



MOORE COUNTY BOARD OF COMMISSIONERS

TUESDAY, OCTOBER 4, 2016

REGULAR MEETING

CALL TO ORDER

4:30 P.M. – CLOSED SESSION – *if needed*

5:30 P.M. – INVOCATION – *Pastor Chris Hrabosky, Seven Lakes Baptist Church*

PLEDGE OF ALLEGIANCE – *Tami Golden, Internal Auditor*

CHAIRMAN – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*

I. PUBLIC COMMENT PERIOD (*Procedures are attached*)

II. ADDITIONAL AGENDA

III. RECOGNITIONS

IV. PRESENTATIONS

A. Limited Obligation Bond / USDA Loans Refunding Opportunity (*Mitch Brigulio*)

V. APPROVAL OF CONSENT AGENDA

All items listed below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

A. Minutes: September 20, 2016 Regular Meeting and Closed Session

B. Donation of 2 Surplus Patrol Cars to Sandhills Community College

C. Acceptance of Sandhills Alliance Church Deed of Dedication

D. Additions to Fee Schedule for Department of Aging

E. Resolution Authorizing Upset Bid Process for Well Lot 9A

VI. PUBLIC HEARINGS

A. Public Hearing/Administration – Limited Obligation Bonds and USDA Refunding (*Caroline Xiong*)

B. Call to Public Hearing/Planning – Text Amendment to the Unified Development Ordinance (*Debra Ensminger*)

- C. Call to Public Hearing/Planning – FY18 5311 Community Transportation Program Funding Application (*Debra Ensminger*)
- D. Call to Public Hearing/Monarch – FY18 Enhanced Mobility of Seniors and Individuals with Disabilities Funding Application (*Rahnelle Rosado*)
- E. Call to Public Hearing/Legal – Economic Development Incentive (*Misty Leland*)

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Moore County Schools – NC Education Lottery Application: Land Acquisition for New Southern Pines Elementary School (*John Birath*)
- B. Public Works – Request for Approval of Water Pollution Control Plant Service Contract for Bio-Solids Trucking (*Randy Gould*)
- C. Public Works – Request for Approval of Camp Easter Road Water Project Ordinance (*Randy Gould*)
- D. Public Works – Request for Approval of Camp Easter Road Sewer Project Ordinance (*Randy Gould*)
- E. Legal – Consideration of Revision to Moore County Noise Ordinance (*Misty Leland / Neil Godfrey*)
- F. Administration – Request for Adoption of Resolution Regarding Moore County Schools Funding Formula (*Wayne Vest*)
- G. Administration – Request for Adoption of Resolution Regarding Sandhills Community College Funding Formula (*Wayne Vest*)
- H. Administration – Request for Adoption of Resolution Regarding Court Facility Project Funding (*Wayne Vest*)

IX. APPOINTMENTS

- A. RSVP Advisory Council
- B. Library Board of Trustees

X. ADDITIONAL AGENDA

XI. MANAGER'S REPORT

XII. COMMISSIONERS' COMMENTS

ADJOURNMENT

COMMISSIONERS' UPCOMING MEETINGS/EVENTS:

- **RSVP Advisory Council**, Thursday, October 6, 3:00 (Daeke)
- **PIP Executive Bd.**, Friday, October 7, 8:00am (Saunders)
- **Board of Health**, Monday, October 10, 6:00pm (Picerno)
- **PIP Board**, Tuesday, October 11, 8:00am (Graham/Saunders)
- **Airport Authority**, Tuesday, October 11, 10:00am (Saunders)
- **Sandhills Center Bd**, Tuesday, October 11, 7:00pm (Ritter)
- **Pre-agenda**, Wednesday, October 12, 9:00am (Daeke/Picerno)
- **Drug Free Moore Co**, Thursday, October 13, 8:30am (Ritter)
- **Fire Commission**, Thursday, October 13, 6:00pm (Ritter)
- **DSS Board**, Wednesday, October 19, 3:00pm (Graham)
- **Library Board**, Wednesday, October 19, 3:30pm (Daeke)
- **Regular Meeting**, Tuesday, October 18, closed session 4:30pm, open 5:30pm
- **Aging Advisory Council**, Tuesday, October 25, 8:30am (Saunders)
- **Animal Operations Bd.**, Thursday, October 27, 6:00pm (Picerno)

PUBLIC COMMENT PROCEDURES
MOORE COUNTY BOARD OF COMMISSIONERS

The Moore County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government. In addition to public hearings, a special time is set aside for the purpose of receiving such comments and suggestions. All comments and suggestions addressed to the Board during the Public Comment Period shall be subject to the following procedures:

- 1. The Public Comment period will be held at the beginning of the Board meeting. The comment period will be limited to a maximum of thirty minutes.*
- 2. Persons who wish to address the Board during the Public Comment Period will register on a sign-up sheet available on the table outside the entrance door to the Commissioners' Meeting Room indicating contact information and topic. Sign-up sheets will be available beginning 30 minutes before the start of the meeting. No one will be allowed to have his/her name placed on the list by telephone request to County Staff.*
- 3. Each person signed up to speak will have three (3) minutes to make his/her remarks. Each person signed up to speak will only be entitled to the time allotted to each speaker and one additional time period which may be yielded to him/her by another individual who has also signed up to speak on a particular topic.*
- 4. Speakers will be acknowledged by the Board Chairperson in the order in which their names appear on the sign-up sheet. Speakers will address the Board from the lectern at the front of the room and begin their remarks by stating their name and address.*
- 5. Public comment is not intended to require the Board to answer any impromptu questions. However, Board members may, in their discretion and after being recognized by the Board Chairperson, respond to speakers' comments. Any response by a commissioner to a speaker during the public comment period does not open discussion between the commissioner and speaker. Speakers will address all comments to the Board as a whole and not one individual commissioner. Discussions between speakers and members of the audience will not be allowed.*
- 6. Speakers will be courteous in their language and presentation. Matters or comments which are harmful, discriminatory or embarrassing to any citizens, official or employee of Moore County shall not be allowed. Speaker must be respectful and courteous in their remarks and must refrain from personal attacks and the use of profanity.*
- 7. Only one speaker will be acknowledged at a time. If the time period runs out before all persons who have signed up get to speak, those names will be carried over to the next Public Comment Period.*
- 8. Any applause will be held until the end of the Public Comment Period.*
- 9. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the Clerk to the Board.*
- 10. Speakers shall not discuss any of the following: matters which concern the candidacy of any person seeking public office, including the candidacy of the person addressing the Board; matters which are closed session matters, including but not limited to matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, matters which are made confidential by law; matters which are the subject of public hearings.*
- 11. Information sheets outlining the process for the public's participation in Board meetings will also be available in the rear of the Commissioner's Meeting Room.*
- 12. Action on items brought up during the Public Comment Period will be at the discretion of the Board.*

Adopted on the 5th day of March 2007 by a 5 to 0 vote of the Moore County Board of Commissioners.

Revised on the 7th day of April 2015.



MOORE COUNTY BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 20, 2016

REGULAR MEETING

The Moore County Board of Commissioners met for a Regular Meeting at 5:30 p.m., Tuesday, September 20, 2016 in the Commissioners' Meeting Room on the second floor of the Historic Courthouse in Carthage, North Carolina.

Commissioners Present: Chairman Nick Picerno, Vice Chairman Randy Saunders, Jerry Daeke, Catherine Graham, Otis Ritter

Commissioners Absent: None

Chairman Picerno called the meeting to order at 5:30 p.m. Reverend Rick Martindale of Carthage Presbyterian Church provided the invocation and Public Safety Director Bryan Phillips led the Pledge of Allegiance.

The Chairman asked whether any commissioner had a conflict of interest concerning agenda items the Board would discuss during the meeting and no conflicts were stated.

PUBLIC COMMENT PERIOD

There were no speakers.

ADDITIONAL AGENDA

Upon motion made by Chairman Picerno, seconded by Commissioner Graham, the Board voted 5-0 to add to the agenda consideration of a resolution accepting the high bid for the Bengston property.

PRESENTATIONS

Moore County Library Strategic Plan

Dr. Anthony Chow, consultant for development of a comprehensive three-year plan to guide the Sandhills Regional Library System in fulfilling the needs of patrons, presented a summary of the strategic plan for Moore County. Discussion followed regarding how Moore County's priorities and poverty, dropout rates, etc. in comparison to surrounding counties in the region. Chairman Picerno thanked Dr. Chow for his presentation, which is hereby incorporated as a part of these minutes by attachment as Appendix A.

Limited Obligation Bonds and USDA Refunding

County Manager Wayne Vest introduced Mitch Brigulio and Ted Cole with Davenport and Company, the County's financial advisors, to present information related to a bond refunding opportunity for the 2010 Limited Obligation Bonds and the USDA East Moore Water District loans 2003, 2008A, and 2008B. Mr. Brigulio presented the information, providing details for potential savings using bank loan for the LOBs only, public sale for the LOBs only, and public sale for the LOBs and USDA, and he answered the Board's related questions. The presentation is hereby incorporated as a part of these minutes by attachment as Appendix B.

CONSENT AGENDA

Upon motion made by Vice Chairman Saunders, seconded by Commissioner Graham, the Board voted 5-0 to approve the following consent agenda items:

Minutes: September 6, 2016 Regular Meeting and Closed Session
Minutes: September 8, 2016 Special Meeting
Tax Releases/Refunds – August 2016
Williams Sand and Clay, LLC Board Order
HCE Moore II Solar Collector Facility Board Order
Globe Communications Contract Amendment # 3
Legislative Goals
Moore County Schools Digital Learning Invoices
Partners in Progress FY17 Funding Agreement
Carolina Meter and Supply Sole Source

The tax releases/refunds resolutions, Williams Sand and Clay Board Order, and HCE Moore II Solar Board Order are hereby incorporated as a part of these minutes by attachment as Appendices C, D, and E, respectively.

PUBLIC HEARINGS

Call to Public Hearing – Limited Obligation Bonds and USDA Refunding

In follow-up to the earlier presentation on the LOBs and USDA refunding, County Manager Wayne Vest requested the Board call a public hearing pursuant to N.C.G.S. 160A-20(g). A resolution regarding the same was introduced by Chief Financial Officer Caroline Xiong. Upon motion made by Vice Chairman Saunders, seconded by Commissioner Graham, the Board voted 5-0 to adopt the resolution calling a public hearing in connection with the County's consideration of the issuance of limited obligation bonds of the County in an amount not to exceed \$33,000,000 in order to refund certain existing limited obligation bonds and to acquire refunding bonds of the East Moore Water District. The resolution is hereby incorporated as a part of these minutes by attachment as Appendix F. Vice Chairman Saunders then made a motion, seconded by Commissioner Graham, to proceed with the 2010 Limited Obligation Bond and East Moore Water District USDA refunding using a negotiated sale approach, to allow Moore County's financial advisor, Davenport and Company, to assist with the development of the request for proposals (RFP) for selecting the underwriting firm(s), and to allow Davenport and Company to select the most qualified firm(s) from the submitted proposals. Vice Chairman Saunders discussed the change in basis points since information on this refunding opportunity was first presented to the Board at a September 8, 2016 work session and asked if the Board could be updated again in two weeks. Mr. Brigulio confirmed an update would be provided and that Davenport would provide staff with updates along the way. The motion carried 5-0.

NEW BUSINESS

Sheriff's Office:

Request for Approval of Contract with Stanley Convergent Security Solutions

Sheriff Neil Godfrey requested the Board's approval of a contract with Stanley Convergent Security Solutions to provide and program twenty-two additional cameras within the booking area and inmate housing areas of the Rick Rhyne Public Safety Center. Upon motion made by Commissioner Graham, seconded by Vice Chairman Saunders, the Board voted 5-0 to approve the sole source contract with Stanley Convergent Security Solutions, Inc. for the purchase and programming of twenty-two (22) cameras for the Rick Rhyne Public Safety Center and to authorize Chairman Nick Picerno to sign the contract pending the final approval by County Attorney Misty Leland and the pre-audit by Finance Director Caroline Xiong.

Request for Approval of Contract with NMS Labs for Forensic Drug Analysis and DNA Testing

Sheriff Godfrey asked the Board to approve a contract and sole source justification with NMS Labs to provide forensic drug analysis and DNA testing for criminal investigations. He reviewed that the Sheriff's Office had relied on the NC State Crime Lab for this analysis and testing for several years. However, there was a significant backlog in the State Crime Lab which had resulted in delayed arrests and prosecution and in some cases the backlog had even resulted in cases being dismissed. While the backlog had been somewhat reduced, it was still an issue and so the Sheriff contracted with NMS Labs the previous year, enabling his office to prosecute criminal cases in a timely manner. Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to approve the sole source contract with NMS Labs for providing forensic drug analysis and DNA testing for the Sheriff's Office and to authorize the County Manager to sign the contract.

Human Resources:

Request for Approval of Employee Health Improvement Incentive Plan

Human Resources Director Denise Brook requested the Board's approval to award a bonus of \$250 to each County employee meeting criteria in the Employee Health Improvement Incentive Plan for waist circumference. Ms. Brook reviewed that in December 2013, the Board approved the Health Improvement Incentive Plan. Employees participating in the plan's biometric screening, consisting of a blood draw, blood pressure reading, and measurement of height/weight receive a \$15.00 bi-weekly discount on the medical coverage premium. Ms. Brook proposed that beginning with the biometric screening in the spring of 2017, employees participating in the incentive plan would have body measurements taken including a baseline reading for waist circumference. In the spring of 2018, employees meeting the moderate control of a waist circumference of <40" for males and <35" for females, or showing a 5% improvement in waist circumference or weight, would receive a \$250 cash bonus. Staff projected that approximately 60% of the employee population participating in the plan would meet the criteria which would incur an expense of \$88,000.

Commissioner Graham asked whether this proposal had been researched by Legal and wondered whether it could be perceived as discriminatory. Ms. Brook confirmed the recommendation had been approved by Legal and she clarified that it was a reward, not a penalty. Further discussion ensued amongst the Board including how to accommodate transgendered or pregnant individuals. Chairman Picerno said he agreed with the concept but feared the County could end up in a legal battle. Commissioners Graham and Ritter concurred. Vice

Chairman Saunders discussed the self-insurance being a significant part of the County's budget and the value of considering things to improve that, but indicated his agreement that this particular proposal could be troublesome down the road. County Manager Wayne Vest reviewed that the County was currently doing some level of biometric screening with participants getting a discount on their health insurance. He said Ms. Brook was bringing this item forward as follow-up to the original discussions on the screening program and that it was an effort to ensure the County's self-insurance was sustainable. Upon motion made by Chairman Picerno, seconded by Commissioner Ritter, the Board voted 5-0 to not go forward with this (bonus incentive for waist circumference as proposed).

Planning:

Request for Approval of Revised Assistance Policy under the 2015 Urgent Repair Program

Planning Director Debra Ensminger asked the Board to approve an update to the 2015 Urgent Repair Program Assistance Policy, which would bring the policy within the North Carolina Housing Finance Agency's standards. Upon motion made by Commissioner Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to allow the Chairman to execute the revised Assistance Policy related to the 2015 Urgent Repair Program.

Public Safety:

Request for Approval of EMS Physical Agility Testing Standards

Public Safety Director Bryan Phillips requested the Board's approval of EMS physical agility testing standards for new applicants and current EMS employees. Commissioner Ritter inquired regarding who set the standards and Mr. Phillips said they were based on standards used by Nash and Mecklenburg Counties by a private company. Commissioner Ritter asked whether the testing could be considered discriminatory and Mr. Phillips said no as it was job specific, and he said it had been reviewed and approved by the Human Resources and Legal Departments. Vice Chairman Saunders said he thought this was a great idea and appeared reasonable. Upon motion made by Vice Chairman Saunders, seconded by Commissioner Ritter, the Board voted 5-0 to approve the Moore County EMS physical agility testing. The test as presented to the commissioners is hereby incorporated as a part of these minutes by attachment as Appendix G.

Request for Approval of Radio Communications Contracts

Mr. Phillips asked the Board to approve contracts with Radio Communications Company for eligible and non-eligible expenditures related to the maintenance and operations of equipment for the 911 Center. One contract would be for \$35,000 for 911 eligible expenditures and the other for \$30,000 for 911 non-eligible expenditures. Chairman Picerno asked how the 911 Board could determine that tower maintenance was not 911 specific. Mr. Phillips said they put out the rules and they were non-negotiable. Chairman Picerno asked if that board was elected or appointed and Mr. Phillips said he did not know but would find out. Vice Chairman Saunders if there would be any financial change and Mr. Phillips said no. Upon motion made by Vice Chairman Saunders, seconded by Commissioner Daeke, the Board voted 5-0 to approve the 911 non-eligible contract with Radio Communications Company, including the sole source, for the amount not to exceed \$30,000 and authorize the Chairman to execute and sign all necessary documents. Upon motion made by Vice Chairman Saunders, seconded by Commissioner Daeke, the Board voted 5-0 to approve the 911 eligible contract with Radio Communications Company, including the sole source, for the amount not to exceed \$35,000 and authorize the Chairman to execute and sign all necessary documents.

Request for Approval to Apply for NC 911 Board Grant

Mr. Phillips asked the Board to approve acceptance of \$586,404 from the NC 911 Board competitive grant for the implementation of the back-up 911 center and Location Prime Alert System. The Board discussed the determination of the award of these funds by a non-elected, non-accountable board. Mr. Phillips shared information on the source of funding and then discussed requirements for the facility, which would have to be operational by June 30, 2017. There was further discussion amongst commissioners. Chairman Picerno made a motion, seconded by Commissioner Graham, to accept the 2017 PSAP grant for \$586,404 for implementation of the back-up 911 center and implement the Location Prime Alert System to enhance the level of service provided by Moore County Communications and authorize the Chairman to execute and sign all necessary documents upon legal and financial approvals. Chairman Picerno read an excerpt of the letter from the State regarding acceptance of the award, expressing discontent. The motion to accept the funds carried 5-0.

Administration:

Request for Addition of Capital Projects Manager Position

County Manager Wayne Vest requested the Board's approval of the addition of a Capital Project Manager position. He reviewed that large capital projects require a considerable amount of development and oversight to ensure completion in a timely and cost effective manner. He said the current fiscal year 2017 budget did not include funding for this position. Upon motion made by Commissioner Graham, seconded by Vice Chairman Saunders, the Board voted 5-0 to approve the addition of Capital Project Manager, grade 128 to the County of Moore Position Classification and Pay Plan. Upon motion made by Commissioner Ritter, seconded by Commissioner Graham, the Board voted 5-0 to approve the addition of one full time position to the FY 2017 Position Authorization Document.

Consideration of Bids for Seven Lakes Well Lots

Mr. Vest informed the Board that bids had been received for six abandoned well site lots owned by the County in Seven Lakes. He reviewed that at the Board's August 16, 2016 regular meeting, it was reported that a single bid had been received for six abandoned well sites owned by the County within the Seven Lakes West Landowners boundaries. The SLWLA submitted a bid for \$30,000. However, per legal guidance, the Board directed Mr. Vest to inform the bidder that the properties should be bid individually to maintain the competitiveness of the process. The County subsequently received from the SLWLA individual bids for the same six lots, with the total amount bid price as \$19,000, versus the \$30,000 received as a single bid. Chairman Picerno inquired whether the Board could initiate the upset bid process for one of the lots but renegotiate the others and this was confirmed. Upon motion made by Chairman Picerno, seconded by Commissioner Graham, the Board voted 5-0 to initiate the upset bid process on Lot 9A and go back and renegotiate the others.

Acceptance of Bid for Bengston Property

Mr. Vest presented for the Board's consideration a resolution accepting the high (and only) bid of \$350,000 for the Bengston property by Mr. Jonathan Gregory Martin. Upon motion made by Commissioner Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to adopt the resolution accepting the high bid of \$350,000 and authorize the Chairman to sign all necessary documents. The resolution is hereby incorporated as a part of these minutes by attachment as Appendix H.

APPOINTMENTS

Town of Aberdeen Planning Board ETJ

Upon motion made by Vice Chairman Saunders, seconded by Commissioner Graham, the Board voted 5-0 to appoint Heidi Whitescarver as an ETJ member of the Town of Aberdeen Planning Board for a term commencing retroactively to June 30, 2016 and expiring June 30, 2019.

MANAGER'S REPORT

County Manager Wayne Vest reported that the County's fuel supply was being monitored as a result of a recent shortage (due to a pipeline leak in Alabama).

COMMISSIONERS' COMMENTS

Commissioner Ritter asked County Manager Wayne Vest to collect some information from Moore County Partners in Progress including a presentation recently made to prospective business people and who was included in that meeting and how many town council meetings PIP Executive Director Pat Corso had attended and where. Commissioner Ritter expressed his concern that PIP was not doing enough to address the needs of the northern portion of the County, nor those of Vass and Cameron. He said the development of the whole county was important. He also addressed a new study PIP proposed to be completed by a consultant out of Lee County and expressed his dissatisfaction with this decision to consult with someone outside Moore County.

Commissioner Graham thanked attendees of the meeting for being present and invited them to come back.

Vice Chairman Saunders shared that as he left the Board at the end of the year he would miss the inspiring intelligence of Mitch Brigulio and Ted Cole with the County's financial advisors, Davenport and Company.

Chairman Picerno discussed the County's public/private relationship with Partners in Progress, saying certain information kept private should be public because of the use of public funds. He indicated he understood the organization's mission and thought it was a good one, but said the issue he had was with the way the Partners Board operated. He shared that letters he had received regarding the PIP funding agreement did not influence his decision not to make an issue of it because he had not read them, thinking they were personal mail since they were not addressed to him as a commissioner. Chairman Picerno said his problem was with the compensation of the director of the organization as it was not in line with positions such as the County Manager, County Attorney, Sheriff, and Public Safety Director. He said that going forward, one of the tasks of the new Board of Commissioners should be to rein that (salary) in.

Chairman Picerno also commented on the State Crime Lab delays as discussed by the Sheriff earlier in the meeting, saying that what the Sheriff had shared was not consistent with claims made by the State Attorney General. He also lamented the lack of response from the Attorney General's Office regarding the County's inquiry into high gas prices relative to other areas. He said the County had been trying to get answers on that issue for two and a half years.

CLOSED SESSION

Upon motion made by Commissioner Graham, seconded by Vice Chairman Saunders, the Board voted 5-0 to enter into closed session pursuant to N.C.G.S. 143-318.11(a)(3) and (a)(4).

The Board reported no action upon returning from closed session. Upon motion made by Vice Chairman Saunders, seconded by Commissioner Graham, the Board voted 5-0 to come out of closed and seal the minutes.

ADJOURNMENT

There being no further business, upon motion made by Vice Chairman Saunders, seconded by Commissioner Graham, the Board voted 5-0 to adjourn the September 20, 2016 regular meeting of the Moore County Board of Commissioners at 7:23 p.m.

Nick J. Picerno, Chairman

Laura M. Williams, Clerk to the Board

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Sheriff Neil Godfrey

DATE: September 23rd, 2016

SUBJECT: Donation of two surplus Patrol Cars to Sandhills Community College

PRESENTER: Kevin Fleece

REQUEST:

We are requesting that the Board of Commissioners approve the attached resolution declaring the two vehicles described in this resolution as surplus equipment and authorizing the conveyance of the two surplus vehicles to the Sandhills Community College.

BACKGROUND:

Sandhills Community College provides the Basic Law Enforcement Training (BLET) Program to students who are hired by the Sheriff's Office and by other law enforcement agencies within Moore County. As part of the BLET Program, Sandhills Community College is required to provide forty (40) hours of law enforcement driver training. Twenty-eight (28) hours of the required training requires the student to actually drive a vehicle on an obstacle course.

Sheriff Godfrey and County Manager Wayne Vest received a written request from Dave Reece, the School Director for the BLET program, on or about July 10th, 2016 describing the need for vehicles in order for Sandhills Community College to safely continue to provide the driver training.

I have attached a copy of the letter of request for these vehicles.

