EOC Office |
| Voting Member Attendance | |
| Present | Deb Holmes, Kelly Greene, Bryan Phillips |
| Conference Call | Kimmie Dowdy, Bob Huber, Rebecca Kimbrell, Dana Redfern |
| Absent | Sean McCormick, Anthony McCauley, Terri Prots |
| Ex-Officio Member Attendance | |
| Present | Frank Quis |
| Moore County Staff Member Attendance | |
| Present | Sonia Biggs, Tron Ross |
| Conference Call | Caroline Xiong, Chris Morgan |

A quorum was present. The meeting was called to order at 3:05 pm. Deb Holmes (Chair) presided over the meeting.

I. Introductions:

All attendees gave a brief introduction, and roll call was completed for all attendees in the Rick Rhyne Building's Lower Level EOC Office and those attending via conference call.

II. Approval of Minutes from the August 16, 2023, Regular Meeting:

A motion was made by Bob Hubert to approve the meeting minutes, which was seconded by Dana Redfern. Motion approved.

III. Financials:

Sonia Biggs provided updates on:

- A)** Budget – Reviewed the attached FY 23-24 budget Year-to-Date totals as of September 30, 2023. This will not show the first quarter grant reimbursements as they have not been processed at this time.
- B)** ROAP – Reviewed attached report for FY 23-24 as of October 31, 2023.

IV. New Business

- A)** Staffing: The department is down one full time position. The position will be posted later this week. The department continues to recruit resource positions, which are used to fill in when other drivers are out. The new Medicaid expansion will increase the number of citizens that are eligible for transportation services through brokers.

- B)** Technology: Clients and drivers like the new tablets. The software will send automatic notifications if clients have a working phone number. The department is working with IT to implement a way for citizens to buy tokens online.
- C)** A-Pines Line: The department had hoped to have the line up and running by Christmas. They are currently waiting on updated maps.
- D)** Contracts: The department has started transporting children for the Boys and Girls Club of the Sandhills – they are transported from Carthage Elementary School to Sandhills Community College for after-school programs. The department is also looking into a contract with Tides to provide transportation services.

V. Upcoming Meetings for 2024:

- Wednesday, February 21, 2024 @ 3:00 pm
- Wednesday, May 15, 2024 @ 3:00 pm
- Wednesday, August 21, 2024 @ 3:00 pm
- Wednesday, November 20, 2024 @ 3:00 pm

VI. Adjournment:

A motion was made by Dana Redfern to adjourn, which was seconded by Rebecca Kimbrell. Motion approved.

Meeting adjourned at 3:27 pm.