IMPLEMENTATION PLAN:

If approved, Captain Kevin Fleece will assist Property Management with the transfer of the titles of ownership for these two vehicles from Moore County to the Sandhills Community College for use in the Basic Law Enforcement Training Program.

FINANCIAL IMPACT STATEMENT:

Garage Fleet Supervisor Barry Oldham estimated the value of the two cars to be approximately \$3,500.00 each for a total value of approximately \$7,000.00.

RECOMMENDATION SUMMARY:

Sheriff Neil Godfrey recommends that the Board of Commissioners approve this recommendation. Sheriff Godfrey is making this recommendation because Sandhills Community College provides the Basic Law Enforcement Training (BLET) Program to students who are hired by the Sheriff's Office and by other law enforcement agencies within Moore County.

Motion that the Board of Commissioners approve this resolution declaring the two vehicles described in this resolution as surplus equipment and authorizing the conveyance of the two surplus vehicles to the Sandhills Community College.

SUPPORTING ATTACHMENTS:

1. Resolution
2. Letter requesting the donation from Sandhills Community College

RESOLUTION DECLARING CERTAIN COUNTY-OWNED PERSONAL PROPERTY AS SURPLUS AND CONVEYING SAID PROPERTY TO SANDHILLS COMMUNITY COLLEGE

WHEREAS, the County of Moore, on behalf of the Moore County Sheriff's Office, presently owns two used vehicles, a 2006 Ford Crown Victoria (VIN #2FAFP71W76X157817) and a 2010 Ford Crown Victoria (VIN #2FABP7BV1AX117228), both of which were formerly used by the Sheriff's Office as patrol vehicles (the "Surplus Equipment"); and

WHEREAS, Sandhills Community College provides a Basic Law Enforcement Training (BLET) program, which trains a number of law enforcement officers that are hired within Moore County; and

WHEREAS, Sandhills Community College is seeking help from the County to replace several of its BLET vehicles, one of which is approximately 18 years old and two that are in excess of 10 years old; and

WHEREAS, Sandhills Community College would like to acquire the Surplus Equipment for their Basic Law Enforcement Training program; and

WHEREAS, N.C.G.S. 153A-176 permits the County to "dispose of real or personal property belonging to it according to the procedures prescribed in Chapter 160A;" and

WHEREAS, N.C.G.S. 160A-274(b) permits the County to, "upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property."

THEREFORE, BE IT RESOLVED, that the Moore County Board of Commissioners declares the Surplus Property described above as surplus.

FURTHER BE IT RESOLVED, that the Moore County Board of Commissioners authorizes the conveyance of the Surplus Equipment to Sandhills Community College.

Adopted this ____ day of _____, 2016.

Nick J. Picerno, Chairman
Moore County Board of Commissioners

Attest:

Laura M. Williams
Clerk to the Board

7 July 2016

Sheriff Neil Godfrey
Moore County Sheriff's Office
Rick Rhyne Public Safety Center
302 S McNeill Street
Carthage, NC 28327

Dear Sheriff Godfrey:

The Basic Law Enforcement Training (BLET) program at Sandhills Community College has been training and providing quality, entry-level, qualified law enforcement professionals to Moore and Hoke Counties since 1994. As a part of the BLET training program, we are required to provide forty (40) hours of law enforcement driver training. Twenty-eight (28) hours of the required forty (40) hours is the driving practicum. To ensure we meet the practicum requirement and train our cadets on the most up-to-date equipment, we must purchase or upgrade law enforcement vehicles on a regular basis.

Unfortunately, Sandhills Community College, much like other community colleges in the state, has seen a decrease in State funding over the past five years. This underfunding requires us to seek community partners to assist us in meeting our educational and training needs. Dr. Dempsey, our college's President, was asked by Mr. Louis Gregory if we could use assistance from your office with respect to equipment. This letter comes as a result of Mr. Gregory's efforts.

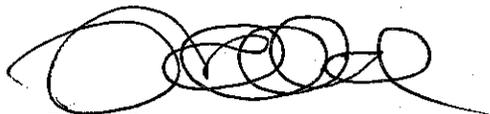
Our BLET program currently has one vehicle that is eighteen (18) years old and two vehicles that are over ten (10) years old that need to be replaced. As you are aware, maintaining worn out vehicles can be costly. Unfortunately, we currently do not have the resources to purchase new vehicles to replace these aging vehicles.

As you can see, the BLET program is in immediate need to upgrade vehicles. One immediate needs is for an SUV-type vehicle capable of towing our firearms and traffic cone trailers; in addition, we must upgrade vehicles commonly used in law enforcement patrols.

As an organization that more regularly updates your fleet, you may be able to help. As you rotate out your vehicles this year, please consider donating one or more to the Sandhills Community College Basic Law Enforcement Training program. In doing so, you will enable us to continue to provide quality training with dependable and reliable equipment and better prepare our students for their roles in the law enforcement community of our region.

Thank you for considering this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dave Reece', with a large, stylized flourish extending to the left.

Dave Reece
School Director
Basic Law Enforcement Training
Sandhills Community College

CC: Dr. John Dempsey, President
Ms. Brenda Jackson, Executive Vice-President
Dr. Rebecca Roush, Vice-President Academic Affairs
Mr. Wayne Vest, County Manager

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Randy Gould, Public Works Director
DATE: September 23, 2016
SUBJECT: Sandhills Alliance Church- Deed of Dedication
PRESENTER: Randy Gould, PE

REQUEST:

Accept the Deed of Dedication for water and/or sewer facilities from the Sandhills Alliance Church and authorize the Chairman to sign.

BACKGROUND:

The Sandhills Alliance Church requested water and sewer service from Moore County Public Works to their church on Trotter Drive. The pipelines and appurtenances were constructed by the Church, are completed and have been accepted. The County will own the facilities up to the water meter and sewer cleanout on the property as a result of this Deed of Dedication.

IMPLEMENTATION PLAN:

Approve Deed of Dedication, authorize execution and record in the Register of Deeds office.

FINANCIAL IMPACT STATEMENT:

The cost to the County associated with this deed will be the recording fee.

RECOMMENDATION SUMMARY:

Make a motion to accept the Deed of Dedication from the Sandhills Alliance Church and authorize the Chairman to sign.

SUPPORTING ATTACHMENTS:

Deed of Dedication.

Mail after recording to: Moore County Attorney's Office, P.O. Box 905, Carthage, NC 28327
This instrument was prepared by: Brian Godfrey, Asst. County Attorney
Brief description for the Index:

STATE OF NORTH CAROLINA

DEED OF DEDICATION

COUNTY OF MOORE

THIS DEED OF DEDICATION is made and entered into this 27th day of September, 2016, by and between SANDHILLS ALLIANCE CHURCH, with an office and place of business located at 111 Trotter Drive in Pinehurst, NC, and conducting business in MOORE COUNTY, North Carolina, hereinafter referred to as "Grantor," and the County of Moore, a governmental entity created and existing under the laws of the State of North Carolina, with a mailing address of P.O. Box 905, Carthage, NC 28327, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, Grantor is the developer of a tract or parcel located in the Mineral Springs Township, Moore County, North Carolina, known as Sandhills Alliance Church (the "Property"); and

WHEREAS, Grantor has caused to be installed water and/or sewer pipelines under a portion of the Property, hereinafter described and referenced; and

WHEREAS, Grantor wishes to obtain water and/or sewer service from Grantee for the Property and to make water and/or sewer from Grantee's system available to individual owners; and

WHEREAS, Grantee has adopted through appropriate resolution a stated policy regarding water distribution and/or sewer collection systems under the terms of which, among other things, in order to obtain water and/or sewer service for the Property, Grantor must convey title to the water distribution and/or sewer collection system to Grantee through an instrument of dedication acceptable to Grantee.

NOW, THEREFORE, Grantor, in consideration of Grantee accepting said water and/or sewer pipelines and making water and/or sewer available to the Property, has conveyed by these presents and does hereby convey to Grantee, its lawful successors and assigns, the following described property:

All water and/or sewer pipelines, equipment, and apparatuses used in the water distribution and/or sewer collection system that is constructed upon the property more fully depicted in the plat recorded at Map Book 8, Page 14, and Plat Cabinet 6, Slide 160, within the Moore County Registry, which plats are hereby incorporated by reference as if fully set forth herein.

TO HAVE AND TO HOLD said property above described together with the privileges and appurtenances thereto belonging to Grantee forever subject to the conditions herein expressed.

The Grantor will, for and on behalf of the County, acquire any easements or encroachment agreements necessary to permit the above described personal property to be located upon the real property where it is located. Any easement will be for the purposes of constructing, repairing, operating, and maintaining underground water pipelines. The Grantee shall have the right to go upon the Property with motor vehicles or other repair and maintenance equipment for the purposes of constructing, inspecting, maintaining, and repairing pipelines. Where paved private streets, driveways, parking lots, fence, docks, shrubs, flowers, ornaments, etc. have been installed within the easement, Grantee will not be responsible for the repair or replacement of such facilities which must be removed to facilitate repairs. Any excavations shall be backfilled to approximately the original grade and a stone surface placed in traffic areas. No large shrubs, trees, docks, drives or parking areas shall be installed inside the easement without approval from the Grantee. Building structures are not allowed within the easement without the approval of the Grantee.

Furthermore, Grantor does hereby covenant that it is seized of said personal property described above and has the right to convey the same, that the same is free and clear of encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Grantor agrees and understands that Grantee conditionally accepts the personal property being dedicated by Grantor. Grantor is responsible for maintaining the personal property for one year following September 27, 2016. Beginning August 27, 2017, Grantee will have until September 27, 2017, to inspect the personal property. Grantor will be provided with a list of items that must be resolved prior to the Grantee's final acceptance of the personal property. If Grantor fails to resolve the items as required by Grantee, then Grantee may, in its sole discretion, revoke this Deed of Dedication.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed as of the day and year first written above.

Grantor's Signature (Seal)

Grantor's Name

STATE OF NORTH CAROLINA

COUNTY OF MOORE

I, a Notary Public of the County and State aforesaid, do hereby certify that _____ personally came before me this day, and I have seen satisfactory evidence of the principal's identity, by a current state or federal identification with the principal's photograph in the form of a _____; and he/she has acknowledged that he/she is the Organizer of _____, a North Carolina limited liability company, and that he/she, as Organizer, being authorized to do so, executed the foregoing on behalf of _____.

Witness my hand and official seal, this ____ day of _____, 2016

Signature of Notary Public

(NOTARY SEAL)

Printed Name of Notary Public

My Commission Expires: _____

ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit was accepted by the Moore County Board of Commissioners on the ____ day of _____, 2016.

COUNTY OF MOORE

Chairman's Signature
Moore County Board of Commissioners

Attest:

Clerk's Signature
Clerk to the Board

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Terri Prots, Aging Director

DATE: September 19, 2016

SUBJECT: Additions to Aging Fee Schedule

REQUEST: The Department of Aging Director respectfully requests two additions to the Aging Fee Schedule:

- 1) Sponsorship dollars from private enterprises, ranging from \$25-\$1,000.
- 2) Calendars for \$10

BACKGROUND: Fee schedule modifications are typically performed during the budget process; however, the Department of Aging finds it necessary to request a revision at this time. Nursing homes, assisted living facilities, and home care agencies all have marketing budgets and are eager to participate in various Senior Enrichment Center projects and programs (providing refreshments, helping to cover the cost of implementing a program).

IMPLEMENTATION PLAN: Once approved, we can proceed with fundraising activities that involve nursing homes, assisted living facilities, and home care agencies which allow us to enhance programming. We would also like to sell 2017 calendars to raise funds and awareness for the Family Caregiver Program's In Home Respite service (fundraising goal of \$3,000).

FINANCIAL IMPACT STATEMENT: Permitting the solicitation of sponsorships will allow quality programs provided by the Senior Enrichment Center. Their marketing funds will not only allow us to enhance programming, but also reserve our limited grant funds while increasing their exposure in the community.

There is high demand and limited grant funds regarding the In Home Respite service. Funds raised from the sale of 2017 calendars will allow us to expand the service to more caregivers (not just give more hours to current clients).

RECOMMENDATION SUMMARY: Authorize the County's Internal Auditor to revise the Department of Aging's fee schedule to include sponsorships (for various amounts, ranging from \$25-\$1,000) and the sale of 2017 calendars (\$10) to benefit the Family Caregiver Program's In Home Respite service.

SUPPORTING ATTACHMENTS: Current FY 17 fee schedule

Fee Schedule

Aging

Mission:

The mission of the Moore County Department of Aging is to provide services that promote the well-being of older adults.

Fee Schedule - Item	FY16/17 Fee Amount
In Home Aide Services	Consumer contribution
Nutrition Services	Consumer contribution
Transportation Services	Consumer contribution
The Point Newsletter	\$5 for year subscription
Day trips and programs	varies (enough to cover costs)
Fitness Room	\$2 per visit, or \$20 for 11 visits, \$40 for 22 visits
Fitness Classes	\$2 per class
Event Table Rental, (Sales Tax Included in Cost)	\$25 per table
Craft Fair Concessions, (Sales Tax Included in Cost)	prices vary \$.50-\$5.00
T-Shirt Sales	prices vary \$10.00-\$12.00
Local Fax- Customer provides the copies	\$0.50 per page
Local Fax- We provide copies to be faxed	\$1.00 per page
Long Distance Fax- Customer provides copies to be faxed	\$3.00-1st page \$1.00-each additional page
Long Distance Fax- We provide copies to be faxed	\$3.00 - 1st page \$2.00 each additional page
Copies	\$.15/page, \$.50/page color

Agenda Item: V . E .
Meeting Date: October 4, 2106

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Misty Randall Leland, County Attorney

DATE: September 27, 2016

SUBJECT: Resolution Authorizing the Upset Bid Process for Well Site 9-A

REQUEST:

Adopt a resolution accepting the negotiated offer of \$9,000 for certain real property known as Well Site 9-A, having Parcel ID/LRK #00026759 and authorizing the upset bid process.

BACKGROUND:

The County acquired by warranty deed certain real property upon which it operated a well referred to as Well Site 9-A. Since that time the County has abandoned the well located upon the property and the property is no longer in use. According to the Moore County Tax Department, the property has appraised land values of \$4,130.

On September 13, 2016, the County received an offer for Well Site 9-A in the amount of \$9,000 from the Seven Lakes West Landowners Association.

IMPLEMENTATION PLAN:

After adopting the Resolution, the County will begin the upset bid process. The Clerk to the Board will advertise the negotiated offer and upset bid process. The bid process will continue until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid will be reported to the Board of Commissioners. The County Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed. Closing on the sale of the property will occur within 30 days of approval of the final high offer.

FINANCIAL IMPACT STATEMENT:

Selling the property will generate a minimum of \$9,000 in one-time revenue. In addition, selling the property will generate future property tax revenue for the County.

RECOMMENDATION SUMMARY:

Make a motion to adopt the attached resolution acknowledging receipt of the offer of \$9,000.00 and authorizing the upset bid process, and authorize the Chairman to sign all necessary documents.

SUPPORTING ATTACHMENTS:

1. Resolution Authorizing the Upset Bid Process for Well Site 9-A
2. Map of Property
3. Public Notice

**RESOLUTION AUTHORIZING THE UPSET BID PROCESS
FOR WELL SITE 9-A**

WHEREAS, the County of Moore owns certain real property located at 158 Longleaf Dr., Seven Lakes, Moore County, North Carolina, being known and more particularly described as Well Site 9-A and having Parcel ID/LRK #00026759; and

WHEREAS, the property was acquired by the Moore Water and Sewer Authority ("MOWASA") on December 10, 1990, for the purposes of operating a water system; and

WHEREAS, the property was transferred to the County by MOWASA on October 1, 1999; and

WHEREAS, since that time, the County has abandoned the well and the property is not presently in use; and

WHEREAS, North Carolina General Statute 160A-269 permits the County to sell real property by negotiated offer and upset bid; and

WHEREAS, the Board of Commissioners acknowledges receipt of an offer from the Seven Lakes West Landowners Association in the amount of \$9,000.00 for the property described above; and

WHEREAS, the Seven Lakes West Landowners Association has paid the required five percent deposit on its offer.

NOW, THEREFORE, the Board of Commissioners of the County of Moore resolves that:

1. The Board of Commissioners authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute 160A-269; and
2. The Clerk to the Board shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset; and
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of Clerk to the Board within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Clerk to the Board shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer. In order for a bid to be considered, the bidder must be current on payment of all property taxes owed to the County; and
4. If a qualifying higher bid is received, the Clerk to the Board shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners; and

5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer; and
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return the deposit of the final high bidder at closing; and
7. The terms of the final sale are:
 - The property is sold in its current condition, as is, and the County gives no warranty with respect to usability of the property; and
 - The County must approve the final high bid before the sale is closed; and
 - Closing will occur within 30 days of approval of the final bid at the Office of the Moore County Attorney; and
 - The Buyer is responsible for ad valorem taxes for the current year (non-prorated); and
 - The Buyer must pay with cash, by cashier's check or by certified check at the time of the closing.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is approved and the right to reject at any time all bids; and
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate county officials are authorized to execute the instruments necessary to convey the property to the Seven Lakes West Landowners Association.

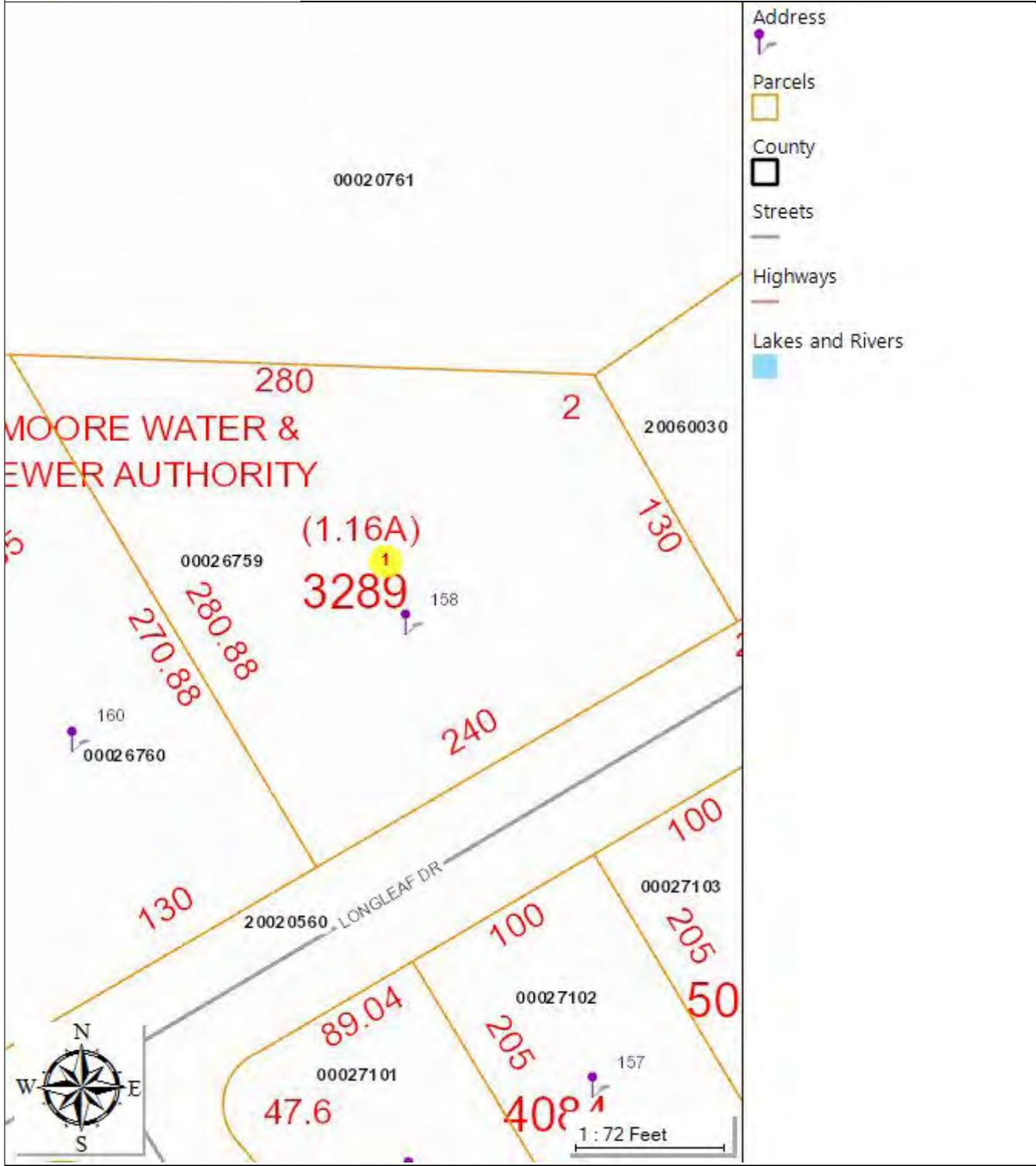
ADOPTED this 4th day of October, 2016 by the Moore County Board of Commissioners.

COUNTY OF MOORE

Nick J. Picerno, Chairman
Moore County Board of Commissioners

ATTEST:

Laura M. Williams, Clerk to the Board



GIS DISCLAIMER All the information contained on this media is prepared for the inventory of real property found within Moore County. All data is compiled from recorded deeds, plats, and other public records and data. Users of this data are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information. All information contained herein was created for the County's internal use. Moore County, its agents and employees make NO warranty as to the correctness or accuracy of the information set forth on this media whether express or implied, in fact or in law, including without limitation the implied warranties of merchantability and fitness for a particular use. Any resale of this data is strictly prohibited in accordance with North Carolina General Statute 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).

**PUBLIC NOTICE
SALE OF COUNTY PROPERTY**

An offer of \$9,000 has been submitted for the purchase of certain property owned by the County of Moore known Well Site 9-A, having Parcel ID/LRK #00026759 which is located at 158 Longleaf Dr., Seven Lakes, Moore County, North Carolina, and more particularly described as follows:

Beginning at a stake in the northern line of Longleaf Road, said stake being the southeast corner of Lot 6035 as shown on the plat of Seven Lakes West Country Club, Section 2, recorded in Plat Cabinet 3, Slide 171, Moore County Registry; thence with the eastern line of Lot 6035, N 30 58'01"W 282.75 ft. to a stake in the line of W. A. Johnson, Jr.'s property; thence with Johnson's line S 88 20'28"E 284.06 feet to a concrete monument; thence S. 30 58'01"E 129.60 ft. to a stake in the north line of Longleaf Road; thence with the line of Longleaf Road, S 59 01'59"W 239.24 ft. to the Beginning, and containing 1.13 acres, more or less.

This description comes from Deed Book 755, Page 138, of the Moore County Registry. The instrument transferring the property to the County may be found in the instrument recorded in Deed Book 1556, Page 98, of the Moore County Registry.

The County's easement to the property is for the purpose of "operation, maintenance, repair, and installation of [a] water system." (Deed Book 755, Page 161, Moore County Registry). As the County no longer uses the lot for that purpose, **please be aware that there is no recorded easement for ingress or egress to the property.**

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Clerk to the Board, 1 Courthouse Square, Carthage, NC 28327, by 5:00 P.M., October 19, 2016. At that time the clerk to the board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer to an amount not less than \$9,500. In order for a bid to be considered, the bidder must be current on payment of all property taxes owed to the County.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid. The deposit must be made in cash, by cashier's check, or by certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If the final high bidder refuses at any time to close sale, their deposit will be forfeited to the County.

The process of advertising and accepting upset bids will continue until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid will be reported to the Board of Commissioners.

The County Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed. The County reserves the right to reject any and all bids at any time.

The buyer must pay with cash, by cashier's check, or by certified check at closing.

Inquiries about the property and the sale may be made to the Clerk to the Board, 1 Courthouse Square, Carthage, NC, or at telephone (910) 947-4006 during normal business hours.

Agenda Item: VI . A.
Meeting Date: 10/04/2016

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Caroline Xiong, Chief Financial Officer
DATE: 09/30/2016
SUBJECT: Public Hearing – Limited Obligation Bonds/USDA Refunding
PRESENTER: Caroline Xiong

REQUEST:

Hold the public hearing regarding the issuance of limited obligation bonds of the County in an amount not to exceed \$33,000,000 in order to refund certain existing limited obligation bonds and to acquire refunding bonds of the East Moore Water District, and consider adoption of the Resolution Making Certain Findings and Determinations Regarding the Issuance of Limited Obligation Bonds of the County.

BACKGROUND:

The County's financial advisors, Davenport & Company, have provided an analysis of the bond and East Moore Water District refunding as well as the potential savings. The public hearing and adoption of the attached resolution are required to proceed with the refunding. The public hearing was duly advertised in The Pilot on September 21, 2016, pursuant to N.C.G.S. 160A-20(g).

FUNDING SOURCE / FINANCIAL IMPACT:

The Board will either select a direct bank loan or a public sale.

IMPLEMENTATION PLAN:

After the Board approves the resolution and selects one of the refinancing options, staff will proceed with the LGC approval and process all the documents required for the refinancing with the assistance of the financial advisor and bond counsel.

RECOMMENDATION SUMMARY:

Hold the public hearing regarding the issuance of limited obligation bonds of the County in an amount not to exceed \$33,000,000 in order to refund certain existing limited obligation bonds and to acquire refunding bonds of the East Moore Water District, and make a motion to adopt the Resolution Making Certain Findings and Determinations Regarding the Issuance of Limited Obligation Bonds of the County.

ATTACHMENTS:

Resolution

The Board of Commissioners of the County of Moore, North Carolina, held a regular meeting in the in the Commissioners' Meeting Room, Second Floor of the Historic Courthouse located at 1 Courthouse Square in Carthage, North Carolina, the regular place of meeting, at 5:30 p.m., on October 4, 2016

Present: Chairman Nick Picerno, presiding, and Commissioners

Absent: _____

Also Present: Wayne Vest, County Manager; Caroline Xiong, Chief Financial Officer; Laura Williams, Clerk to the Board; _____

* * * * *

Chairman Picerno announced that this was the hour and day of the public hearing on the proposed issuance of Limited Obligation Bonds of the County pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended (the "Act") in an amount not to exceed \$33,000,000 for the purpose of (1) refunding a portion of the County's Limited Obligation Bonds, Series 2010, previously issued by the County to finance a new County public safety complex and certain utility improvements for the County, and now outstanding in the principal amount of \$27,005,000 (the "2010 Limited Obligation Bonds") and (2) purchasing the General Obligation Refunding Bonds to be issued by the East Moore Water District (the "District") that the District would issue to refund the general obligation bonds previously issued by the District (the "Refunded District Bonds") in order to finance water system improvements for the District. Any Limited Obligation Bonds so issued would be secured by a deed of trust on the public safety complex and, to the extent the District General Obligation Refunding Bonds are purchased, on the District General Obligation Refunding Bonds.

Chairman Picerno acknowledged due publication of the notice of public hearing in a newspaper with a general circulation in said County as required by Section 160A-20(g) of the Act and directed the Clerk to the Board of Commissioners for the County to attach the affidavit showing publication in said paper on a date at least ten days prior to the date hereof as Exhibit A hereto.

Chairman Picerno then announced that the Board of Commissioners would immediately hear anyone who might wish to be heard on advisability of the proposed refunding and the issuance of the Limited Obligation Bonds as so described.

A summary of the comments heard by the Board of Commissioners is set forth in Exhibit B. Chairman Picerno then announced the public hearing closed.

Thereupon, Commissioner _____ introduced the following resolution, the title of which was read and copies of which had been previously distributed to each Commissioner:

RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS REGARDING THE ISSUANCE OF LIMITED OBLIGATION BONDS OF THE COUNTY

BE IT RESOLVED by the Board of Commissioners (the “Board”) for the County of Moore, North Carolina (the “County”):

Section 1. The Board does hereby find and determine as follows:

(a) The County has previously entered into a Trust Agreement, dated as of October 1, 2010 (the “Trust Agreement”), between the County and U.S. Bank National Association, as trustee, pursuant to which the County issued its Limited Obligation Bonds, Series 2010 now outstanding in the principal amount of \$27,005,000 (the “2010 Limited Obligation Bonds”) to finance a new County public safety complex and certain utility improvements for the County, together with related costs. Based upon an economic analysis by Davenport and Company, financial advisor to the County, under current market conditions the County may be able to realize significant debt service savings by refunding all or some portion of the 2010 Limited Obligation Bonds. To carry out such refunding, the County would issue its Limited Obligation Bonds pursuant to the Trust Agreement and a Supplemental Trust Agreement thereto.

(b) Pursuant to Article 6 of Chapter 162A of the General Statutes of North Carolina, as amended (the “District Act”), the County has created a water district within the County known as East Moore Water District (the “District”) as a municipal corporation and body corporate and politic under the laws of the State of North Carolina authorized by the laws of the State, including, without limitation, The Local Government Bond Act, Article 4 of Chapter 159 of the General Statutes of North Carolina, as amended (the “General Obligation Bonds Act”) to authorize and issue general obligation bonds to finance the cost of water utility improvements in the District. The District has heretofore authorized and issued its general obligation bonds (the “Refunded District Bonds”) in order to finance water system improvements, and the Refunded District Bonds bear interest at a rate that is higher than the interest rates available in the current financial markets and the District can realize significant interest savings from refunding the Refunded District Bonds.

The County has determined to consider a plan of finance under which (1) the District will authorize and issue general obligation refunding bonds (the “District Refunding Bonds”) to refund the Refunded District Bonds, such District Refunding Bonds to be purchased by the County, and (2) the County will, pursuant to the Act, issue additional Limited Obligation Bonds pursuant to the Trust Agreement to provide funds to the County for the purpose of financing the purchase of the District Refunding Bonds, and (3) the County will pledge the District Refunding Bonds, the property acquired in the financing, to secure payment of the Limited Obligation Bonds.

(c) After a public hearing and due consideration, the Board has determined to proceed with filing an application with the Local Government Commission (the “Commission”) for approval by the Commission of an installment financing contract arrangement pursuant to the Act, such arrangement to be carried out through the issuance by the County of its Limited Obligation Bonds in a principal amount of not to exceed \$33,000,000 (the “2016 Limited

Obligation Bonds”) for the purposes described above. The 2016 Limited Obligation Bonds will be issued under the Trust Agreement, as supplemented by a Supplemental Trust Agreement.

Notwithstanding the foregoing, the County is not obligated to issue the 2016 Limited Obligation Bonds at all or for all of the purposes described above.

Section 2. The Board hereby determines that it is in the County’s best interest to proceed at this time with making arrangements for the proposed issuance of the 2016 Limited Obligation Bonds for the purpose of (1) refunding all or a portion of the 2010 Limited Obligation Bonds and (2) purchasing the District General Obligation Refunding Bonds. The Board hereby directs the County Manager and the Chief Financial Officer to proceed with arrangements for the development of appropriate financing documents and to take such other actions as shall facilitate the financing.

Section 3. The Board hereby directs the County Manager and the Chief Financial Officer to file an application with the North Carolina Local Government Commission for approval of the transaction described in Section 2. In support of the application, the Board hereby finds and determines that:

(a) the cost of refunding the 2010 Limited Obligation Bonds and providing for the purchase of the District General Obligation Refunding Bonds from funds provided through the issuance of the new limited obligation bonds is reasonable compared to the costs of issuing general obligation bonds or other available methods of financing and is acceptable to the Board;

(b) bond counsel to the County will render an opinion to the effect that the proposed undertaking as described above is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of the State of North Carolina;

(c) the debt management policies of the County have been carried out in strict compliance with law, and the County is not in default under any obligation for repayment of borrowed money; and

(d) the proposed refunding will result in debt service savings to the County, and funds to pay the portion of the 2016 Limited Obligation Bonds issued to purchase the District General Obligation Refunding Bonds will be provided from the payment of the District General Obligation Refunding Bonds, so no increase in taxes will be necessary to pay debt service on the 2016 Limited Obligation Bonds.

Section 4. The determination to proceed with a refunding of the 2010 Limited Obligation Bonds only, or to proceed with such refunding and the financing of the purchase of the District General Obligation Refunding Bonds through the issuance of additional 2016 Limited Obligation Bonds, shall be made at a subsequent meeting of the Board. In addition, the determination as to whether the 2016 Limited Obligation Bonds will be structured as a direct loan from a bank or other lending institution or as an underwritten bond offering to the public will be made at a subsequent meeting of the Board.

Section 5. This resolution shall take effect upon its adoption.

Upon motion of Commissioner _____, the foregoing resolution entitled “RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS REGARDING THE ISSUANCE OF LIMITED OBLIGATION BONDS OF THE COUNTY” was passed by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Laura Williams, Clerk to the Board of Commissioners for the County of Moore, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a regular meeting held on October 4, 2016 as relates in any way to the holding of the public hearing and the passage of the foregoing resolution providing for the issuance of limited obligation refunding bonds of said County.

I HEREBY FURTHER CERTIFY that notice of said meeting was duly given in accordance with G.S. § 143-318.12.

WITNESS my hand and the corporate seal of said County, this 4th day of October, 2016.

[SEAL]

Clerk to the Board of Commissioners of the
County of Moore, North Carolina

EXHIBIT A

[Attach publisher's affidavit evidencing publication of the Notice of Public Hearing]

SUMMARY OF PUBLIC HEARING COMMENTS

[Insert Summary of Public Hearing Comments, if any. If no comments, state “NO PERSON APPEARED TO BE HEARD AT THE PUBLIC HEARING.”]

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS

FROM: Debra Ensminger
Planning & Transportation Director

DATE: September 6, 2016

SUBJECT: Call to Public Hearing for a Text Amendment to the Unified
Development Ordinance

PRESENTER: Debra Ensminger

REQUEST:

This is a request to call for a public hearing on October 18, 2016 at 5:30pm for the following request:

Moore County Planning Staff is requesting the rewrite of the Moore County Unified Development Ordinance to include the below Chapters. The revised language is available at moorecountync.gov/planning-and-transportation.

- Chapter 1. General Provisions
- Chapter 2. Review Bodies and Administrator
- Chapter 3. Intent of Zoning Districts
- Chapter 4. Zoning Permits
- Chapter 5. Dimensional Standards
- Chapter 6. Table of Uses
- Chapter 7. General Development Standards
- Chapter 8. Specific Use Standards
- Chapter 9. Nonconforming Situations
- Chapter 10. Text Amendments & General Use Rezoning
- Chapter 11. Conditional Rezoning
- Chapter 12. Conditional Use Permits
- Chapter 13. Appeals and Variances
- Chapter 14. Vested Rights
- Chapter 15. Watershed Overlay District
- Chapter 16. Flood Damage Prevention
- Chapter 17. Enforcement and Penalties
- Chapter 18. Subdivisions
- Chapter 19. Definitions
- Chapter 20. Record of Amendments

BACKGROUND:

The Moore County Unified Development Ordinance was adopted by the Board of Commissioners on February 18, 2014 by means of combining land use related regulations (including Zoning, Subdivision, Watershed, Floodplain, Mining, Swine Farms, and the Wireless Communications Facilities Ordinance) into one document for use by the public and the development community. Staff was instructed in March of 2015 to rewrite and reorganize the UDO to make it simpler, shorter, and reader-friendly.

Overall changes include:

- North Carolina General Statutes are referenced where applicable.
- Regulations have been updated to meet current statutory requirements and case law.
- Duplicate or similar sections have been condensed into one section.
- Sections are reorganized and separated into relevant chapters.
- Each section was rewritten to reflect other sections for continuity.
- Removal of contradictory language including several definitions, specific use standards and uses listed in the Table of Uses.
- Clarified language that was difficult to interpret.
- Section numbers have been simplified.
- Added definitions to every land use listed in the Table of Uses.
- Added the Building Code Group for each land use listed in the Table of Uses.

IMPLEMENTATION PLAN: Call for a public hearing on October 18, 2016.

FINANCIAL IMPACT STATEMENT: No financial impact to the County's FY 2016-2017 budget.

PLANNING BOARD RECOMMENDATION

The Planning Board met on September 1, 2016 and unanimously recommended approval.

RECOMMENDATION SUMMARY:

Make a motion to call for a public hearing for October 18, 2016 at 5:30 PM to consider the request for Unified Development Ordinance text amendments.

Agenda Item: VI.C.
Meeting Date: October 4, 2016

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Debra Ensminger
Planning and Transportation Director

DATE: September 23, 2016

SUBJECT: Request for a Call to Public Hearing for the FY18 5311 Community
Transportation Program Application

PRESENTER: Debra Ensminger
Planning and Transportation Director

REQUEST:

This is a request for a Call to Public Hearing on October 18, 2016 regarding the FY18 5311 Community Transportation Program application.

BACKGROUND:

Moore County Transportation Services received their annual Community Transportation Program Application Package on August 29, 2016. For FY 18 the same formula from FY17 was used to determine the total funding allocation. The funding allocation formula includes a base level of \$30,000 and then the rest was based on the amount of funds that were generated by each transit system. The total funding allocation in FY18 is the same as FY 17 at \$209,382.

Capital projects are also considered, Moore County Transportation does not have any items to submit at this time.

IMPLEMENTATION PLAN:

Hold a public hearing on October 18, 2016 and submit the application prior to the November 4, 2016 deadline.

FINANCIAL IMPACT STATEMENT:

Total Administrative funding is \$246,333 which includes a 15% local share of \$36,951. The local share will be covered through contract revenues.

RECOMMENDATION SUMMARY:

Make a motion to request a public hearing on October 18, 2016 regarding the FY18 5311 Community Transportation Program application.

SUPPORTING ATTACHMENTS:

FY18 5311 Community Transportation Program application

APPLICATION NOTICE

FY 2018 COMMUNITY TRANSPORTATION PROGRAM

Application Available August 29, 2016

Authority

The Governor of North Carolina, in accordance with the Urban Mass Transportation Act of 1964, as amended, has designated the N.C. Department of Transportation (NCDOT) Public Transportation Division (PTD) as the agency to receive and administer federal and state public transportation funds. The NCDOT (G.S. 136-44.20) is the recipient of all Section 5311 funds and the Community Transportation Program (CTP) applicant is the sub-recipient.

MAP-21

On July 6, 2012, Congress passed a new transportation appropriations bill called Moving Ahead for Progress for the 21st Century (MAP-21) that incorporated the Job Access and Reverse Commute program (JARC) with the Rural Transit Formula Program (Section 5311).

FAST Act

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act, reauthorizing surface transportation programs through Fiscal Year 2020.

Program Funding Targets

Specifically, the Section 5311 program intends to: (1) enhance the access of people in non-urbanized areas to health care, shopping, education, employment, public services and recreation; (2) assist in the maintenance, development, improvement and use of public transportation systems in non-urbanized areas; (3) encourage and facilitate the most efficient use of all transportation funds used to provide passenger transportation in non-urbanized areas through the coordination of programs and services; (4) assist in the development and support of intercity bus transportation; (5) provide for the participation of private transportation providers in non-urbanized transportation; (6) to provide and enhance public transportation to the Tribal Transit Program on Indian reservations/tribal lands and to provide transit services to serve tribal communities; (7) to provide technical assistance to include project planning, program and management development, public transportation coordination activities, and research to promote effective delivery of public transportation in rural areas of the designated Appalachian region, and (8) to enhance and improve access to jobs through employment-related transportation services for welfare recipients and eligible low-income individuals; this includes transportation of residents from urbanized and rural areas to suburban employment opportunities.

Call for Projects

By the above stated authority, NCDOT is accepting applications from designated subrecipients. North Carolina's coordinated approach to service delivery currently allows only a single applicant (sub-recipient) for CTP funding within a county or group of counties. Applicants must maintain a minimum level of coordinated transportation services to be eligible to receive public transportation assistance through the CTP program. A 5311 Designee Certification Form must be submitted every five (5) years.



PAT McCrory
Governor

NICHOLAS J. TENNYSON
Secretary

Memorandum

Date: August 29, 2016

To: 5311 Sub-recipients and Eligible applicants of the Appalachian Program (Counties of Alexander, Alleghany, Ashe, Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Davie, Forsythe, Graham, Haywood, Henderson, Jackson, McDowell, Macon, Madison, Mitchell, Polk, Rutherford, Stokes, Surry, Swain, Transylvania, Watauga, Wilkes, Yadkin, and Yancey)

From: Debra G. Collins, Director Public Transportation *dgc*

Subject: **FY 2018 5311 Operating and Administrative Expenses Call for Projects**

The North Carolina Department of Transportation – Public Transportation Division (PTD) is soliciting applications for the Fiscal Year (FY) 2018, 5311 operating and administration Program.

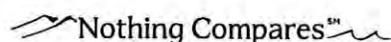
Eligible applicants of the Appalachian Program will have additional funding available for capital projects, limited to items such as computers, tablets, scheduling software, automated passenger counting systems, and other technology related items. Systems must ensure compliance with technology policies set by The Institute for Transportation Research and Education (ITRE). Vehicles, furniture, facility projects, and other capital items are not eligible expenses.

There will be a separate Consolidated Capital Call for Projects for all capital projects.

Grant applications are located on the PTD website, [connecting partners](#), for review beginning **August 29, 2016**. Applications must be transmitted through the online Partner Connect Grants System no later than 11:59 pm, EST, Friday **November 4, 2016**. **Partner Connect will close Friday November 11, 2016 and no applications will be accepted after this date.**

***** Partner Connect will be unavailable from 12pm Friday September 2, 2016 through 6am Wednesday September 7, 2016. *****

For the FY2018 Call for Projects, an interim funding allocation formula will be used. The interim funding formula for Fiscal Year 2017 provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, and 2) allocates the remaining funds based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the formula amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to equal the FY2017 total. If you were above the amount, you will receive a slight increase. This interim funding formula will allow for future incorporation of to-be-defined performance criteria.



Applicants may have one combined public hearing for the following programs: ROAP, 5311 Community Transportation, 5339 Bus and Bus Facilities, and 5310 Enhanced Mobility for Seniors and Individuals with Disabilities. All documents identified within the Application Submission Checklist for each grant application must be submitted in the new Drop Box within the Partner Connect System. Federal Certification and Assurances will be provided to the transit systems upon receipt from FTA. **NOTE: An incomplete application will not be considered for funding; except where delays occur in the receipt of the federal and state certifications and assurances document.**

If you have questions or need assistance, please contact your Mobility Development Specialist (MDS).

North Carolina Department of Transportation



FY18 Community Transportation Program Application Package

Includes the Section 5311- Non-urbanized Area Formula Program, Human
Service Transportation Management Program

August 29, 2016

N.C. Department of Transportation
Public Transportation Division
1 S. Wilmington Street
Raleigh, NC 27601

Announcement

There will be a separate Consolidated Capital Call for Projects for all capital projects.

Background

The Federal Transit Administration, on the behalf of the Secretary of Transportation, apportions appropriated 5311 funds annually to the Governor of each state for public transportation projects in non-urbanized areas.

Specifically, the Section 5311 program intends to: (1) enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services and recreation; (2) assist in the maintenance, development, improvement and use of public transportation systems in non-urbanized areas; (3) encourage and facilitate the most efficient use of all transportation funds used to provide passenger transportation in nonurbanized areas through the coordination of programs and services; (4) assist in the development and support of intercity bus transportation; (5) provide for the participation of private transportation providers in non-urbanized transportation; (6) to provide and enhance public transportation to the Tribal Transit Program on Indian reservations/tribal lands and to provide transit services to serve tribal communities; (7) to provide technical assistance to include project planning, program and management development, public transportation coordination activities, and research to promote effective delivery of public transportation in rural areas of the designated Appalachian region, and (8) to enhance and improve access to jobs through employment-related transportation services for welfare recipients and eligible low-income individuals; this includes transportation of residents from urbanized and rural areas to suburban employment opportunities. Public Transportation definition has changed slightly under MAP-21 by including a reference to 'shared ride' transportation. From the FTA Circular C 9040.1G, the definition is:

*“Public transportation means regular, continuing **shared-ride** surface transportation services that are open to the general public or open to a segment of the general public defined by age, disability, or low income... Public transportation can be either fixed-route or demand-response service, but excludes intercity passenger rail provided by Amtrak, intercity bus service, charter bus service, school bus service, sightseeing services, courtesy shuttle services provided by individual businesses, and intra-terminal or intra-facility shuttle services.”*

The Governor of North Carolina, in accordance with the Urban Mass Transportation Act of 1964, as amended, designated the N.C. Department of Transportation (NCDOT) Public

Transportation Division (PTD) as the agency to receive and administer federal and state public transportation funds. The NCDOT (G.S. 136-44.20) is the recipient of all Section 5311 funds and the Community Transportation Program (CTP) applicant is the sub-recipient. The purpose of Section 5311 assistance is the provision of public transportation services and maximum feasible coordination with other rural transportation services.

The Public Transportation Division shall have principal responsibility and authority for the administration of the Section 5311 Program, and shall administer the programs in accordance with the guidance published by the Federal Transit Administration Circular 9040.1G and in accordance with existing Federal and State regulations pertaining to the administration of Federal grants by the North Carolina Department of Transportation. Transportation systems can use Section 5311 funds for public transportation projects in non-urbanized areas. Because most rural trips end in urbanized areas, Section 5311 funds can be used for portions of trips in urbanized areas, however, the primary beneficiary of the transportation must be rural areas. A rural transit provider may design its Section 5311 funded services to maximize use by members of the general public who are transportation disadvantaged. Transportation disadvantaged people include elderly people and people with disabilities.

NCDOT incorporates the Federal Section 5311 and the State Human Service Transportation Management Program into a single CTP funding application. **For FY2018 there will be a separate Consolidated Capital Call for Projects for all capital projects.**

Timetable

Application Process for FY18

DATES	TASK/EVENT
August 29, 2016	▪ Grant Application Package Distributed
Sept. 2 – Sept. 7, 2016	▪ Partner Connect outage/unavailable
November 4, 2016	▪ Grant Application Due to NCDOT (including Project Funding Request Form)
November 11, 2016	▪ Partner Connect will close and no applications will be accepted after this date
Nov. 2016 – Jan. 2017	▪ Grant Application Review Process
Feb. – March 2017	▪ PTD makes funding recommendation to NCDOT BOT
April – June 2017	▪ FTA grant review and award for federal funding
July 1, 2017	▪ Effective date of one year grant agreement

MAP-21 & FAST Act OVERVIEW

On July 6, 2012 President Obama signed into law a new two-year transportation authorization, entitled Moving Ahead for Progress in the 21st Century (MAP-21). MAP-21 furthers several important goals, including safety, state of good repair, performance, and program efficiency. MAP-21 gives FTA significant new authority to strengthen the safety of public transportation systems throughout the United States. The act also puts new emphasis on restoring and replacing our aging public transportation infrastructure by establishing a new needs-based formula program and new asset management requirements. In addition, it establishes performance-based planning requirements that align Federal funding with key goals and tracks progress towards these goals. Finally, MAP-21 improves the efficiency of administering grant programs by consolidating several programs and streamlining the major capital investment grant program known as "New Starts." These, and other important changes, are summarized in this document.

While this summary focuses on the transit title (Division B, including amendments to chapter 53 of title 49, United States Code), several provisions that reside in the highway title (Division A, including amendments to title 23, United States Code) also affect transit. These provisions include performance measures in transportation planning, the Transportation Infrastructure Finance and Innovation Act (TIFIA), the Surface Transportation Program (STP), the Congestion Management and Air Quality program (CMAQ), and acceleration of project delivery through streamlining environmental reviews. A summary of these provisions can be found at <http://www.fhwa.dot.gov/map21/summaryinfo.cfm>.

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act, reauthorizing surface transportation programs through Fiscal Year 2020.

ELIGIBILITY

Designated Applicant

North Carolina’s coordinated approach to service delivery currently allows a single application within each designated service area. Section 5311 funding is only provided to a single sub recipient within each geographical area (county or counties served by a regional transit system). Originally, the transit system’s service area for rural operations was established by the governing body in the initial Transportation Development Plan (TDP) for the service area and approved by the NCDOT. PTD will implement the adoption of a Governing Board resolution that designates the single designated 5311 applicant on a 5 year cycle. This cycle is 2018, 2023, 2028 and so forth.

Transportation Advisory Board

Each applicant is REQUIRED to have a Transportation Advisory Board (TAB). A TAB is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An “ACTIVELY ENGAGED” Transportation Advisory Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report. The Transportation Advisory Board is a locally formed advisory group based on the following guidelines and requirements:

TRANSPORTATION ADVISORY BOARD (TAB) COMPOSITION

CATEGORIES	PUBLIC HUMAN SERVICE AGENCY	TRANSPORTATION PROVIDERS	PUBLIC AND BUSINESS SECTORS	GOVERNMENT AND GOVERNMENTAL AFFILIATES	TRANSIT USER
<i>Suggested number of representatives per category</i>	3-5	1-2	4-5	3-5	1-3
NOTE: TAB members should be individuals that know about the transit needs of the general public including the elderly, minorities, disabled, LEP, or low income populations living in the service area.	<ul style="list-style-type: none"> ▪ Senior Services ▪ DSS ▪ Vocational Rehabilitation ▪ Head Start ▪ Shelter Workshop ▪ Health Dept. ▪ Veterans Admin ▪ Smart Start ▪ Mental Health ▪ Housing Authority ▪ Human Service Transit Users 	<ul style="list-style-type: none"> ▪ Private transportation providers ▪ Intercity bus providers ▪ Ambulance Service ▪ Regional Authority ▪ Urban System ▪ Faith based services ▪ Volunteers 	<ul style="list-style-type: none"> ▪ Chamber of Commerce ▪ Major employers ▪ DBE’s ▪ Hospital/Dialysis Ctr. Staff ▪ Non-profit organizations ▪ Employment Transit Users ▪ General Public Transit Users ▪ Public Citizens 	<ul style="list-style-type: none"> ▪ MPO ▪ RPO ▪ Economic Development ▪ Employment Security Commission ▪ Job Link and/or Career Centers ▪ Elected Officials ▪ County Government staff ▪ Community College 	<ul style="list-style-type: none"> ▪ Passenger(s) that currently utilize the transit system

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- The Transportation Advisory Board must include representatives from the elderly, minority, LEP, disabled and/or low income populations in the service area or include individuals that represent these consumer groups that will challenge the transit system to be more sensitive to their needs or to discuss unmet needs of their consumer group. Census data should be consulted to determine which groups should be represented and the size of the representation needed.

 - If the applicant serves as an “umbrella” agency for programs in addition to transportation services, then the Executive or Governing Board may not serve as the Transportation Advisory Board. There may be overlapping of members from the Executive or Governing Board, but there must be a separate Transportation Advisory Board that meets the requirements.

 - If the applicant is a transportation authority or a non-profit organization that only provides transportation, the Executive or Governing Board may serve as the Transportation Advisory Board. In this case, the composition of the Executive or Governing Board will have to meet the 5311 Program requirements to serve as the TAB or consider creating a separate TAB that does meet the requirements.

 - PTD expects, at a minimum, quarterly TAB meetings for the community transportation system to maintain ongoing communications as one means of seeking public involvement, and ongoing administrative oversight. TAB meetings must be open to the public and the public must be notified of the scheduled meetings through such means as posting notices on agency Web sites; local news media; flyers; etc. Additionally, meeting minutes must be published and distributed to PTD regional mobility development specialists, with original file copies maintained by the transportation system for a minimum of five (5) years.

 - All TAB or Governing Board members must sign a Conflict of Interest form and the signed form(s) must be attached as an application document.
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Regulatory Compliance

All projects must annually meet all Federal/State requirements prior to July 1, the beginning of the project period and State fiscal year, to be eligible for reimbursement of Federal funds for the entire project period. **Applicants that do not meet federal and state requirements are not eligible to receive reimbursement for expenses incurred prior to the effective date of compliance.** NCDOT will not award any financial assistance until the applicant provides assurance of compliance and it has been determined that federal and state requirements are met. **In addition to Federal compliance requirements, PTD requires all transit systems to:** 1) submit a 5-year budget with account codes mapped to PTD G-codes; 2) use automated scheduling software; 3) maintain 80% or greater compliance in AssetWorks; 4) submit required reports such as Charter, OpStats, ROAP, etc...by the designated due date; 5) submit a Fully Allocated Cost Model; 6) submit invoices on a monthly or quarterly basis; 7) participate in 2 official site visits per fiscal year with Mobility Development Specialist.

ALL the documents below must be completed and returned as part of the CTP application. Documents will be uploaded as “Miscellaneous” documents to the Drop Box in Partner Connect. Where applicable, documents that apply to multiple budgets i.e., Authorizing Resolution, Title VI Report, etc...only have to be uploaded one time.

- Some documents must be signed by the AUTHORIZED OFFICIAL as indicated
- Some documents must AFFIX A SEAL as indicated on the form
- Instructions are included with the form

	DOCUMENTS	COMMENTS
1	<i>Authorizing Resolution</i>	Each applicant will accurately complete and submit with its grant application a Governing Board Approved Community Transportation Program <u>OR</u> Human Service Transportation authorizing resolution, whichever is applicable. The Community Transportation Program Resolution is for Federal and State funded projects that provide general public transportation, while the Human Service Transportation Resolution is for State funded projects that provide only human service transportation.
2	<i>Certifications and Assurances, Attorney’s Affirmation, Lobbying Certification, Equivalent Service Certification, and 5333(b) Labor Warranty</i>	In accordance with 49 U.S.C. 5323(n), Certifications and Assurances have been compiled for the North Carolina Community Transportation Program. NCDOT requires sub-recipients to certify to all applicable categories. Certifications and Assurances documents are received from the FTA. All State and Federal certification documents will be distributed as a package upon receipt of federal documents.
3	<i>Title VI Certification</i>	All Recipients of FTA and State funds must comply with Title VI of the 1964 Civil Rights Act, Section 601. Title VI states that “No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” <ul style="list-style-type: none"> ▪ Additional federal information may be found in FTA Circular 4702.1B “Title VI Requirements and Guidelines for Federal Transit Administration Recipients,” dated October 1, 2012 at: http://www.fta.dot.gov/documents/FTA_Title_VI_FINAL.pdf
4	<i>Disadvantaged Business Enterprise (DBE) Certification</i>	All recipients and sub-recipients of grant funds from the FTA and/or the State of North Carolina must participate in the DBE Program/Minority Business Enterprises (MBE) Program. DBE Program information may be found at https://apps.dot.state.nc.us/vendor/directory/ .
5	<i>DBE/MBE/WBE/HUB Anticipated Vendor</i>	Expected DBE/MBE/WBE/ and HUB to be used in FY2018.

	<i>Awards</i>	
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6	<i>Public Hearing Notice</i>	<p>As part of the CTP application, a public hearing must be held in front of the applicant's governing body. The public hearing may cover multiple grant requests to include 5311, Appalachian Program, 5310 Enhanced Mobility for Seniors and Individuals with Disabilities, and ROAP. The applicant must publish one public notice in a newspaper(s) having general circulation in the project's proposed service area. It is recommended that the Public Hearing Notice provide a minimum of seven (7) calendar days notice and a maximum of fourteen (14) calendar days notice between the time that the Public Hearing Notice is published in the newspaper and the actual public hearing date. In accordance with the DOT LEP Guidance, 70 FR 74087, (December 14, 2005), a public notice will also be published in <u>Spanish</u> in counties that have 1,000 or 5% of their population that speaks Spanish at home, but speaks English less than well. Applicants in the counties listed in Appendix A <u>MUST</u> publish a public hearing notice in English <u>and</u> Spanish. PTD is not including a Spanish version of the public notice in the application package. Applicants should have the public notice translated locally to ensure the accuracy of the translation.</p>
7	<i>Public Hearing / Public Hearing Record / Public Hearing Minutes</i>	<p>The applicant must hold a public hearing on the proposed project(s) to allow members of the community the opportunity to comment on transportation needs and the grant application. Each grant request (i.e., 5311, Appalachian, 5310, or ROAP) must be addressed individually with the hearing formally opened and closed, and reflected in the minutes. During the hearing the public should explicitly be asked if they wish to comment on the proposed funding. The public hearing will be held before the governing board.</p> <ul style="list-style-type: none"> ▪ County Commissioners - county applicants ▪ Board of Directors - non-profit applicants ▪ Authority Board of Directors or Executive Board - public transportation authorities ▪ City/Town Council - municipalities <p>The Clerk/Secretary to the Board must complete, sign and certify the Public Hearing Record form. Either indicate that NO public comments were made <u>or</u> public comments were made and enter the estimated date for board approval of meeting minutes. A copy of the board approved minutes must be submitted if comments were made at the Public Hearing.</p>

8	<i>Public Hearing Outreach</i>	Outreach efforts beyond holding a public hearing must be conducted to inform the public including minorities, women, elderly, disabled, Limited English Proficiency (LEP), low income individuals, and persons who are not human service agency clients, about the availability of CTP funds and to discuss transportation service needs. These efforts should include, but are not limited to surveys, presentations to groups, committees, fliers and/or posters. The intent is to remove barriers and conditions that prevent these groups from receiving access, participation and benefits of the CTP funded services. Services and benefits must be distributed in a non-discriminatory manner. Title VI of the Civil Rights Act of 1964 applies. This form should include a <u>DETAILED DESCRIPTION</u> of public hearing outreach efforts by the applicant to inform the public (<u>INCLUDING MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY (LEP), AND LOW INCOME INDIVIDUALS</u>) about the public hearing to comment on the Community Transportation Grant application.
9	<i>Local Share Certification for Funding</i>	The Legal Applicant must certify to the North Carolina Department of Transportation that the required local funds for the FY2018 Community Transportation Program will <u>be</u> available as of July 1, 2017 for FY2018, which has a period of performance of July 1, 2017 – June 30, 2018.
10	<i>Surface Transportation Providers</i>	List of all private transportation providers.
11	<i>Transportation Advisory Board Composition</i>	Each applicant is <u>REQUIRED</u> to have a Transportation Advisory Board (TAB). A TAB is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An " <u>ACTIVELY ENGAGED</u> " Transportation Advisory Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report.

12	<i>Equal Employment Opportunity (EEO)</i>	Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds: <ul style="list-style-type: none"> a. Employees 50 or more transit-related employees*; and b. Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of \$1 million in the previous Federal fiscal year; or c. Request and receives planning assistance under Sections 8 and/or 9 in excess of \$250,000 in the previous Federal fiscal year.
13	<i>Project Funding Request Form</i>	Attention: The Project Funding Request Form (Page 1) must be completed by all systems for each budget requested and placed in the grant application. In FY2018 no projects have been approved for funding in the Strategic Transportation Investment (STI) process. This includes Expansion Vehicles, Facilities, and Fixed Guideway.
14	<i>Conflict of Interest Form(s)</i>	All TAB and/or Governing Board members must sign a Conflict of Interest form. Signed forms must be scanned and uploaded.
15	<i>5311 Designee Certification Form</i>	Certification resolving there will be one operator and applicant for the coordinated community transportation system for FY2018 – FY2022

Procurement and Third Party Contracting

Procurement and third party contracting activities are primarily the responsibility of the subrecipient. Subrecipients should follow established local procedures and applicable state or federal standards in accordance with the North Carolina Consolidated Procurement Code (as amended). The procurement and contract standards set forth under N.C. G. S. 143 Article 8 and FTA Circular 4220.1F shall apply to the procurement of all goods and services the sub-recipient will purchase under the project contract.

For more information on procurement and third party contracting refer to item “P”, *Procurement and Third Party Contracting*, and item “Q”, *Circular 4220.1F, Third Party Contracting Guidance*.

Application Process

The FY2018 CTP grant application must be transmitted through the online **NCDOT Grants Module** no later than **11:59 pm EST, Friday, November 4, 2016**. **Partner Connect will close on**

Friday November 11, 2016 and no applications will be accepted after this date. An incomplete application will not be reviewed. The documents identified in the Application Submission Checklist must be submitted as attachments in the **Drop Box** within Partner Connect. Note that documents with original signatures must be scanned for electronic submittal (ensure that seal is visible for documents with seals) and some forms/other documents must be saved and attached in their original form (Microsoft Word/Excel), as indicated in the Application Submission Checklist.

All documents are to be uploaded as “Miscellaneous” in the Drop Box and must use the following naming convention: SystemName.FY.DocumentName; i.e. “CarolinaCounty.FY2018.TitleVIReport”. Mobility Development Specialists will review uploaded documents and attach them to the appropriate budget forms as necessary. Refer to item “R” in the application package for Drop Box document uploading instructions.

FUNDING AND MONITORING

The PTD supports community transportation systems in fulfilling the transportation needs of each community by providing **ADMINISTRATIVE, CAPITAL, AND OPERATING** funding assistance programs. The division has sought increased state funding in these key areas to assist in meeting the goals and policy objectives of the Community Transportation Program. Community transportation systems will be eligible to receive these funding assistance programs if the policy requirements of the Community Transportation Program are met.

Budget Category	Not to exceed		Local Share
	Federal	State ¹	
ADMINISTRATION	80%	5%	15%
CAPITAL	80%	10%	10%
▪ Other Vehicles / Capital	80%	10%	10%
▪ Technology	80%	10%	10%
▪ Facilities	80%	10%	10%
OPERATING (net)	50%	0%	50% or more

¹ State funding is subject to State appropriations and availability of funds

Community Transportation Systems in Urbanized Area Counties – For the FY2018 Call for Projects, a funding allocation formula will be used. The funding formula for Fiscal Year 2018 provides 1) a base level of \$30,000 for each county in the 5311-funded transit system’s service area, 2) 10% of the formula is for performance and 3) the remaining funds are based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the formula amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to equal no more than a 10% reduction. This 10% reduction will continue each year until the funding matches the earned amounts. Ten percent (10%) of the funding will be based on performance as well. If you were above the apportioned amount, you will receive a slight increase. This funding formula will allow for future incorporation of performance criteria.

Funding Requests - All community transportation systems are required to utilize the Uniform Public Transportation Accounting System (UPTAS) for budgeting and reporting. The governing board determines how to allocate the maximum amount of funds for which they are eligible, to meet the transportation needs of the service area for the fiscal year. The administrative funding (with the exception of G481 central services [indirect cost], G452 vehicle insurance, G371 marketing, G372 promotional items, and G395 Training [employee development]), allocated to the system can be budgeted at the discretion of the system, utilizing eligible UPTAS cost categories (Object Codes).

Indirect Cost Plans - Under Federal and State funded grant programs, recipients may incur costs of both a direct and indirect nature. Sub-recipients who seek federal or state funding for

indirect costs must have an approved indirect cost plan (cost allocation plan) and an approved indirect cost rate. A cost allocation plan is required if a grantee desires to charge indirect program-related costs. The Public Transportation Division requires each sub-recipient requesting central services (indirect costs) in their CTP budget to submit a copy of their most recently audited cost allocation plan and obtain an approved indirect cost rate prior to submitting their grant application.

NOTE: Indirect cost is an eligible operating expense for small fixed route, regional transportation systems, and urban-rural consolidated transportation systems. Grantees must have an **approved cost allocation plan and indirect cost rate prior to submitting their grant application.**

Program Auditing -The Public Transportation Division is responsible for providing program monitoring and oversight to ensure that Federal/State funds are used for the intended purpose. This is accomplished through various onsite program monitoring and evaluation tools including but not limited to: Maintenance Reviews, Site Visits, Compliance Reviews, Drug and Alcohol Reviews and attendance at TAB meetings. In addition, the Community Transportation Program is subject to the OMB A-133 single audit requirement. The department's Office of Inspector General periodically conducts site visits to audit expenditures of the local Community Transportation Grant program sub-recipient.

Safety & Security Compliance Reviews – A Safety & Security Plan is required from the systems and must be annually certified by the Accountable Executive via a formal process. PTD performs a Safety & Security Compliance Review every three (3) years and the plan will be revisited on a triennial basis. If the system makes any updates to their plan, Board approval is required. A Safety Officer and an Accountable Executive must be identified in the Safety & Security Plan.

FUNDING ASSISTANCE

Administrative Budgets

Applicants are expected to carefully consider administrative budget request submissions. A careful review of actual line item expenditures over the past 2-3 years should play an integral role in determining current budget request. For the FY2018 Call for Projects, an interim funding allocation formula will be used. The interim funding formula provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, and 2) allocates the remaining funds based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to bring the allocation to back to that level. If you were above the amount, you will receive a slight increase. Funding allocations will be provided to each transit system through their Mobility Development Specialist.

***** System requests may not go over the federal and state amount allocated.**

Vehicle insurance is an allowable administrative expense in the CTP application. Only active revenue vehicles are eligible for vehicle insurance cost participation by PTD. The applicant will be required to submit the following documentation that will be used to determine the PTD financial participation level for vehicle insurance:

- Certificate of Insurance - verifying liability limits, and the deductible amount,
- Auto Schedule – a list of the vehicles insured and the cost associated with insuring each vehicle at the required levels. The PTMS cannot be used as a substitute for the Auto Schedule.

The applicant should request this information from their insurance provider. PTD will cap reimbursement to the federal and state share of 85% of the actual annual premium cost, up to a maximum annual premium cost of \$2,500 per revenue vehicle.

Note: All Transit systems are required to have a minimum amount of insurance, \$1.5 Million per vehicle, but transit systems that have 16 passenger vehicles or larger in their fleet must have insurance coverage of \$5 Million.

Training - Employee Education Expenses (Object Code 395) – These funds are intended to support training and development activities for community transportation systems' employees. Eligible employee training expenses include: registration fees, tuition, books and materials for approved courses; travel, lodging and meals related to approved training activities; fees for purchase or rental of Video or CD-ROM training or fees for participation in Internet or world wide web based training courses (excluding basic Internet service provider fees); and instructor fees and materials cost for approved courses. Employee Development funds may be used to

support the travel and registration fees for no more than two drivers for the annual statewide Bus and Van Roadeo.

NOTE: Travel expenses for Roadeo volunteers and judges must be paid from another source or the administrative travel line items (object codes 311, 312, and/or 314. Employee Development funds may not be used to defray the cost of salaries for staff attending a training course or conducting a training course for other system employees.

IMPORTANT: No costs that are actually or potentially associated with lobbying activities may be paid for using funds approved in the CTP grant in general and in object code 395 in particular. Applicants may not co-mingle approved activities eligible to be funded in this line item with any lobbying activities.

The Public Transportation Division will issue minimum training standards for all community transportation systems that receive state financial assistance from the department.

Marketing and Promotional Items – Applicants are required to budget Marketing (Object Code 371) and Promotional Items (Object Code 372) at designated levels. According to the 2014 State Management Plan, State Role in Program Administration, “Technical Management Assistance” page 72, “Systems are required to spend 2% of the total of their Section 5311 administrative funding request, minus vehicle insurance, on marketing.” Applicants should thoroughly evaluate their marketing needs to determine if more than the 2% minimum should be budgeted. Additionally, funding requests for Object Code 372 cannot exceed 25% of the budgeted amount for Object Code 371.

Operating Budgets

Applicants must cap their operating budget requests to the FY18 approved budgets. PTD reserves the right to decrease the FY2019 operating allocation for those applicants that have significant unexpended operating funds over the past two fiscal years and for budget line costs that appear excessive. Section 5311 operating funds can ONLY be used to support rural general public routes (RGP).

RGP DEFINITION: Service provided on a repetitive, fixed-route schedule or deviated fixed-route schedule basis along a specific route for pick up and delivery of passengers to specific locations; each fixed-route trip serves the same origins and destinations, unlike demand responsive, taxicabs, or subscription service.

Operating Expenses - Operating expenses are considered those costs directly related to system operations. Eligible items are defined as stated in the UPTAS manual and State Management Plan.

Net operating expenses are eligible for assistance. Net operating expenses are those expenses that remain after the provider subtracts operating revenues from eligible operating expenses.

Operating revenues must include farebox revenues. Farebox revenues include fares paid by riders who are later reimbursed by a human service agency or other user-side subsidy arrangement. Farebox revenues do not include payments made directly to the transit system by human service agencies to purchase service. However, purchase of transit passes or other fare media for clients would be considered farebox revenue. A voluntary or mandatory fee that a college, university, or similar institution imposes on all its students for free or discounted transit service is not farebox revenue. Farebox revenue must be used to reduce total operating expenses (treated as revenue).

Funds received pursuant to a service agreement with a State or local social service agency or a private social service organization may be used as local match. Income from contracts to provide human service transportation may be used either to reduce the net project cost (treated as revenue) or to provide local match for Section 5311 operating assistance. In either case, the cost of providing the contract service is included in the total project cost.

The manner in which a subrecipient applies income from human service agencies to a project affects the calculation of net operating expenses and, therefore, the amount of Section 5311 operating assistance the project is eligible to receive.

***** System requests may not go over the federal and state amount allocated.**

Sources of Local Match. Local match for the remainder of net project costs may be provided from:

- An undistributed cash surplus, a replacement cash fund or reserve, a service agreement with a State or local social service agency or a private social service organization; or
- Amounts appropriated or otherwise made available to a department or agency of the Government (other than the [U.S.] Department of Transportation) that are eligible to be expended for transportation.

Note: Fare box revenue is not an applicable source of local match.

Examples of non-Federal sources that may be used for any or all of the local share include: State or local appropriations; dedicated tax revenues; private donations; and net income generated from advertising and concessions.

Subrecipients may use funds from other non-DOT Federal agencies (e.g., employment training, aging, community services, vocational rehabilitation services, and TANF) for the entire local match if the other agency makes the funds available to the recipient for the purposes of the project. Any non-DOT Federal funds used as local match must be used for activities included in total net project costs of this grant.

Net Operating Expenses = Total Eligible Operating Expenses – Fare Revenues

Cost Participation: The Federal share for net-operating expenses may not exceed 50%.

ONLY the systems listed below are eligible for STATE OPERATING Funds and must apply for a development grant

Small Fixed Route Systems	Regional Systems	Urban/Rural Consolidated Systems
NOTE: Increases in operating assistance are provided consistent with percentage increases in the State's Governor's Apportionment through the Section 5307 Program and/or at the discretion of PTD.	NOTE: Section 5311 operating funds are also provided to the regional transportation systems listed below to support rural general public routes as defined above.	NOTE: Section 5311 operating funds will be available to the systems listed below to support <u>GENERAL PUBLIC ROUTES</u> in the non-urbanized area. Consolidated urban/rural transportation systems will use a cost allocation based on urban/rural miles and hours from FY 2013 Operating Statistics to allocate any joint urban/rural expenses and determine the rural share eligible for Section 5311 funding.
WILSON TRANSIT City of Wilson	ICPTA Albemarle Regional Health Services	GATEWAY Goldsboro-Wayne Transportation Authority
	CPTA Choanoke Public Transportation Authority	APPLE COUNTRY TRANSIT Western Carolina Community Action, Inc.
AppalCART Town of Boone and Watauga County	KARTS Kerr Area Transportation Authority	TAR RIVER TRANSIT City of Rocky Mount (operates in a region)
	RCATS Randolph County Senior Adults Association, Inc.	GREENWAY PUBLIC TRANSPORTATION Western Piedmont Regional Transit Authority (operates in a region)
	YVEDDI Yadkin Valley Economic Development District, Inc.	CARTS Craven County

Facility Safety and Security Improvement Budgets - Applicants will be eligible to request facility *SAFETY AND SECURITY IMPROVEMENT* assistance to address safety and compliance with federal and state regulations. Facility improvement/repairs funding is available only for a facility owned by the applicant and occupied by the transit system.

NOTE: DOCUMENTATION TO INCLUDE WITH APPLICATION

- A copy of the deed of ownership must be provided to the Public Transportation Division (PTD) with the safety and/or security renovation budget request.
- An estimate is required if funding is applied for in the application.

Appendix A

Public Hearing Notice Safe Harbor Requirement

County population includes at least 1,000 persons
who speak Spanish at home and English "less than well"

Alamance County, North Carolina
Alleghany County, North Carolina
Bladen County, North Carolina
Brunswick County, North Carolina
Buncombe County, North Carolina
Burke County, North Carolina
Cabarrus County, North Carolina
Catawba County, North Carolina
Chatham County, North Carolina
Cleveland County, North Carolina
Columbus County, North Carolina
Craven County, North Carolina
Cumberland County, North Carolina
Davidson County, North Carolina
Davie County, North Carolina
Duplin County, North Carolina
Durham County, North Carolina
Forsyth County, North Carolina
Franklin County, North Carolina
Gaston County, North Carolina
Granville County, North Carolina
Greene County, North Carolina
Guilford County, North Carolina
Harnett County, North Carolina
Henderson County, North Carolina
Hoke County, North Carolina
Iredell County, North Carolina

Johnston County, North Carolina
Lee County, North Carolina
Lenoir County, North Carolina
Lincoln County, North Carolina
Mecklenburg County, North Carolina
Montgomery County, North Carolina
Moore County, North Carolina
Nash County, North Carolina
New Hanover County, North Carolina
Onslow County, North Carolina
Orange County, North Carolina
Pender County, North Carolina
Pitt County, North Carolina
Randolph County, North Carolina
Robeson County, North Carolina
Rockingham County, North Carolina
Rowan County, North Carolina
Sampson County, North Carolina
Stanly County, North Carolina
Surry County, North Carolina
Union County, North Carolina
Vance County, North Carolina
Wake County, North Carolina
Wayne County, North Carolina
Wilkes County, North Carolina
Wilson County, North Carolina
Yadkin County, North Carolina

Appendix B

REGIONAL MOBILITY DEVELOPMENT SPECIALISTS ASSIGNMENTS

CAROLYN FREITAG 919-707-4677 cmfreitag@ncdot.gov DISTRICT 8	JENNIFER BAPTISTE 919-707-4679 jcbaptiste@ncdot.gov DISTRICT 7	CRYSTAL ODUM 919-707-4682 clodum@ncdot.gov DISTRICT 6	RYAN MAYERS 919-707-4694 ramayers@ncdot.gov DISTRICT 5
BERTIE (CPTA) CAMDEN (ARHS) CHOWAN (ARHS) CURRITUCK (ARHS) DARE EDGECOMBE (TRT) GATES HALIFAX (CPTA) HERTFORD (CPTA) HYDE MARTIN NASH (TRT) NORTHAMPTON (CPTA) PASQUOTANK (ARHS) PERQUIMANS (ARHS) TYRRELL WASHINGTON	BEAUFORT CARTERET CRAVEN (CARTS) DUPLIN GREENE JONES (CARTS) LENOIR NEW HANOVER ONslow PAMLICO (CARTS) PITT WAYNE	BLADEN BRUNSWICK COLUMBUS CUMBERLAND HARNETT HOKE JOHNSTON PENDER RICHMOND ROBESON (SEATS) SAMPSON SCOTLAND WILSON	CHATHAM DURHAM FRANKLIN (KARTS) GRANVILLE (KARTS) LEE MOORE ORANGE PERSON VANCE (KARTS) WAKE WARREN (KARTS)
Phillip Vereen (interim) 919-707-4690 plvereen@ncdot.gov DISTRICT 4	CASSANDRE HAYNESWORTH 919-707-4688 chaynesworth@ncdot.gov DISTRICT 3	Phillip Vereen (interim) 919-707-4690 plvereen@ncdot.gov DISTRICT 2	Phillip Vereen (interim) 919-707-4690 plvereen@ncdot.gov DISTRICT 1
ANSON CABARRUS CLEVELAND GASTON IREDELL LINCOLN MECKLENBURG ROWAN STANLY UNION	ALAMANCE CASWELL DAVIDSON DAVIE (YVEDDI) FORSYTH GUILFORD MONTGOMERY (RCATS) RANDOLPH (RCATS) ROCKINGHAM STOKES (YVEDDI) SURRY (YVEDDI) YADKIN (YVEDDI)	ALEXANDER (WPRTA) ALLEGHANY ASHE AVERY BURKE (WPRTA) CALDWELL (WPRTA) CATAWBA (WPRTA) MADISON MCDOWELL MITCHELL WATAUGA WILKES (WTA) YANCEY	BUNCOMBE CHEROKEE CLAY EASTERN BAND OF CHEROKEE INDIANS (EBCI) GRAHAM HAYWOOD (MT PROJECTS) HENDERSON (WCCA) JACKSON MACON POLK RUTHERFORD SWAIN TRANSYLVANIA

ARHS - ALBEMARLE REGIONAL HEALTH SERVICES dba ICPTA – INTER-COUNTY PUBLIC TRANSPORTATION AUTHORITY
 CARTS – CRAVEN AREA RURAL TRANSIT SYSTEM
 CATS – CHARLOTTE AREA TRANSIT SYSTEM
 CFPTA – CAPE FEAR PUBLIC TRANSPORTATION AUTHORITY (WAVE TRANSIT)
 CPTA – CHOANOKE PUBLIC TRANSPORTATION AUTHORITY
 EBCI – EASTERN BAND OF CHEROKEE INDIANS
 FAST – FAYETTEVILLE AREA SYSTEM OF TRANSIT
 GATEWAY or GWTA – GOLDSBORO-WAYNE TRANSIT AUTHORITY
 KARTS - KERR AREA REGIONAL TRANSPORTATION SYSTEM
 PART – PIEDMONT AUTHORITY FOR REGIONAL TRANSPORTATION
 RCATS – REGIONAL COORDINATED AREA TRANSPORTATION SYSTEM (RANDOLPH)
 SEATS – SOUTH EAST AREA TRANSIT SYSTEM (ROBESON)
 TRT – TAR RIVER TRANSIT
 WCCA – WESTERN CAROLINA COMMUNITY ACTION
 WPRTA – WESTERN PIEDMONT REGIONAL TRANSIT AUTHORITY
 WTA – WILKES TRANSIT AUTHORITY
 YVEDDI – YADKIN VALLEY ECONOMIC DEVELOPMENT DISTRICT, INC.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

**Section 5311
FY 2018 RESOLUTION**

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* _____ and seconded by *(Board Member's Name or N/A, if not required)* _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, *(Legal Name of Applicant)* County of Moore hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the *(Authorized Official's Title)** Chairman of *(Name of Applicant's Governing Body)* County of Moore Board of Commissioners is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I *(Certifying Official's Name)** Laura Williams *(Certifying Official's Title)* Clerk to the Board of Commissioners do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the *(Name of Applicant's Governing Board)* County of Moore Board of Commissioners duly held on the _____ day of _____, _____.

Signature of Certifying Official

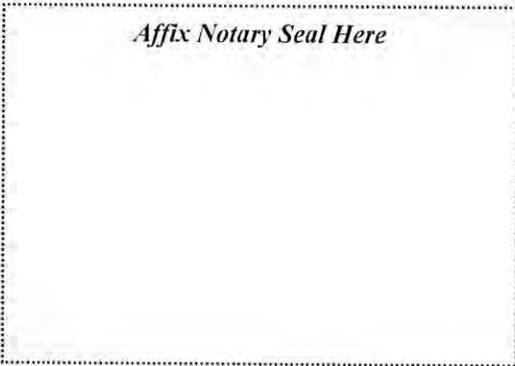
***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____



FISCAL YEAR 2018

Federal (FTA) and State (NCDOT) Certifications and Assurances for Public Transportation Programs will be distributed upon receipt of federal documents from the FTA.

Documents Include:

- **Certifications and Assurances**
- **Applicant and Attorney Affirmations**
- **Certifications and Restrictions on Lobbying**
- **Certification of Equivalent Service**
- **Special Section 5333(b) Warranty**

SECTION 5311, 5310 or Consolidated Capital Call for Proejcts TITLE VI PROGRAM REPORT

Legal Name of Applicant: **County of Moore**
(Complete either Part A or Part B)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against **County of Moore** (*Transit System Name*) during the period **July 1, 2015 through June 30, 2016**.

Signature of Authorized Official

Date

Nick Picerno, Chairman

Type Name and Title of Authorized Official

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against _____ (*Transit System Name*) during the period July 1, 2015 through June 30, 2016.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Signature of Authorized Official

Date

n/a

Type Name and Title of Authorized Official

Part C - Title VI Plan

Do you currently have a Title VI Plan: _____ Yes _____ Date of last plan update: _____ June 17, 2014 _____

If yes, what is the date of their last EEO submission? _____

7. What is the date of your last Triennial Review (If applicable)? _____

a. Were there any deficiencies? _____ Yes _____ No

If yes, in what area(s) _____

b. Are any of the deficiencies still open _____ Yes _____ No

If yes, in what area(s)? _____

8. What is the date of your last State Management review (If Applicable)? _____

a. Were there any deficiencies? _____ Yes _____ No

If yes, in what area(s) _____

b. Are any of the deficiencies still open _____ Yes _____ No

If yes, in what area(s)? _____

9. Has your agency participated in an EEO compliance review? _____

If yes,

a. Were there any deficiencies? _____ Yes _____ No

If yes, in what area(s) _____

b. Are any of the deficiencies still open _____ Yes _____ No

If yes, in what area(s)? _____

I declare (or certify, verify, or state) that the foregoing is true and correct.

Signature _____ Date _____

Title _____ **Chairman** _____

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) County of Moore is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by PTD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should refer to http://www.ncdot.gov/business/ocs/dbe/#FAQ10 or contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at http://partner.ncdot.gov/VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official

Date

Type Name and Title of Authorized Official

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY2018

APPLICANT'S NAME: County of Moore **PERIOD COVERED**
MAILING ADDRESS: P.O. Box 905; Carthage, NC 28327 **From:** 07/01/17
VENDOR NUMBER: 30223 **To:** 06/31/18

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY2018:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
TOTAL				

- The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY2018.
- The applicant does **NOT** expect to utilize any DBE/MBE/WBE/HUB Vendors in FY2018.

Signature of Authorized Official

Date

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed FY 2017-2018 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 4, 2016. The public hearing will be held on October 18, 2016 at 5:30pm before the (governing board)Moore County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Tawanna M. Williams on or before October 18, 2016, at telephone number 910-947-3389 or via email at twilliams1@moorecountync.gov.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in County of Moore as well as provides transportation options and services for the communities within this service area. These services are currently provided using demand response and subscription services. Services are rendered by Moore County Transportation Services.

The total estimated amount requested for the period July 1, 2017 through June 30, 2018

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 246,333	\$ 36,951 (15%)
Operating (ALL systems; No State Match will be provided for Operating Assistance)	\$	\$ (50%) or more
TOTAL PROJECT	\$ 246,333	\$ 36,951
	Total Funding Request	Total Local Share

This application may be inspected at the office of Moore County Transportation Services from 8:00am to 5:00pm. Written comments should be directed to Tawanna M. Williams before October 18, 2016.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the CTP grant application. Systems are no longer required to publish the Public Hearing Notice in LEP publications if their LEP Plan states they do not meet the Safe Harbor Provisions. However, systems must continue to provide meaningful access and promote inclusive public participation to LEP populations

Aviso de Junta Publica

Este aviso es para informar al público sobre la junta que se llevara acabo, acerca de la aplicación del Programa de Transporte para la Comunidad que será sometida al Departamento de Transportación del Norte de Carolina no mas tarde 4 De Noviembre de 2016. La junta se llevara acabo el 18 De Octubre 2016 a las seis de la tarde (5:30 pm) frente al grupo gobernador del Condado de Moore.

Personas interesadas en atender la junta que necesiten ayuda auxiliaría o servicios bajo el acto de Americanos con Incapacidades o un intérprete favor de contactar a Tawanna M. Williams, Manager de Transportación del Condado de Moore, en el teléfono número 910-947-7160 o via email a twilliams1@moorecountync.gov.

El Programa de Transportación para la Comunidad proporciona asistencia para coordinar programas de transporte ya en existencia y que operan en el Condado de Moore. El programa también proporciona opciones de transporte y servicios para las comunidades en el área de servicio. Estos servicios actualmente son proporcionados usando demanda y servicio de subscripción. Servicios son dados por el departamento de Transportación del Condado de Moore.

La cantidad aproximada que será pedida para el periodo del 1 de Julio, 2017 al 30 de Junio, 2018

<u>Proyecto</u>	<u>Cantidad Total</u>	<u>Porción local</u>
Administrativo	\$ <u>246,333</u>	\$ <u>36,951</u>
Operativo (Sistemas pequeños regionales y urbanos)	\$ <u>0</u>	\$ <u>0</u>
Total	\$ <u>246,333</u>	\$ <u>36,951</u>

Cantidad Total pedid Total de Porción local

Esta aplicación puede ser inspeccionada en la oficina de Transportación del Condado de Moore de 8:00am hasta las 5:00pm. Comentarios escritos deben ser hechos a Tawanna M. Williams, Manager de Transportación del Condado de Moore antes del 18 De Octubre de 2016.

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

APPLICANT: County of Moore

DATE: October 18, 2016

PLACE: Historic Courthouse, 1 Courthouse Square; Carthage, NC 28327

TIME: 5:30pm

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing (*Legal Name of Applicant*) **County of Moore** do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(*NO public comments*)

(*Public Comments were made and meeting minutes will be submitted after board approval*)

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Laura Williams, Clerk to the Board
Printed Name and Title

Date

Affix Seal Here

PUBLIC HEARING OUTREACH

APPLICANT: County of Moore

Provide a detailed description of public hearing outreach efforts by the applicant to inform the public **ESPECIALLY MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY- (LEP) AND LOW INCOME INDIVIDUALS** about the scheduled public hearing and the opportunity to comment on the proposed Community Transportation grant application. Outreach may include efforts such as distribution of information on vehicles, at human service agencies, at local community events, at public events, local organization, etc.

Click on gray box and begin typing the *detailed* description.

All Moore County Public Libraries

(panase@fayobserver.com); Andy Madison Amanda Webber (news@news14.com); David Sinclair (dsinclair@thepilot.com); Faye Dasen (fdasen@thepilot.com); Florence Gilkeson (florence@thepilot.com); Gilbert Baez (Gilbert.baez@abc.com); Greg Barnes (Greg.Barnes@abc.com); Greg Hankins (mail@sevenlakestimes.net); Janet Uffinger (nextmagazine@fayettevillenc.com); Jason Clough (newstips@wncn.com); Jay Price (jay.price@newsobserver.com); jlentz@thepilot.com; Lorry Williams (williamsl@fayobserver.com); Mary Alice Boliek (assignmentdesk@wral.com); Mike Baker (apraleigh@ap.org); Mike Futch (futchm@fayobserver.com); Nancy Bull (thepulse@the-slingshot.com); NBC 17 (newstips@wncn.com); Stephanie Lindsey (slindsey@wncn.com); Steve DeVane (devanes@fayobserver.com); Steve Karanda (cshook@spwhc.com); Ted Natt (ted@sandhillsbusiness.com); Todd Leskanic (leskanict@fayobserver.com); Tom Graham (tom@wrdu.com); Tom McMahan (tom@star1025fm.com); Walter Bull (wbull@nc.rr.com); WEEB 990 AM (steve@weeb990.com); WFMY-TV2 (news@wfmy.com); WGHP TV 8 (news@wgph.com); William Tschumy (william.tschumy@dhs.gov); WTVD ABC 11 (wtvdassignmentdesk@abc.com); WYBE-TV (geoff@sandhillstv.com)

Voluntary Title VI Public Involvement

Title VI of the Civil Right's Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency's federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Shantray Dickens the Title VI Manager at telephone number 919.508.1896 or email at sddickens@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)	Gender:	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:	National Origin:	

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.

LOCAL SHARE CERTIFICATION FOR FUNDING

County Of Moore
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>246,333</u>	\$ <u>36,951</u> (15%)
Operating (ALL systems; No State Match will be provided for operating assistance)	\$ _____	\$ _____ (50% or more)
<hr/>		
TOTAL	\$ <u>246,333</u>	\$ <u>36,951</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<u>Contract Revenues</u>	\$ <u>36,951</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
<hr/>	
TOTAL	\$ <u>36,951</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **County of Moore** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2018 Community Transportation Program will be available as of **July 1, 2017**, which has a period of performance of July 1, 2017 – June 30, 2018.

Signature of Authorized Official

Nick Picerno, Chairman of Board of Commissioners

Type Name and Title of Authorized Official

Date

Surface Transportation Providers

(operating in your service area)

List all private transportation providers and indicate if represented by union. This information is generally available in your telephone directory or through the County's business licensing office. If you contract out any part of your service or management/administration of your transit system and the contractor's employees are represented by a labor union, remember to include them here.

County of Moore

Legal Name of Applicant

(Not the System Name)

Private Transportation Providers	Union Representation	If yes – Provide <u>Name</u> of Union and the affiliated Local Branch Number, (e.g. ACME Local #458)
1 A Pink Limousine	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
2 ACC Medlink	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
3 Addington Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
4 Allstarz Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
5 DLK Prime Transport Inc.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
6 Dotan Transports	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
7 Double LL Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
8 Fleming Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
9 Resort Valet Services	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
10 Right Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
11 A-Ok Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
12 Safe Way Transportation Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
13 Sandhills Place to Place	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
14 Sandhills Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
15 Scott Norris Transportation	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
16 SUREtrans	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
17 United Transport Services	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
18 Ziggy Shuttle Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
19	<input type="checkbox"/> No <input type="checkbox"/> Yes	
20	<input type="checkbox"/> No <input type="checkbox"/> Yes	
21	<input type="checkbox"/> No <input type="checkbox"/> Yes	
22	<input type="checkbox"/> No <input type="checkbox"/> Yes	
23	<input type="checkbox"/> No <input type="checkbox"/> Yes	
24	<input type="checkbox"/> No <input type="checkbox"/> Yes	
25	<input type="checkbox"/> No <input type="checkbox"/> Yes	

5311 Transit Advisory Board (TAB) Composition

Service Area Demographics

Applicant: Moore County

Elderly	Minority	Disabled	Low Income	Hispanic or Latino
26%	20%	19%	11%	4%

Number of Projected TAB Meetings for FY2018: 4

2000 Census data used for Disabled Calculations

2005-2009 ACS Estimates used for Elderly & Low Income Calculations

Number of TAB Meetings held in FY2017 as of: 9/15/2016 2

2010 Census data used for Minority & Origin Calculations

TAB Member's Name	What best describes the role or position of this board member in the community?					This person knows the transportation needs of this group or groups.					Board Service			
	<i>Select only <u>one</u> description per board member</i>					<i>Check as many as apply</i>					<i>Current Term Status</i>			
	Human Service or Non-Profit Agency	Transportation Provider	Business	Gvmt or Gvmt Affiliate	Transit User	General Public	Elderly	Disabled	Minority or Hispanic	Limited English	Low Income	Year Term Began	Year Term Ends	Appointed or Selected
1 Pamela Alsbrook				Employment Security	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	15-Jul	18-Jul	S	2
2 Linda Parsons			Chamber of Commerce		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	14-Jun	17-Jun	S	3
3 Bryan Phillips				Government Staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-Jun	18-Jun	S	6
4 Yvette Ausby					Employment Passenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16-Jun	19-Jun	S	1
5 Nick Picerno				Elected Official	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			A	
6 Terri Prots	Senior Services				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	14-Jun	17-Jun	S	14
7 Raynelle Rosado	Sheltered Workshop				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	15-Sep	18-Sep	S	2
8 Carrie Perez	DSS				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	16-Jun	19-Jun	S	4
9 Wendy Russell Carter	Mental Health				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	14-Jun	17-Jun	S	21
10					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
11					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
12					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
13					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
14					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
15					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
16					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
17					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
18					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
19					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
20					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Moore County Transportation Advisory Board Conflict of Interest Statement and Relative Relationships

PURPOSE

FTA (Federal Transit Administration) and NCDOT (North Carolina Department of Transportation) Transportation funding requires a conflict of interest statement and relative relations regarding Transportation Advisory Board members and Transit System personnel.

CODE

All procurement activities must be conducted according to applicable laws, rules, regulations, and policies of FTA funding, NC DOT, Moore County and the State of North Carolina, specifically General Statutes 14-234 and 133.32.

All procurement activities must maintain integrity at all times, keep free from any personal obligations to vendors or contractors and respect their confidence.

No employee, Transportation Advisory Board (TAB) member or officer of Moore County shall participate in the award or administration of any FTA or NC DOT funded project or purchase if that person, that person's spouse, any member of that person's immediate family, or an organization which employs or is about to employ the person, the person's spouse, or a member of the person's immediate family has a financial or other interest in the company selected for award.

Any county employee having knowledge of or a reason to know of a potential personal interest or upon the discovery of a potential personal interest has an affirmative duty to disclose such personal interest to the department head. Any attempts by any person, firm or corporation to influence the decision of a county employee or TAB member with regard to county business must be reported to the County Manager.

TAB members should not be relatives of any Transportation Employee.

The undersigned hereby acknowledges, understands and agree to abide by this policy

Printed Name

Signature

Date

**FY2018 COMMUNITY TRANSPORTATION PROGRAM GRANT APPLICATION
 NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
 FEDERAL SECTION 5311 & STATE FUNDING
 TRANSIT SYSTEM DESCRIPTION**

Check If New Sub-Recipient
1. GENERAL INFORMATION

APPLICANT'S LEGAL NAME:

APPLICANT'S CONGRESSIONAL DISTRICT: *If incorrect, enter correct primary district:*
If Applicant's city is included in more than one district, enter primary district only

MAILING ADDRESS:
PO Box or Street Address

City, State Zip (9-digit zip)

PHYSICAL ADDRESS:
Street Address

City, State

TAXPAYER IDENTIFICATION NUMBER:

DOING BUSINESS AS (DBA) NAME:
Normally the transit system name, if different than applicant name

APPLICANT DUNS NUMBER:
*Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at:
<http://fedgov.dnb.com/webform>*

DUNS NUMBER OF PARENT AGENCY:
Required only if different than Applicant

CONTACT PERSON:

PHONE NUMBER:
Area Code & Phone Number

FAX NUMBER:
Area Code & Phone Number

EMAIL ADDRESS:

SERVICE AREA'S CONGRESSIONAL DISTRICT: *If incorrect, enter correct primary district:*
If Service Area is included in more than one district, enter primary district only

SERVICE AREA:

FEDERAL FINANCIAL ASSISTANCE
 TRANSPARENCY ACT (FFATA): FFATA mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); **and**
- Those revenues were greater than \$25M; **and**
- The public **does not** have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting.

EXECUTIVE COMPENSATION REPORTING: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

1.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
2.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
3.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
4.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
5.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation

2. TYPE OF APPLICANT

Public County Government

3. TYPE OF TRANSIT SYSTEM

Single-County

4. TYPE OF SERVICE – (check all that apply)

Demand Response

Fixed Route

Subscription

Other: (specify below)

Deviated Fixed Route

5. SERVICE OPTIONS – (check all that apply)

General Public

Brokerage (Contractual service not a referral)

Human Service

Other: (describe below)

6. PURCHASE SERVICE - List agencies that purchase service from the transit system. Note: List agency ONCE

Agency

1

Name: Moore County Department of Aging

Check if agency purchased service last year

List Programs Served:

- 1) Nutrition
- 2) Medical
- 3)
- 4)
- 5)

Agency 2

Name: Moore County Department of Social Services

Check if agency purchased service last year

List Programs Served:

- 1) Medical
- 2) Medicaid
- 3)
- 4)
- 5)

Agency

3

Name: Monarch Incorporated

Check if agency purchased service last year

List Programs Served:

- 1) Employment
- 2) Medical
- 3)
- 4)
- 5)

Agency 4

Name:

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Agency

5

Name:

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Agency 6

Name:

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Agency

7

Name:

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Agency 8

Name:

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Agency

9

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Agency 10

Name:

Check if agency purchased service last year

List Programs Served:

- 1)
- 2)
- 3)
- 4)
- 5)

Check box at left if you serve more than 10 agencies and complete Continuation worksheet.

7. REVENUE VEHICLE INVENTORY BY CATEGORY

→ Important - (If a vehicle has been replaced and the transit system has received the title from PTD, the vehicle should not be included in this inventory. Identify vehicles awaiting disposition in 8B below.)

_____	Center Aisle Van	_____ 2	20-Ft LTV (Cutaway) (no lift)
_____ 2	Conversion Van	_____ 5	20-Ft LTV (Cutaway) (w/lift)
_____ 11	Lift-Equipped Van	_____	22-Ft LTV (Cutaway) (w/lift)
_____ 1	Minivan (no ramp)	_____	25-Ft LTV (Cutaway) (w/lift)
_____	Minivan (w/ramp)	_____	28-Ft LTV (Cutaway) (w/lift)
_____	Crossover (4/All-wheel drive)	_____	Sedan
_____	Transit Bus	_____	Other: (describe below)

8. FLEET SIZE

A. ACTIVE FLEET

_____ 21	Total Revenue Vehicles in Fleet
_____ 2	Backup Revenue Vehicles
_____ 16	Total Lift-Equipped Vehicles

B. INACTIVE FLEET

_____ Enter number of vehicles **awaiting** disposition. This includes vehicles for which replacements have been received and titles have been received from PTD. It also includes fleet reductions for which titles have been received from PTD.

9. DAYS AND HOURS OF SERVICE (Check all that apply and enter corresponding service hours):

DAYS	Beginning Time	SERVICE HOURS	Ending Time
<input type="checkbox"/> Seven (7) days per week	_____		_____
<input checked="" type="checkbox"/> Monday - Friday	_____ 6:00am		_____ 6:00pm
<input type="checkbox"/> Saturday	_____		_____
<input type="checkbox"/> Sunday	_____		_____
<input type="checkbox"/> Holiday	_____		_____

10. SYSTEM MANAGEMENT & OPERATION

A. Is the **Management/Administration** of the transit system currently subcontracted? _____ No
If yes, answer the following:

Name of the Management provider: _____
 When will the new RFP process begin? _____
 Are employees of the subcontractor represented by a labor organization (union)? _____
If so, provide the following:
 Name of Union: _____
Example: Amalgamated Transit Union Local #1437

B. Is the **Operation** of the transit system currently subcontracted? _____ No
If yes, answer the following:

Name of the service provider: _____
 When will the new RFP process begin? _____
 Are employees of the subcontractor represented by a labor organization (union)? _____
If so, provide the following:
 Name of Union: _____
Example: Amalgamated Transit Union Local #1437

C. Does **another** public transit system contract with your system for any part of its service? _____ No
If yes, answer the following:

Name of the public transit system: _____
 Type of service that you provide: _____
 Are employees of the **other** transit system **or** its subcontractor(s) represented by a labor union? _____
If so, provide the following:
 Name of other system's subcontractor (if applicable): _____
 Name of Union: _____
Example: Amalgamated Transit Union Local #1437

11. PUBLIC INVOLVEMENT – Please complete the chart below to document outreach efforts.

Organizations / Events	Date / Time	Location	Number of Attendees	Primary Audience	Number Title VI Forms Completed
1) Veteran's Stand Down	11/12/15	National Guard Armory	100	General Public	
2) Robbins Employment Outreach	12/3/15	Northern Moore Resource Center	5	General Public	

3) Perdue Farms Job Fair	12/9/15	Northern Moore Resource Center	20	General Public
4) Department of Aging	01/26/16	Senior Enrichment Center	20	Elderly
5) Spring Career Fair	03/16/16	Sandhills Community College	100	General Public
6) Fall Semester Outreach	08/15/16	Sandhills Community College	150	General Public
7)				
8)				
9)				
10)				
11)				
12)				
13)				
14)				
15)				

- A. Is a governing board approved, formalized, public involvement plan in use? Yes
 If **yes** (complete questions below)
- Is that plan evaluated and updated at least annually? Yes
 Does that plan have defined objectives? Yes
 Are those objectives being met? Yes

If **no** – Describe below how the effectiveness of the public involvement efforts are evaluated and/or improved.

B. Describe Public Outreach Methods:

Select the ONE word that most accurately completes the sentence



Information dissemination is Usually written.

Public meeting times are Usually between 8 AM and 5 PM.

Information is Usually available in an audible format.

Information is Usually available in a language other than English.

Reasonable access is Always available for those with a disability.

12. ADMINISTRATIVE CHANGES - Describe administrative changes to be incorporated during FY2018 in the space below. A new job description must be attached for (1) any new administrative positions or (2) any increase in the percentage of a position dedicated to transportation.

If NONE check here:

Check here if job description(s) attached:

13. SERVICE CHANGES - Describe any service changes and/or provide justification/need for expansion vehicle(s) in the space below.

If NONE check here:

FY2018 - Complete Project Funding Request Form for FY 2018

(Note: Include in your description the rationale for the anticipated change in service. For example, the anticipated change is due to customer feedback, marketing or other efforts. This narrative should match what is included your project funding request form)

How will the public be notified of the service changes described above?

How much lead-time is given before service changes take effect?

BUDGET SUMMARY

September 2015 - June 2018

Legal Name:	MOORE COUNTY		
Address:	PO Box 905 CARTHAGE, NC 28327-0905		
County:	MOORE COUNTY	Congressional District:	6
Contact Person:	Tawanna Williams		
Telephone:	+1 (910) 947-7160		
Fax:	+1 (910) 947-3484		
Email:	twilliams1@moorecountync.gov		
Web Site:	moorecountync.gov		
Federal ID Number:	56-6000322	DUNS Number:	050988146
CFDA #			

Period of Performance:	Jul 1, 2016	to	Jun 30, 2018	Federal Billable/Non-Billable	Billable
------------------------	-------------	----	--------------	-------------------------------	----------

I. Total Project Expenditures		
(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Total Expenses	\$246,333	\$246,333
Total Contra Accts and Fare Revenue		
Total Net Expenses/Cost	\$246,333	\$246,333

II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		5.00%	15.00%
Total Funding	\$246,333	\$197,066	\$0	\$12,316	\$36,951

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)			
	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0

PROPOSED BUDGET
SALARY AND WAGE DETAIL

Applicant : MOORE COUNTY

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
FULL TIME EMPLOYEES								
G121	Division Leader	1	\$51,143	100%	1	\$51,143	1	\$51,143
G121	Office Assistant V	1	\$28,815	100%	1	\$28,815	1	\$28,815
G121	Lead Driver	1	\$27,981	50%	1	\$13,991	1	\$13,991
G121	Program Manager	1	\$55,422	10%	1	\$5,542	1	\$5,542
G121								
G121								
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES		4				\$99,491	4	\$99,491
PART-TIME EMPLOYEES - RECEIVING BENEFITS								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
PART-TIME EMPLOYEES - RECEIVING NO BENEFITS								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE		4				\$99,491	4	\$99,491

Applicant: MOORE COUNTY

Project Number : 16-CT-062

PROPOSED BUDGET
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
G120	Salaries and Wages		
G121	Full-time employees	\$99,491	\$99,491
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity		
Subtotal Salaries:		\$99,491	\$99,491
G180	Fringe Benefits		
G181	Social security contribution (7.65% of total salaries)	\$7,611	\$7,611
G182	Retirement contribution; total salaries X participating percentage \$99,491 X 7.50%	\$7,462	\$7,462
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$700.00 X 12 X 3	\$25,200	\$25,200
G184	Disability insurance; cost per month X no. of months X no. of employees. X X		
G185	Unemployment compensation; Number of Employees: 3	\$717	\$717
G186	Workers compensation; Number of Employees: 3	\$4,000	\$4,000
G189	Other: 401(K) TOTAL SALARIES x 3%	\$2,985	\$2,985
Subtotal Fringe:		\$47,975	\$47,975
TOTAL SALARY & FRINGE:		\$147,466	\$147,466
G190	Professional Services		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract	\$480	\$480
G197	Drug & Alcohol tests Provide # of employees in test pool:		
G198	Medical review officer		
G199	Other:		
G200	Supplies and Materials		
G211	Janitorial Supplies - (Housekeeping)	\$1,750	\$1,750
G212	Uniforms	\$3,500	\$3,500
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials	\$2,800	\$2,800
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies		
G292	Fire Extinguisher- recharging system		
G300	Travel and Transportation (other than employee development)		
G311	Travel: Anticipated trips: Training and Conferences	\$1,000	\$1,000
G312	Travel subsistence	\$3,000	\$3,000
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G320	Communications		
G321	Telephone Service	\$1,500	\$1,500
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage	\$500	\$500
G329	Other Communications:		
G330	Utilities		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
G340	Printing and Binding		
G341	Printing and reproduction	\$500	\$500
G349	Other:		
G350	Repairs and Maintenance		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		
G359	Other-Describe:		
G370	Advertising/Promotion		

G371	Marketing (paid ads, marketing firm, etc.) Describe: Minimum Amount (2% of Admin Budget): \$4,026		\$4,027	\$4,027
G372	Promotional items Describe: Maximum Amount (25% of G371 Total Cost): \$1,007		\$995	\$995
G373	Other:			
G380	Computer Support Services (contracted)			
G381	Computer programming services		\$17,000	\$17,000
G382	Computer support/technical assistance			
G390	Other Services			
G391	Legal advertising			
G392	Laundry and dry cleaning			
G393	Temporary help services			
G394	Cleaning services			
G395	Training - Employee Education Expense		\$2,972	\$2,972
G396	Management services (contracted transit system mgmt/admin services)			
G398	Security services			
G399	Other:			
G410	Rental of Real Property (include copy of current lease agreement)			
G412	Rent of building X number of monthly payments			
		X		
G413	Rent of offices X number of monthly payments			
		X		
G419	Other:			
G420	Lease of Computer Equipment			
G421	Lease of Computer Hardware			
G422	Lease of Computer Software			
G430	Lease of Equipment			
G431	Lease of Reproduction equipment			
G432	Lease of Postage Meter			
G433	Lease of Communications equipment (includes radio, cable lines and antennae)			
G439	Other:			
G440	Service and Maintenance Contracts			
G441	Communications equipment			
G442	Office equipment			
G443	Reproduction equipment			
G444	Vehicles			
G445	Computer equipment			
G446	Tires			
G448	Other Service and Maintenance Contracts - Office Related			
G449	Other:			
G450	Insurance and Bonding			

G451	Property and general liability (does not include vehicle insurance)				
G452	Vehicles				
	Number of Fleet Vehicle:	21	Maximum Amount:	\$52,500	\$40,000
					\$40,000
G453	Fidelity				
G454	Professional liabilities				
G455	Special liabilities				
G480	Indirect Costs				
G481	Central services: (budget direct cost base) X (percentage rate)				
	\$147,466	X	12.10%	Maximum Amount \$17,843.39	\$17,843
	Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to NCDOT Financial Management				
G490	Other Fixed Charges				
G491	Dues and subscriptions:				\$1,000
G499	Other:				\$1,000
G600	Private / Public Operator Contracts - Purchase Services				
G611	Direct purchase of service from privately owned provider				
G612	User side subsidy				
G621	Volunteer reimbursement				
G641	Direct purchase of service from publicly owned provider				
	Total Expenses:				\$246,333
					\$246,333
OPERATING REVENUES					
	Contra Account				
G821	General Fund				
G822	Capital Reserve Fund				
G832	N.C. Sales Taxes				
G833	N.C. Gas Tax Refund				
G834	County Sales Taxes				
G836	Fed Gas Tax Refund				
G839	Other Taxes				
G841	Charter Expenses				
G842	Garage Services				
G843	Advertising Expenses				
G844	Insurance Settlement				
G847	Inc Elderly/Disable				
G849	Other Contra Accts				
G991	Contingency/Prog Res				
	TOTAL CONTRA ACCOUNTS:				
F500	Fare Revenue				
F511	General Public Fares				
F521	Prepaid Fares/Bulk Discounts				
F522	Senior Citizen Fares				
F523	Student Fares				
F524	Child Fares				
F525	Paratransit Fares				

F533	Special Route Guarantees		
F529	Other Special Fares:		
TOTAL FARE REVENUES:			
TOTAL CONTRA ACCOUNTS AND FARE REVENUES:			
TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):		\$246,333	\$246,333

**NCDOT PTD
PROJECT FUNDING REQUEST FORM**

Project Funding Request Form

DATE SUBMITTED:

APPLICANT'S LEGAL NAME:

MPO

RPO

NCDOT DIVISION:

BUDGET TYPE:

GENERAL INFORMATION

MAILING ADDRESS:

PHYSICAL ADDRESS:

CONTACT PERSON:

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

CURRENT FISCAL YEAR:

STATE FUNDING:

FEDERAL FUNDING-FTA:

LOCAL FUNDING:

OTHER FUNDING:

TOTAL GRANT AMOUNT:

FOR OFFICE USE ONLY

PREPARED BY:

REQUEST RECOMMENDATION OR REJECTION

PROJECT LOCATION:

FEDERAL PROGRAM?

STATE PROGRAM?

PROJECT or

PROJECT / PROGRAM DESCRIPTION:

PROJECT / PROGRAM BENEFITS:

RESULT OF PROJECT / PROGRAM IF NOT FUNDED:

5311 DESIGNEE CERTIFICATION FORM

Resolution No. _____

Resolution authorizing the filing of applications with the North Carolina Department of Transportation—Public Transportation Division for grant years FY2018 – FY2022, for federal transportation assistance authorized by 49 U.S.C. 5311, United States Code, other federal statutes administered by the Federal Transit Administration or state statutes administered by the State of North Carolina.

WHEREAS, the State of North Carolina has been delegated authority to award federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for federal financial assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost;

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, BE IT RESOLVED BY the **County of Moore Board of Commissioners**

1. That the **Chairman-County of Moore Board of Commissioners** is authorized to execute and file an application for federal assistance on behalf **County of Moore** with the State of North Carolina for federal assistance authorized by 49 U.S.C. Chapter 5311 United States Code, other federal statutes or state statutes authorizing a project administered by the Federal Transit Administration.
2. That the **Chairman-County of Moore Board of Commissioners** is authorized to execute and file with its applications the annual certifications and assurances and other documents the State of North Carolina requires before awarding a federal assistance grant or cooperative agreement.
3. That the **Chairman-County of Moore Board of Commissioners** is authorized to execute grant and cooperative agreements with the State of North Carolina on behalf of **County of Moore**.

5311 DESIGNEE CERTIFICATION FORM

The undersigned duly qualified **Chairman-County of Moore Board of Commissioners** acting on behalf of the **County of Moore**, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the **County of Moore Board of Commissioners** held on **October 18, 2016**.

[If the Applicant has an official seal, impress here.]

(Signature of Recording Officer)

(Title of Recording Officer)

(Date)

Agenda Item: VI.D.

Meeting Date: 10/4/16

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laurie Weaver, Senior Director of Philanthropy on behalf of Monarch's Creative Arts & Community Center (MCACC) in Southern Pines

DATE: 9/21/16

SUBJECT: Request for Public Hearing

PRESENTER: Rahnelle Rosado, Community Engagement Team Lead, MCACC

REQUEST:

Call a public hearing for comment and questions regarding Monarch's consolidated capital projects application for a North Carolina Department of Transportation funding for Enhanced Mobility of Seniors and Individuals with Disabilities for FY2018.

BACKGROUND:

Monarch provides services and supports for individuals with intellectual and developmental disabilities at MCACC (Monarch's Creative Arts and Community Center) in Southern Pines. Individuals with disabilities from across Moore County attend the program where they have access to daily organized activities, community involvement, and job and skill development. Monarch is applying for a grant from the N.C. Department of Transportation under the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program to provide safe affordable transportation to and from the program daily. The grant supports procurement of that transportation.

The application is for funding beginning July 2017 for FY 2018. The grant application deadline is November 4, 2016. Monarch applied for and was awarded this funding for FY2017 and is currently operating under a contract with Moore County Transportation to provide services.

FUNDING SOURCE / FINANCIAL IMPACT:

No funding request is being made of Moore County for this application or the transportation project. Funding sources include federal transportation funding as provided through the North Carolina Department of Transportation and a required local match for which Monarch is responsible.

IMPLEMENTATION PLAN:

When funding is awarded, Monarch administrative staff and local leadership at MCACC will be responsible for implementing the project, per the requirements of the North Carolina Department of Transportation. Monarch will work with local public transportation providers as necessary to ensure the requirements of funding are met as safe, affordable transportation is provided to people with intellectual and developmental disabilities

RECOMMENDATION SUMMARY:

Call a public hearing on Tuesday, October 18, 2016 at 5:30 p.m. or shortly thereafter regarding Monarch's consolidated capital projects application for North Carolina Department of Transportation funding for Enhanced Mobility of Seniors and Individuals with Disabilities for FY2018.

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Misty Randall Leland, County Attorney
Pat Corso, Executive Director, Moore County Partners in Progress

DATE: September 21, 2016

SUBJECT: Economic Development Incentive – CALL TO Public Hearing

PRESENTER: Pay Corso, Executive Director, Moore County Partners in Progress

REQUEST:

Request is hereby made for the Moore County Board of Commissioners to hold a public hearing on November 1, 2016, at 5:30PM to consider entering into an economic development agreement with Reliance Packaging, LLC.

BACKGROUND:

Reliance Packaging, LLC, is an entity operating in the Town of Aberdeen and which was considering relocating to another state. In 2014, Pat Corso, Executive Director of Moore County Partners in Progress, approached the County concerning an economic development incentive grant that involved the One NC Fund, which would help retain Reliance, provide for Reliance making \$3.15 million in capital investments within the County, and provide for Reliance hiring 43 new employees making an average wage of no less than \$610 per week.

The One NC Fund grant, which has already been entered into between the State and the Town of Aberdeen, is in an amount not to exceed \$52,000 and requires a dollar for dollar match. As its portion of the match, the Town of Aberdeen has entered into an economic development incentive grant with Reliance in an amount not to exceed \$24,997. As was presented to the County in 2014, the County's portion of the One NC Fund grant match will be in an amount not to exceed \$27,003.

In exchange for the County's grant of \$27,003, Reliance will, at its facility in Aberdeen, NC: 1) make \$3.15 million in capital investments; and 2) hire 43 new employees making an average wage of no less than \$610 per week. Reliance will perform both of these obligations by April 6, 2018. The grant will be paid out over a period of 5 years. The annual payments will be equal to a percentage of ad valorem taxes fully paid for each year, with the amounts being:

- Year 1 = 90%
- Year 2 = 80%
- Year 3 = 75%
- Year 4 = 75%
- Year 5 = 60%

Additionally, the Town of Aberdeen included a provision within its agreement that ensured payment of the full grant amount. This was done in the event that the capital investments were made and the jobs

created, but the property value did not increase sufficiently for the full grant amount to be paid. The language included within the Town of Aberdeen's agreement is as follows:

If the Company makes the investments according to the schedule attached as Exhibit A as a guideline, the Town shall make Grant payments totaling \$24,997.00. If after the Year 5 Grant has been made, any money remains due and owing to the Company, the Town shall promptly make a sixth and final Grant payment for the remainder of the amount due. In the Town's discretion, the sixth Grant payment may be combined with the Year 5 Grant payment for a single final payment.

No such provision was included in the County's version. The County has the following provision:

In the event the full amount of the Grant, \$27,003 is not paid to the Company within the five year period referenced above under item 1, the County is under no obligation to pay any amount beyond the amounts paid in years one through five (which is based upon a percentage of ad valorem taxes paid) not to exceed \$27,003.

IMPLEMENTATION PLAN:

None

FINANCIAL IMPACT STATEMENT:

In exchange for \$27,003 paid by the County over five years, Reliance will make \$3.15 million in capital investments within the County and hire 43 new employees making an average wage of no less than \$610 per week.

RECOMMENDATION SUMMARY:

Make a motion to call for a public hearing on November 1, 2016, at 5:30PM to consider entering into an economic development agreement with Reliance Packaging, LLC.

SUPPORTING ATTACHMENTS:

1. Legal Notice
2. Economic Development Agreement with Reliance Packaging, LLC

NOTICE OF PUBLIC HEARING

The County of Moore proposes to appropriate and expend County funds for an economic development incentive pursuant to North Carolina General Statute § 158-7.1. The Moore County Board of Commissioners will consider entering into an economic development agreement with Reliance Packaging, LLC, in which, in exchange for Reliance remaining in the County, making \$3.15 million in capital investments, and hiring 43 new employees making an average wage of no less than \$610 per week, the County will provide Reliance with an economic development incentive in an amount not to exceed \$27,003. The incentive will be spread out over five years and paid in amounts equal to a percentage of ad valorem taxes paid by Reliance each year throughout the term of the agreement.

The Moore County Board of Commissioners will hold the public hearing on the County's proposed appropriation and expenditure of funds for the agreement with Reliance Packaging, LLC, at 5:30PM on Tuesday, November 1, 2016, at a Regular Meeting of the Board of Commissioners, in the Commissioners' Meeting Room, located at the Historic Courthouse in Carthage, NC.

COUNTY OF MOORE

THIS ECONOMIC DEVELOPMENT AGREEMENT (this “Agreement”) is entered into effective the 1st day of November, 2016, by and between the County of Moore, a political subdivision of the State of North Carolina (the “County”), and Reliance Packaging, LLC, a limited liability company formed under the laws of the State of North Carolina (the “Company”), and Alpha Industries, Inc., an incorporation formed under the laws of the State of New Jersey (the “Guarantor”).

WITNESSETH:

WHEREAS, in the fall of 2014 the County was approached by Partners in Progress, an entity that assists the County with its economic development, with regards to the Company purchasing a facility and expanding its operations within the Town of Aberdeen (the “Town”); and

WHEREAS, in order to retain the company and enable its expansion within the Town, Partners in Progress presented a proposal to the County that would involve a grant from the State of North Carolina’s One North Carolina Fund in the amount of \$52,000, which, according to the applicable statute at the time, required “the local government to match the funds allocated by the State;” and

WHEREAS, the proposal indicated that the Town and the County would split the local government match, with the Town providing \$24,997 and the County providing \$27,003, to match the One North Carolina Fund grant of \$52,000; and

WHEREAS, the Town applied as the “local government” for the One North Carolina Fund grant with the belief and understanding that the County would provide its portion of the local government match, which was \$27,003; and

WHEREAS, the Town, within its application to the One North Carolina Fund, provided that it would provide \$24,997 of the \$52,000 local government match; and

WHEREAS, the Town, within its application to the One North Carolina Fund, provided that the County would provide \$27,003 of the \$52,000 local government match; and

WHEREAS, the State awarded the Town a \$52,000 grant under the One North Carolina Fund and entered into an agreement in which the Town obligated itself to the full amount of the \$52,000 in local government matching funds; and

WHEREAS, the Town took on that obligation with the belief and understanding that the County would provide \$27,003 towards the matching funds requirement; and

WHEREAS, to further evidence the Town’s belief and understanding, the Town entered into a grant agreement with the Company in which the Town only obligated itself to a grant in the amount of \$24,997; and

WHEREAS, the County has determined that in order to retain and encourage the expansion of the Company in Moore County, it is necessary and desirable to financially assist the Company by providing an economic development grant; and

WHEREAS, the Company intends to manufacture plastic packaging products within Moore County at a facility located at 155 Anderson St., Aberdeen, NC (the "Facility"); and

WHEREAS, the Company has purchased the Facility; and

WHEREAS, the Company has agreed to make capital investments at the Facility of at least \$3.15 Million by April 6, 2018; and

WHEREAS, the Company has agreed to create 43 new, full-time positions at the Facility by April 6, 2018; and

WHEREAS, the County finds that the consideration the County will receive, based upon the Company expanding within the Town, the prospective increase in tax revenues to the County, and the increased employment opportunities and income to its citizens, will be equal to or greater than the amount of the economic development incentive grant provided for under this Agreement; and

WHEREAS, the Guarantor has agreed to guarantee the performance and obligations of the Company to induce the State of North Carolina, the Town of Aberdeen, and the County of Moore to provide the Company with certain economic development incentives.

WHEREAS, the County has a public purpose of promoting economic development in order to provide jobs for its citizens, improve business prospects and the quality of life of its citizens, and to increase the County's tax base; and

WHEREAS, pursuant to North Carolina General Statutes §§ 153A-449, 158-7.1 and 158-7.2, the County and Company may enter into an agreement for the purposes of economic development; and

NOW, THEREFORE, for valuable consideration and mutual covenants exchanged between the parties hereto, it is agreed as follows:

1. The County will provide an economic development incentive grant to the Company (the "Grant"), which will be paid to the Company in five consecutive annual payments as follows:
 - a. Year 1: The first annual payment will be an amount equal to 90% of ad valorem County taxes fully paid by the Company for 2016.
 - b. Year 2: The second annual payment will be an amount equal to 80% of ad valorem County taxes fully paid by the Company for 2017.
 - c. Year 3: The third annual payment will be an amount equal to 75% of ad valorem County taxes fully paid by the Company for 2018.
 - d. Year 4: The fourth annual payment will be an amount equal to 75% of ad valorem County taxes fully paid by the Company for 2019.

- e. Year 5: The fifth annual payment will be an amount equal to 60% of ad valorem County taxes fully paid by the Company for 2020.

The total amount of all payments made under this Grant will not exceed \$27,003.00. Any annual payment that would cause the County to exceed the total grant amount will be reduced. If the full grant amount has been paid to the Company prior to the final payment, no further payments will be made by the County. No payment for any year will be made until the County has received full payment of all ad valorem taxes assessed by the County for the Company's real and personal property located in Moore County.

In the event the full amount of the Grant, \$27,003 is not paid to the Company within the five year period referenced above under item 1, the County is under no obligation to pay any amount beyond the amounts paid in years one through five (which is based upon a percentage of ad valorem taxes paid) not to exceed \$27,003.

2. In exchange for the Grant provided for in Section 1, the Company will:
 - a. Make capital investments at the Facility in an amount of no less than \$3,150,000 by April 6, 2018. Within 120 days of the execution of this Agreement, the Company will establish a schedule for making capital investments at the facility and will provide that schedule to the County. The Company will, at a minimum, operate according to its capital investment schedule and will provide documentation to the County annually evidencing the Company's adherence to the capital investment schedule; and
 - b. Create 43 new, full-time jobs by April 6, 2018. For each full-time position, the Company will provide employer benefits and pay an average wage of no less than \$610.00 per week. Full-time employment is defined as a person working at least 35 hours per week, whose wages are subject to withholding, and who is employed in a permanent position. Employer benefits is defined as indirect or non-cash compensation, which, among other things, includes no less than 50% employer-paid health insurance; and
 - c. Maintain operations at the Facility for no less than seven years and six months from the date first written above; and
 - d. Comply with all requirements of the Company Performance Agreement entered into by the Company and the Town, which is attached as Exhibit A and incorporated by reference.
3. If the Company fails to fulfill any obligation incurred by it under this Agreement, the County may hold the Company in default and, in addition to any other remedy the County may have at law or in equity, the County may do any or all of the following:
 - a. Terminate this Agreement and make no further payments to the Company;
 - b. Recover any and all payments made to the Company; or
 - c. Recover all expenses incurred by the County due to the default, including reasonable attorneys' fees.
4. To receive each annual payment, the Company must provide the County with the following information:
 - a. A written request for an annual Grant payment designating the year for which the payment is requested; and

- b. Proof indicating the increase in the value of the property for the year for which the annual Grant payment is requested from the previous year due to capital investments made by the Company; and
 - c. Proof of payment of taxes due to the County for the year for which the annual Grant payment is requested; and
 - d. A copy of each quarter's NCUI101 form for the year for which the annual Grant payment is requested.
5. Each annual payment will be based on one tax year only. Grant payments will not be processed or paid more than once per County fiscal year (July 1 – June 30).
6. The Company will provide the County with any additional information it requests evidencing compliance with this Agreement or evidencing compliance with either of the agreements between the Company and the State of North Carolina or the Town of Aberdeen.
7. The calculation of the incentives is based solely on the change in the valuation of the Facility as determined by the County's Tax Department.
8. Indemnification. To the fullest extent permitted by law, the Company will indemnify and hold harmless the County, its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from this Agreement. This indemnification will survive the termination of this Contract.
9. Termination. This Agreement will terminate on December 23, 2023.
10. Guaranty.
 - a. In order to induce the County to enter into this Agreement, the Guarantor unconditionally and irrevocably guarantees, as primary obligor and not as surety, the full, prompt, and punctual performance by the Company of all of the Company's obligations, agreements and covenants under this Agreement. The Guarantor unconditionally guarantees the prompt payment of all amounts owed by the Company to the County. The Guarantor will be liable for any remedies or recoveries, including attorneys' fees incurred in enforcing this Agreement, available to the County with respect to this Agreement. The liability of the Guarantor will be primary, joint and several.
 - b. The County may exercise its rights against the Guarantor without first taking action or exhausting any or all remedies against the Company.
11. Assignment. This Agreement will not be assigned without the written consent of the County, which will not be unreasonably withheld.
12. Availability of Funds. This Agreement is subject to the availability of funds. The County may terminate this Agreement at any time during the term upon thirty (30) days' notice if the funds become unavailable.
13. E-verify. Pursuant to North Carolina General Statute § 143-133.3, E-verify Compliance, the County may not enter into a contract unless the contractor, and the contractor's

19. Severability. If any provision of this Agreement shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Agreement.
20. Non-Waiver. The failure by one party to require performance of any provision of this Agreement will not affect that party's right to require performance at any time thereafter or to enforce other remedies available to it by law or under this Agreement. In addition, no waiver of any breach or default of this Agreement will constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
21. Audit. The County has the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of this Agreement. Audits will take place at times and locations mutually agreed upon by both parties. The Company must make the materials to be audited available within one (1) week of the request for them.
22. Drafted by Both Parties. This Agreement is deemed to have been drafted by both parties and no interpretation will be made to the contrary.
23. Headings. Subject headings are for convenience only and will not affect the construction or interpretation of any provision.

The parties have expressed their agreement to these terms by causing this Agreement to be executed by their duly authorized officers or agents. This Agreement is effective as of the date first written above.

[SIGNATURES ON THE FOLLOWING THREE PAGES]

COUNTY OF MOORE

Nick J. Picerno, Chairman
Moore County Board of Commissioners

ATTEST:

Laura M. Williams
Clerk to the Board

(Affix Official Seal)

STATE OF NORTH CAROLINA

COUNTY OF MOORE

I, _____, a Notary Public of Moore County, North Carolina, certify that Laura M. Williams personally appeared before me this day and acknowledged that she is Clerk to the Moore County Board of Commissioners, and that by authority duly given and as the act of said County, the foregoing Lease Agreement was signed in its name by its Chairman, sealed with its official seal, and attested by herself as its Clerk.

Witness my hand and notarial seal, this ____ day of _____, 2016.

(Seal)

Notary Public

My commission expires: _____

PREAUDIT CERTIFICATE

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

RELIANCE PACKAGING, LLC

Satish Sharma, President/Member

Date: _____

STATE OF NORTH CAROLINA

COUNTY OF MOORE

I, _____, a Notary Public of Moore County, North Carolina, certify that Satish Sharma personally appeared before me this day and acknowledged that he is the President of Reliance Packaging, LLC, a North Carolina limited liability company, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its name by its President, sealed with its corporate seal, and attested by himself as its President.

Witness my hand and notarial seal, this ____ day of _____, 2016.

(Seal)

Notary Public

My commission expires: _____

ALPHA INDUSTRIES, INC.

Mark Teo, Chief Operating Officer

Date: _____

STATE OF FLORIDA
BROWARD COUNTY

I, _____, a Notary Public of Broward County, Florida, certify that Mark Teo personally appeared before me this day and acknowledged that he is the Chief Operating Officer (COO) of Alpha Industries, Inc., a New Jersey corporation, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its name by its COO, sealed with its corporate seal, and attested by himself as its COO.

Witness my hand and notarial seal, this ____ day of _____, 2016.

(Seal)

Notary Public

My commission expires: _____

Agenda Item: VIII.A.
Meeting Date: 10/4/2016

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: John Birath, Executive Officer for Operations, Moore County Schools
DATE: October 4, 2016
SUBJECT: Public School Building Capital Fund NC Education Lottery Application – Land Acquisition for New Southern Pines Elementary School
PRESENTER: John Birath, Executive Officer for Operations, Moore County Schools

REQUEST:

Funding for land acquisition for the new Southern Pines Elementary School that will replace the Primary and Elementary Schools.

BACKGROUND:

During the June 13, 2016 Board of Education Regular Monthly School Board Meeting, the Board approved the Offer to purchase and Contract Land for the new Southern Pines Elementary School. Previously, at the June 7, 2016 Board of Commissioners Meeting the Commissioners approved the Board plan to acquire property for the new school.

At the October 3, 2016 Board of Education Business Meeting, Mr. Birath presented to the Board a Lottery funding request for a portion of the cost to acquire land for the new school. The requested \$460,000 is from the Public School Building Capital Fund NC Education Lottery requiring approval from the Board of Commissioners.

FINANCIAL IMPACT:

No impact to local funds, this will be paid through the Public School Building Capital Fund NC Education Lottery.

IMPLEMENTATION PLAN:

RECOMMENDATION SUMMARY:

Absent any questions or concerns from members of the Board of Commissioners, it is recommended that the Board approve the Public School Building Capital Fund NC Education Lottery Application.

ATTACHMENTS:

Public School Building Capital Fund NC Education Lottery Application Form for the acquisition of property for the new Southern Pines Elementary School.

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Moore

Contact Person: Dr. Robert P. Grimesey, Jr.

LEA: Moore County School (630)

Title: Superintendent

Address: Po Box 1180, Carthage, NC 28327

Phone: (910)947-2976

Project Title: New Southern Pines Elementary

Location: Southern Pines, NC

Type of Facility: New 800 Student Elementary School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Acquisition of land for new elementary school to replace the existing primary and elementary schools.

Estimated Costs:

Purchase of Land _____	\$ _____	999,992.40
Planning and Design Services _____	_____	_____
New Construction _____	_____	_____
Additions / Renovations _____	_____	_____
Repair _____	_____	_____
Debt Payment / Bond Payment _____	_____	_____
TOTAL _____	\$ _____	999,992.38

Estimated Project Beginning Date: September 2018 Est. Project Completion Date: May 2021

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 460,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Randy Gould, PE
Public Works Director

DATE: September 20, 2016

SUBJECT: WPCP Service Contract for Bio-Solids Trucking

REQUEST:

MOTION TO: Authorize the Chairman to execute the Service Contract in the amount of \$62,600 for the trucking of wastewater bio-solids from the WPCP to the Anson Waste Management Facility.

BACKGROUND:

As part of the wastewater treatment process, prior to discharge, the WPCP must remove bio-solids from the treated water. The bio-solids are then dewatered and stockpiled. Per DWR, the dewatered bio-solids must be removed from the facility and sent to an approved disposal site. Currently, the WPCP has approximately 4,000 tons of bio-solids stockpiled on site. Waste Connections has agreed to accept the bio-solids at their Anson Waste Management Facility in Polkton, NC.

The WPCP contacted 5 companies for bids on trucking this year. They were MP Enterprises, Harris Trucking, Fat Monkey Express, STAT Incorporated and Lime Chem. Fat Monkey Express was the lowest bidder. They hauled the bio-solids for FY15 and FY16.

IMPLEMENTATION PLAN:

MOTION TO: Authorize the Chairman to approve Service Contract Fat Monkey Express.

FINANCIAL IMPACT STATEMENT:

The Service Contract will be for mobilization and de-mobilization of equipment on site at the WPCP, as well as a \$15.50 per ton fee to haul the bio-solids to Polkton, NC, the location of the Waste Connections landfill. The funds have been budgeted for in the current fiscal year.

RECOMMENDATION SUMMARY:

MOTION TO: Authorize the Chairman to approve Service Contract with Fat Monkey Express.

SUPPORTING ATTACHMENTS:

Service Contract
Fat Monkey Express Quote

FAT MONKEY EXPRESS

4824 BEULAH HILL CHURCH ROAD

WEST END, NC 27376

910-947-7001

FAX # 910-947-7000

July 12, 2016

SUBJECT: QUOTE FOR BIO-SOILS REMOVAL

ATTN: TONI SKELLINGTON

FAT MONKEY EXPRESS AGREES TO START REMOVING BIO-SOLIDS AS SOON AS SIGNED CONTRACT IS IN OUR POSSESSION AND WILL REMOVE ALL SOILS WITHIN THE DOLLAR AMOUNT ALOTTED. FAT MONKEY EXPRESS WILL PROVIDE SERVICES AT THE FOLLOWING RATES.

MOBE: \$300

DEMOBE: \$300

FREIGHT PER TON: \$15.50

THE PRICE PER TON DOES INCLUDE OUR LOADER LOADING THE SOILS.

RESPECTFULLY,

KENNETH THOMAS

Kenneth Thomas 7-12-16

910-947-7001

62,600

STAT Inc.

July 7, 2016

Toni Skellington
Moore County
1094 Addor Road
Aberdeen, NC 28315
tskellington@moorecountync.gov

RE: Response to RFQ – Removal of Wastewater Bio Solids

Ms. Skellington,

I would like to thank you for this opportunity to provide services to Moore County. STAT Incorporated a leader in the environmental field is pleased to present the following Scope of Work and pricing to remove bio solids from your site to Anson County Landfill.

Scope of Work:

Mobilize a loader and operator and dump truck(s) to 1094 Addor Road, Aberdeen, NC. We will load the bio solids into dump trucks for disposal at Anson County Landfill. We propose to perform this service on a quarterly bases and remove 1,000 tons per quarter.

Price for this will be at \$18.50 per ton. The landfill scale ticket will what we will invoice from.

We greatly appreciate this opportunity to service Moore County. If you have any questions feel free to call me (803) 389-8808.

Sincerely,

Philip Lawhon – Director of Sales
STAT Inc.

**Post Office Box #1443 Lenoir, NC 28645 • Tel (828)396-2304 Fax (828)396-2253
Website: www.statenvironmentalservices.com Email statinc@charter.net**

COUNTY OF MOORE

This Contract is entered into the 14th day of September, 2016, between the County of Moore, a political subdivision of the State of North Carolina (the "County"), and Kenneth Lee Thomas, an individual doing business as Fat Monkey Express and who operates using US DOT Number 2318138 (the "Contractor").

1. Services to be Provided and Agreed Charges

The Contractor agrees to provide services and materials (collectively referred to as "Services") contained in this Contract pursuant to the provisions and specifications identified in Attachment 1, which is incorporated by reference in this Contract. Pursuant to Section 3 of this Contract, the County agrees to pay for Services contained in Attachment 1.

2. Term of Contract

The term of this Contract is from July 1, 2016, through June 30, 2017.

This Contract is subject to the availability of funds to purchase the specified Services and may be terminated at any time during the term upon thirty (30) days' notice if such funds become unavailable.

3. Payment to Contractor

The Contractor will receive from the County an amount not to exceed \$62,600 as full compensation for the provision of Services as provided herein. The County agrees to pay at the rates specified for Services, satisfactorily performed or provided, in accordance with this Contract. Unless otherwise specified, the Contractor will submit an itemized invoice to the County by the end of the month during which Services are performed or provided. Payment will be processed promptly upon receipt and approval of the invoice by the County.

4. Independent Contractor

The County and Contractor agree that the Contractor is an independent contractor and will not represent itself as an agent or employee of the County for any purpose in the performance of the Contractor's duties under this Contract. Accordingly, the Contractor will be responsible for payment of all federal, state and local taxes as well as business license fees arising out of the Contractor's activities in accordance with this Contract. For purposes of this Contract taxes will include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

The Contractor, as an independent contractor, will perform all services in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

5. Insurance

The Contractor will maintain Workers' Compensation Insurance for all of the Contractor's employees. The Workers' Compensation Insurance will be in the amounts prescribed by the laws of the State of North Carolina.

The Contractor will maintain, at its expense, the following minimum insurance coverage:

Bodily Injury	\$1,000,000.00 per occurrence
Property Damage	\$100,000.00 per occurrence
Bodily Injury/Property Damage	\$1,000,000.00 combined single limit per occurrence

Professional liability insurance will be required whenever the Contractor is required to be certified, licensed, or registered by a regulatory entity or where the Contractor's error in judgment, planning, design, or etc. could result in economic loss to the County. If professional liability insurance is required, the coverage must provide for no less than \$1,000,000.00 combined single limit per occurrence.

The Contractor agrees to furnish the County proof of compliance with the insurance coverage requirements of this Contract upon request. The Contractor, upon request by the County, will furnish a certificate of insurance from an insurance company, licensed to do business in the State of North Carolina and acceptable to the County, verifying the existence of the insurance coverage required by the County. The certificate will provide for sixty (60) days advance notice in the event of termination or cancellation of coverage.

6. Indemnification

To the fullest extent permitted by law, the Contractor will indemnify and hold harmless the County, its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from the performance of this Contract or the actions of the Contractor, its officials, employees, or contractors under this Contract or under the contracts entered into by the Contractor in connection with this Contract. This indemnification will survive the termination of this Contract.

7. Health and Safety

The Contractor will be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.

8. E-Verify

Pursuant to North Carolina General Statute § 143-133.3, E-verify Compliance, the County may not enter into a contract unless the contractor, and the contractor's subcontractors under the contract, comply with the requirements of Article 2 of Chapter 64 of the General Statutes. The Contractor represents and warrants that it is in compliance with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, the Contractor warrants that any subcontractors used by the Contractor will be in compliance with the requirements of Article 2 of Chapter 64 of the General Statutes.

9. Iran Divestment Act Certification

The Contractor certifies that: (i) the Contractor is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. § 147-86.58 (the "Final Divestment List"), and (ii) the Contractor will not utilize any subcontractor performing work under this Purchase Order which is listed on the Final Divestment List. The Final Divestment List can be found on the State Treasurer's website at the address www.nectreasurer.com/Iran and should be updated every 180 days.

10. Non-Discrimination in Employment

The Contractor will not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. In the event the Contractor is determined by the final order of an appropriate agency or court to be in violation of this provision or any non-discrimination provision of federal, state or local law, this Contract may be suspended or terminated, in whole or in part, by the County. In addition, the Contractor may be declared ineligible for further contracts with the County.

11. Governing Law

The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the parties to this Contract, are governed by the laws of the State of North Carolina. All actions relating to this Contract in any way will be brought in the General Courts of Justice in the County of Moore and the State of North Carolina.

12. Termination of Agreement

This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period will begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the Contract.

This Contract may be terminated, for cause, by the non-breaching party notifying the breaching party of a substantial failure to perform in accordance with the provisions of this Contract and if the failure is not corrected within ten (10) days of the receipt of the notification. Upon such termination, the parties will be entitled to such additional rights and remedies as permitted by law.

Termination of this Contract, either with or without cause, will not form the basis of any claim for loss of anticipated profits by either party.

13. Successors and Assigns

The Contractor will not assign its interest in this Contract without the written consent of the County. The Contractor has no authority to enter into contracts on behalf of the County.

14. Compliance with Laws

The Contractor represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract will be carried out in strict compliance with all Federal, State, or local laws regarding discrimination in employment.

15. Notices

All notices which may be required by this Contract or any rule of law will be effective when received by certified mail sent to the following addresses:

COUNTY OF MOORE: MOORE COUNTY PUBLIC WORKS
ATTN: RANDY GOULD, DIRECTOR
P.O. BOX 1927
CARTHAGE, NC 28327

CONTRACTOR:

FAT MONKEY EXPRESS
4828 BEULAH HILL CHURCH ROAD
WEST END, NC 27376

16. Audit Rights

For all Services being provided under this Contract, the County has the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of those Services. Audits will take place at times and locations mutually agreed upon by both parties. The Contractor must make the materials to be audited available within one (1) week of the request for them.

17. County Not Responsible for Expenses

The County will not be liable to the Contractor for any expenses paid or incurred by the Contractor unless otherwise agreed in writing.

18. Equipment

The Contractor will supply, at its sole expense, all equipment, tools, materials, and supplies required to provide contracted Services unless otherwise agreed in writing.

19. Priority of Documents

In the event of any inconsistency between the Contract and any attachment to the Contract, the Contract will have priority.

20. Severability

If any provision of this Agreement shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Agreement.

21. Non-Waiver

The failure by one party to require performance of any provision of this Contract will not affect that party's right to require performance at any time thereafter or to enforce other remedies available to it by law or under this Contract. In addition, no waiver of any breach or default of this Contract will constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

22. Entire Agreement

This Contract and Attachment 1 constitute the entire understanding between the parties and supersedes all prior understandings and agreements, whether oral or written, relating to the subject matter hereof.

23. Amendment

This Contract may only be amended by the written mutual agreement of the parties.

24. Drafted by Both Parties

This Contract is deemed to have been drafted by both parties and no interpretation will be made to the contrary.

25. Headings

Subject headings are for convenience only and will not affect the construction or interpretation of any provision.

The parties have expressed their agreement to these terms by causing this Contract to be executed by their duly authorized officers or agents. This Contract is effective as of the date first written above.

COUNTY OF MOORE

Nick J. Picerno, Chairman
Moore County Board of Commissioners

CONTRACTOR

Fat Monkey EXPRESS
By: Kenneth Howard
Title: owner

PREAUDIT CERTIFICATE

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

SCOPE OF SERVICES

A. Contractor agrees to perform the following Services:

1. Removal of biosolids using the following rates:

a. Mobilization Fee (One Time Charge)	\$300.00
b. Demobilization Fee (One Time Charge)	\$300.00
c. Freight per ton	\$15.50

Pricing includes Contractor's loader loading soils.

2. The Contractor will remove no less than 3,900 tons of biosolids, but no more than 4,000 tons, during the term of this Contract. The Contractor will remove no less than 1,300 tons of biosolids per fiscal quarter within the County's fiscal year. The Contractor has no obligation to remove more than 4,000 tons of biosolids. The quarters will end on December 31, 2016, March 31, 2017, and June 30, 2017.

3. Remove biosolids from:

Moore County Water Pollution Control Plant
1094 Addor Road
Aberdeen, NC 28315

4. Deliver biosolids to:

Anson Landfill
375 Dozer Drive
Polkton, NC 28135

5. Loading biosolids using Contractor's own equipment.

6. Services will be performed Monday through Friday, between the hours of 6:30AM and 2:00PM.

7. Clean up any bio-solids spilled outside of the containment area between the County's facility and the Anson Landfill.

B. Contractor may store its equipment at the Water Pollution Control Plant (WPCP) at its own risk. The County will not be responsible for any damage to the Contractors equipment.

Agenda Item: VIII.C.
Meeting Date: 10/03/16

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Randy Gould, Public Works Director
DATE: September 29, 2016
SUBJECT: Camp Easter Road Water Project Ordinance
PRESENTER: Randy Gould, PE

REQUEST:

Approve the project ordinance for the Camp Easter Road Water Project and authorize the Chairman to sign.

BACKGROUND:

Moore County wishes to extend the water service along Camp Easter Road to serve the proposed school and other users. The water service will be provided by and become part of the East Moore Water District.

IMPLEMENTATION PLAN:

Approve project ordinance.

FINANCIAL IMPACT STATEMENT:

Estimated project cost for the water service is \$600,000. Portions of the project are to be paid by the Developer and others.

RECOMMENDATION SUMMARY:

Make a motion to recess as the Moore County Board of Commissioners and convene as the East Moore Water District Board of Directors.

Make a motion to approve the project ordinance for the Camp Easter Road Water Project and authorize the Chairman of the East Moore Water District to sign.

Make a motion to adjourn as the East Moore Water District Board of Directors and reconvene as the Moore County Board of Commissioners.

SUPPORTING ATTACHMENTS:

Project Ordinance

County of Moore
Camp Easter Road Water
Capital Project Ordinance for East Moore Water District Fund

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following project ordinance is hereby adopted:

Section 1. The project authorized is the Camp Easter Road Water Capital Project for East Moore Water District Fund.

Section 2. The officers of this unit are hereby directed to proceed with the project within the term of the budget contained herein.

Section 3. The following amounts are appropriated for the Camp Easter Road Water Capital Project for East Moore Water District Fund:

	<i>Budget</i>
Water Extensions	\$ 600,000
Total	\$ 600,000

Section 4. The following revenues are anticipated to be available to complete the Camp Easter Road Water Capital Project for East Moore Water District Fund:

<i>Agency</i>	<i>Budget</i>
Other Contributions	\$ 282,400
Transfer from EMWD	\$ 317,600
Total	\$ 600,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the funding agency, North Carolina General Statutes and federal regulations.

Section 6. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 7. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 8. This Capital Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, and Clerk to the Board of Commissioners.

Adopted this 4th day of October, 2016.

Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

Agenda Item: VIII.D.
Meeting Date: 10/03/16

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Randy Gould, Public Works Director
DATE: September 29, 2016
SUBJECT: Camp Easter Road Sewer Project Ordinance
PRESENTER: Randy Gould, PE

REQUEST:

Approve the project ordinance for the Camp Easter Road Sewer Project and authorize the Chairman to sign.

BACKGROUND:

Moore County wishes to extend the sewer service along Camp Easter Road to serve the proposed school and other users. The sewer service will be provided by and become part of Moore County Public Utilities.

IMPLEMENTATION PLAN:

Approve project ordinance.

FINANCIAL IMPACT STATEMENT:

Estimated project cost for the water service is \$1,000,000. Portions of the project are to be paid by the Developer and others.

RECOMMENDATION SUMMARY:

Make a motion to approve the project ordinance for the Camp Easter Road Sewer Project and authorize the Chairman of the Moore County Board of Commissioners to sign.

SUPPORTING ATTACHMENTS:

Project Ordinance

County of Moore
Camp Easter Road Sewer
Capital Project Ordinance for Public Utilities Fund

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following project ordinance is hereby adopted:

Section 1. The project authorized is the Camp Easter Road Sewer Capital Project for the Public Utilities Fund.

Section 2. The officers of this unit are hereby directed to proceed with the project within the term of the budget contained herein.

Section 3. The following amounts are appropriated for the Camp Easter Road Sewer Capital Project for the Public Utilities Fund:

	<i>Budget</i>
Sewer Extensions	\$1,100,000
Total	\$1,100,000

Section 4. The following revenues are anticipated to be available to complete the Camp Easter Road Sewer Capital Project for Public Utilities Fund:

<i>Agency</i>	<i>Budget</i>
Other Contributions	\$ 517,600
Transfer from MCPU	\$ 582,400
Total	\$1,100,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the funding agency, North Carolina General Statutes and federal regulations.

Section 6. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 7. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 8. This Capital Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, and Clerk to the Board of Commissioners.

Adopted this 4th day of October, 2016.

Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

Agenda Item: VIII.E.
Meeting Date: 10/4/16

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Misty Randall Leland, County Attorney
DATE: September 20, 2016
SUBJECT: Moore County Noise Ordinance Revision
PRESENTER: Misty Randall Leland, County Attorney

REQUEST:

The Board of Commissioners approval of the revision of the Noise Ordinance in the Moore County Code of Ordinances.

BACKGROUND:

At the September 8, 2016 Work Session of the Board of Commissioners, Sheriff Neil Godfrey requested that the Board consider a revision of §10-41(3) of the Noise Ordinance which would remove the referenced hours of “**between 11:00 p.m. and 7:00 a.m.**” in order to provide the Sheriff the authority to issue citations as necessary at any time.

Moore County Noise Ordinance, §10-41(3) currently reads as follows:

Radio, phonographs, CD player, tape player, television. The playing of any radio, phonograph, CD player, tape player, television set or other machine or device for the producing of sound, a musical instrument, or a performing band, in such manner or with such volume, **between 11:00 p.m. and 7:00 a.m.**, so as to annoy or disturb the quiet, comfort or repose of any person in any dwelling, hotel, motel or other type of residence within the area of audibility.

IMPLEMENTATION PLAN:

Approve the request

FINANCIAL IMPACT STATEMENT:

None

RECOMMENDATION SUMMARY:

Make a motion to approve the revision of §10-41(3) of the Moore County Noise Ordinance deleting the hours of “**between 11:00 p.m. and 7:00 a.m.**” in order to provide the Sheriff the authority to issue citations as necessary at any time.

SUPPORTING ATTACHMENTS:

Moore County Noise Ordinance, page CD10:4

ARTICLE II. NOISE CONTROL*

Sec. 10-41. Loud, raucous, disturbing or unnecessary noise.

(a) It shall be unlawful for any person or group of persons, regardless of numbers, to willfully make, continue or cause to be made or continue any loud, raucous, disturbing or unnecessary noise, which term shall mean any sound which, because of its volume, duration or character, annoys, disturbs, injures or endangers the comfort, health, peace, or safety of reasonable persons or ordinary sensibilities within the limits of the County of Moore. The term loud, raucous, disturbing or unnecessary noise shall be limited to loud, raucous, disturbing or unnecessary noise heard upon the public streets, in any public park, in any school or public building or upon the grounds thereof, in any church or hospital or upon the grounds thereof, upon any parking lot open to members of the public as invitees or licensees, of any occupied residential unit which is not the source of the noise or upon the grounds thereof.

(b) In addition to the common meanings of words, the following definitions shall be used in interpreting this article and the following acts, among others, are declared to be loud, raucous, disturbing or unnecessary noises in violation of this article, but said enumeration shall not be deemed to be exclusive:

- (1) *Language.* Using any unreasonably loud, raucous, disturbing, offensive, or insulting language or shouting so as to annoy or disturb that quiet, comfort, or response of any person within the area of audibility.
- (2) *Blowing horns.* The sounding of any horn, whistle or signal device on any automobile, motorcycle, bus, or other vehicle or railroad train, except as a danger signal or as required

*State law reference—County authority to regulate noise, G.S. 153A-133.

§ 10-41

MOORE COUNTY CODE

by law, so as to create any unreasonable, loud, raucous, disturbing or unnecessary sound or the sounding of such devices whether mounted on a vehicle or not, intermittently or continuously, for a period in excess of 30 seconds.

- (3) *Radios, phonographs, CD player, tape player, television.* The playing of any radio, phonograph, CD player, tape player, television set or other machine or device for the producing of sound, a musical instrument, or a performing band, in such manner or with such volume, between 11:00 p.m. and 7:00 a.m., so as to annoy or disturb the quiet, comfort or repose of any person in any dwelling, hotel, motel or other type of residence within the area of audibility.
- (4) *Sirens.* The use of any gong, bell or siren upon any vehicle or upon any property other than by police, sheriff, fire, ambulance or other emergency vehicles.
- (5) *Noise to attract attention.* The use of any drum, loudspeaker, sound amplifying device, or other instrument for the purpose of attracting attention, by creation of a loud, raucous or disturbing noise, to any performance, show, sale display, or advertisement of merchandise or any business or activity for any other purpose, unless a permit for such sound amplification has been obtained from the sheriff.
- (6) *Blowers, engines.* The operating of any noise-creating blowers, power fan, or any internal combustion engine or the repairing, rebuilding, or testing of any such device, machine, or vehicle, the operation of which causes noise in such a manner as to disturb the peace, quiet and comfort of the residents of any residential area between the hours of 10:00 p.m. and 6:00 a.m., except for such emergency repairs as may be necessary in order to return the vehicle to proper working order for immediate use.
- (7) *Operation of vehicles.* All noises coming from any motor vehicles or internal combustion engines not properly equipped with the manufacturers' standard mufflers or noise reducing equipment in use or not in proper operating condition, or the operating of a motor vehicle in any manner which creates loud or unnecessary grating, grinding, rattling or noise other than normal designed operation.
- (8) *Fireworks.* The explosion of any fireworks unless under a written permit obtained from the County of Moore.
- (9) *Hawking, peddling or soliciting.* The unreasonably loud, raucous, jarring or disturbing, shouting, crying or singing of peddlers, hawkers, or vendors, which creates a nuisance to persons within the area of audibility.
- (10) *Violent acts.* Engaging in any act in a violent and tumultuous manner by two or more persons.
- (11) *Construction operations.* The erection (including excavation), demolition, alteration, or repair of any building or other structure other than between the hours of 6:00 a.m. and 10:00 p.m.

OFFENSES AND MISCELLANEOUS PROVISIONS

§ 10-42

- (12) *Schools, churches, etc.* The creating of any loud, raucous, jarring or disturbing noise on any street or property adjacent to any school, institution of learning, church, or any public building while the same is in use, which unreasonably interferes with the normal operations or workings of such institution.
- (13) The commission of any other act in such a manner so as to cause a loud, raucous, disturbing or unnecessary noise as set forth in this section.

(Ord. of 3-17-97, § 1)

Sec. 10-42. Exemptions.

The following uses and activities shall be exempt from the noise regulations set forth in this article:

- (1) Any bell or chime from any building clock, school or church.
- (2) Warning devices required by OSHA or any local, county, state or federal safety regulations.
- (3) Any siren, whistle, or bell lawfully used by emergency vehicles or any other alarm systems used in an emergency situation; provided, however, that burglar alarms not terminating within 30 minutes after the responsible person has been notified, shall be unlawful.
- (4) Agriculture and horticultural operations conducted in a reasonable manner on property classified as bona fide farms for ad valorem tax purposes, including but not limited to, noise generated by machinery, equipment or farm animals.
- (5) Noise caused by any type of construction equipment while it is being used for the purpose for which it is designed and for which it was purchased, or the normal operation of any construction site, except during the hours from 10:00 p.m. to 6:00 a.m.
- (6) The operation of a vehicular racetrack except between the hours of 11:30 p.m. and 6:00 a.m.
- (7) Any county or public school-sponsored athletic event, except between the hours of 11:30 p.m. and 6:00 a.m.
- (8) Noise relating to aircraft operations at the county airport.
- (9) Noises resulting from emergency work, to be construed as work made necessary to restore property to a safe condition following a public calamity, or work required to protect persons or property from an imminent exposure to danger.
- (10) Noises resulting from the normal operations of any industrial enterprise.
- (11) Noises resulting from the normal operations of any commercial enterprise.
- (12) Noise resulting from the normal operations of any governmental facility.
- (13) Noises resulting from an auction being conducted for the purpose of land sales, estate property or any like auction.
- (14) Noises from lawn care equipment between 6:00 a.m. and 10:00 p.m.
- (15) Noises resulting from normal operations of any hotel or motel.

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MOORE COUNTY CODE

- (16) Noises resulting from the operation originating on the premises of any firearm club, organization or association.
 - (17) Noises relating to any event which is a community celebration, or national, state, county or municipal event, or public festival.
 - (18) Nothing herein shall be constructed to hold a landlord liable, responsible or in violation of this article unless the landlord sponsors or in any way participates in the activity that violates any provision of this article.
- (Ord. of 3-17-97, § 2)

Sec. 10-43. Burden of persuasion.

In any proceeding pursuant to this article, if an exception may be applicable to limit an obligation to comply with the regulation herein, the person who would benefit from the application of the exception shall have the burden of persuasion that the exception applies and that the terms of the exception have been met.

(Ord. of 3-17-97, § 3)

Sec. 10-44. Enforcement; injunction; penalties.

(a) The violation of any provision of this article shall be a Class 3 misdemeanor and any person convicted of such violation shall be fined not less than \$100.00 and not more than \$500.00. Payment of a fine imposed in criminal proceeding pursuant to this subsection does not relieve a person of his liability for taxes or fees imposed under this article.

(b) In addition, enforcement of this article may be by appropriate equitable remedy, injunction or order of abatement issuing from a court of competent jurisdiction pursuant to G.S. 153A-123(d) and (e).

(c) In addition to and not in lieu of the criminal penalties, other sanctions in this article may also subject the offender to the civil penalties hereinafter set forth.

- (1) The civil penalty for violation of this article is \$200.00. Such penalty shall be paid within ten calendar days from and after the issuance of the notice referred to above.
- (2) In addition to the penalty prescribed in subsection (1) above, a \$300.00 penalty shall be imposed in all cases in which the above penalty has not been paid within the authorized ten calendar day period and it becomes necessary to institute a civil action to collect any penalty hereunder.
- (3) Such civil penalties may be recovered by the county in a civil action in the nature of debt or may be collected in such other amounts as prescribed herein within the prescribed time following the issuance of notice for such violation.
- (4) Such notice shall, among other things:
 - a. State upon its face the amount of the penalty (\$200.00) if such penalty is paid within ten calendar days from and after the issuances of the notice.

OFFENSES AND MISCELLANEOUS PROVISIONS

§ 10-44

- b. State that such penalty must be paid within ten calendar days from issuances of such notice of violation and if not paid within such ten-calendar-day period, court action by the filing of a civil complaint for collection of such penalty may be taken. Such civil action shall be in the nature of a debt for the stated penalty plus an additional penalty in the amount of \$300.00, together with the cost of the action to be taxed by the court.
 - c. Further provide that such offender may answer the notice by mailing the notice, and stated penalty, to the Sheriff, Moore County Sheriff Department at his mailing address, or by making payment to the Sheriff, Moore County Sheriff Department at the appropriate address, and that upon payment, such case or claim and right of action by the county will be deemed compromised and settled.
- (5) The sheriff is authorized to accept such payments in full and final settlement of the claim or right of action which the county may have to enforce such penalty by civil action in the nature of debt. Acceptance of such penalty shall be deemed a full and final release of any and all claims or rights of action arising out of such contended violation.
- (6) The notice of violation referred to herein may be delivered to the person violating the provisions of this article in person, or may be mailed to such person at his last known address.
- (7) Each violation shall be considered a separate offense.
- (d) This article shall be enforced by the Moore County Sheriff or his deputy.
- (e) The complaint of two or more persons, at least one of whom reside in a different home from the other complaining person or persons, when combined with the complaint of a duly authorized investigating officer or with the complain of a duly authorized investigating officer alone, shall be prima facie evidence that such sound is an unnecessary and unreasonably loud, disturbing or annoying noise.
- (f) The Moore County Sheriff or his deputy shall enforce this article by any one of the following or by any other manner provided by law:
- (1) The Moore County Sheriff or his deputy may issue a warning citation, informing the offender that the noise violates the noise control ordinance and ordering the offender to immediately cease the unreasonable noise.
 - (2) The Moore County Sheriff or his deputy may issue a citation which subjects the offender to the civil penalty of \$200.00 as set out herein.
 - (3) The Moore County Sheriff or his deputy may initiate a civil action seeking an injunction and order of abatement to be directed toward any person creating or allowing the creation of any unlawful noise, including the owner or person otherwise having legal or actual control of the premises from which it emanates.
 - (4) The Moore County Sheriff or his deputy may issue a misdemeanor warrant immediately.

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MOORE COUNTY CODE

(5) Following the issuance of a citation and the violator's failure to pay the same within ten calendar days, the Moore County Sheriff or his deputy may issue a misdemeanor warrant.
(Ord. of 3-17-97, § 4)

Sec. 10-45. Disposition of monetary penalties, fines and forfeitures.

All monetary penalties, fines and forfeitures paid to the sheriff or other representatives of the county shall be forwarded to the public schools in accordance with state law.
(Ord. of 3-17-97, § 5)

Sec. 10-46. Permits.

Other provisions of this article notwithstanding, an application for a permit to conduct any noise which would otherwise violate the article, may be submitted to the Moore County Sheriff or his deputy at least 15 working days in advance of the planned use, except in case of emergency. The application shall state the location of the planned use, the length of time requested for conducting the noise, the type of noise, and shall designate the individual person or persons who shall be in control of any noise making equipment, and the individual person or person who will assume the responsibility that the use of the noise making equipment will be operated in compliance with the terms of the permit. Such permit shall be granted or denied at the discretion of the Moore County Sheriff or his deputy, after payment of a \$25.00 nonrefundable fee.
(Ord. of 3-17-97, § 6)

Agenda Item: VIII.F.
Meeting Date: October 4, 2016

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: J. Wayne Vest
DATE: October 4, 2016
SUBJECT: Moore County Schools Funding Formula
PRESENTER: Wayne Vest

REQUEST:

Request the Board consider approving a resolution for the annual funding formula for the Moore County Schools current expense, capital outlay, digital learning and the decline in debt service allocation based on the following considerations:

- The 40% annually budgeted property and sales tax estimation will not include revenue generated from Article 46 (1/4%) sales tax which will be used solely to pay for the Moore County Public Schools major capital building project needs.
- The decline in debt service will be allocated based upon the annual debt service due through FY29 (Exhibit A attached) as compared to the benchmark year FY13/14 and as calculated prior to the 2016 Bond Refunding Project.

BACKGROUND:

To simplify the annual funding of Moore County Schools (MCS) a formula has been developed using a percentage of annually budgeted property and sales tax revenue anticipated by the County. This funding formula was used for FY17 budget year and will be effective for all subsequent fiscal year budgets.

The generic formula is as follows: 40% of the projected property tax + projected sales tax revenue (Article 39, 40, 42 and Old Article 44 (Medicaid hold harmless) as approved in the Moore County Budget Ordinance (i.e. 40% will not be calculated based upon the actual amount of taxes received) = the amount of funding MCS receives on a fiscal year basis for current expense, capital outlay and digital learning.

IMPLEMENTATION PLAN:

- The funding calculation was used for the FY17 budget of the County.
- The calculation will be used for all subsequent fiscal year budgets.

FINANCIAL IMPACT STATEMENT:

- Annual funding allocation for MCS current expense, capital outlay and digital learning (in total) will be calculated at 40% of budgeted County General Fund revenue of property and sales tax (Article 39, 40, 42 and Old Article 44 (Medicaid hold harmless)) excluding any Article 46 (1/4%) sales tax budgeted.
- The decline in debt service will be allocated based upon the annual debt service due through FY29 (Exhibit A attached) as compared to the benchmark year FY13/14 and as calculated prior to the 2016 Bond Refunding Project.

RECOMMENDATION SUMMARY:

Request the Board approve the attached Resolution to approve the annual funding formula for Moore County Schools.

SUPPORTING ATTACHMENTS:

- Resolution for the Funding Formula for MCS
- Exhibit A – Decline in Debt Service
- Moore County Schools Funding Sheet from FY16/17 Budget Presentation
- Moore County Schools Project List

RESOLUTION FOR ANNUAL FUNDING FORMULA FOR MOORE COUNTY SCHOOLS

Effective July 1, 2016

WHEREAS, the Moore County Board of Commissioners desires to streamline the budgeting process with Moore County Schools (MCS) to simplify and improve the efficiency of the budgeting process with a foundation paved with foreseeable expectations and reasonable predictability; and

WHEREAS, a funding strategy has been developed which will streamline the process for annual funding of the MCS for years to come; and

WHEREAS, the first step in the funding process is to determine the current expense, capital outlay and digital learning allocation for MCS which represents 40% of the County's total budgeted sales and property tax; and,

WHEREAS, budgeted sales tax for this calculation will include Article 39, Article 40, and Article 42 and will exclude any budgeted revenues or proceeds generated or received from Article 46 sales tax; and

WHEREAS, 40% of FY16/17 budgeted property tax and sales tax revenue of \$71,323,789 (\$16,473,000 budgeted sales tax, excluding any proceeds budgeted for Article 46 sales tax + \$54,850,789 budgeted property tax) equates to \$28,529,515 (which was allocated as \$27,029,515 for current expense, \$750,000 for capital outlay and \$750,000 for digital learning); and,

WHEREAS, \$28,529,515 will be the benchmark effective July 1, 2016 and moving forward; thereafter, if budgeted sales and property taxes decrease from \$71,323,789, MCS will continue to be funded at \$28,529,515. However, if budgeted sales and property taxes increase to an amount above \$71,323,789, MCS will receive 40% of the total budgeted amount; and

WHEREAS, the County has historically paid the debt service for MCS, and for FY 2013-2014 the amount paid in debt service alone was \$5,533,171 which will become the benchmark year ; and

WHEREAS, the debt service amount for MCS for FY 2016-2017 is \$5,324,881 which is a decline in debt service of \$208,290 from the FY2013-2014 benchmark year; and

WHEREAS, the decline in debt service each year from the benchmark amount will be allocated based upon the current amount of annual debt service due through FY2029 as calculated to the benchmark year FY13/14 prior to the 2016 Bond Refunding Project in May 2016; and

WHEREAS, the decline in debt service amount will be allocated into the newly established County Capital Reserve Fund for MCS and used for School capital building needs; and

WHEREAS, the Board of Commissioners has approved the position of County Capital Projects Manager at their September 20, 2016 regularly scheduled Board of Commissioners meeting; and

WHEREAS, it is anticipated that this position will be allowed to and will work closely with Moore County Schools personnel on scope, design, contract development, on site activities, change orders, pay applications, etc. for the first four school projects as identified in the attachment.

NOW THEREFORE BE IT RESOLVED, effective July 1, 2016 that the Moore County Board of Commissioners approves the annual funding formula above and authorizes the Chairman to execute this resolution.

Adopted this 4th day of October, 2016.

Nick J. Picerno, Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

Fiscal Year 2017 Budget

KEY POINTS REGARDING EACH FUND

Fund 100: General Fund

Total Moore County Schools Funding								
FY	Student Enrollment	Current Expense	Capital Outlay	Digital Learning	Sub Total: Current, Capital, Digital	Debt Service	Debt Service Reduction	Total Funding
FY06/07	12,190	\$20,807,940	\$1,133,950	\$0	\$21,941,890	\$4,122,904		\$26,064,794
FY07/08	12,294	\$23,694,245	\$1,531,444	\$0	\$25,225,689	\$4,057,211		\$29,282,900
FY08/09	12,190	\$24,935,195	\$933,950	\$0	\$25,869,145	\$5,929,507		\$31,798,652
FY09/10	12,236	\$24,935,195	\$733,950	\$0	\$25,669,145	\$7,049,516		\$32,718,661
FY10/11	12,378	\$25,540,140	\$711,932	\$0	\$26,252,072	\$6,887,644		\$33,139,716
FY11/12	12,371	\$25,540,140	\$711,932	\$0	\$26,252,072	\$5,937,920		\$32,189,992
FY12/13	12,609	\$25,540,140	\$711,932	\$0	\$26,252,072	\$5,807,594		\$35,328,898 *
FY13/14	12,812	\$25,165,140	\$711,932	\$750,000	\$26,627,072	\$5,533,171		\$32,160,243
FY14/15	12,825	\$25,315,140	\$1,200,000	\$600,000	\$27,115,140	\$5,393,955	Add to Capital	\$32,509,095
FY15/16	12,838	\$26,265,140	\$750,000	\$750,000	\$27,765,140	\$5,263,064	Add to CE	\$33,028,204
FY16/17	12,849	\$27,029,515	\$750,000	\$750,000	\$28,529,515	\$5,324,881	\$208,290	\$34,062,686

* FY 2013 original allocation \$32,059,666, series 2003 bond refunding impact \$3,269,232, Total Funding amount of \$35,328,898.

- Schools requested an increase of \$1,254,000 in CE, Cap, DL
- CE, Cap, DL = 40% of budgeted property and sales tax; budget increase of \$764,375
- Debt service reduction is calculated using FY 2014 as the base year
- Overall Total Funding budget increase of \$1,034,482

**Revised Decline in Debt Service after Education Bond Refunding
Work Session September 8, 2016**

Fiscal Year	Schools-Decline in Debt Service prior to and after Refunding-to Capital Reserve	College-Decline in Debt Service prior to and after Refunding-to Capital Reserve	Courts - Decline In Non Educational Debt Service	After Bond Refunding - GO Educational Bonds - Savings to Courts Project	Total Courts Project Reserve Accumulated
FY16/17	\$208,290	\$89,530	\$90,019	\$249,499	\$339,518
FY17/18	\$1,386,540	\$598,906	\$359,825	\$147,043	\$846,386
FY18/19	\$1,315,331	\$604,165	\$891,925	\$362,043	\$2,100,354
FY19/20	\$1,435,276	\$636,782	\$931,925	\$507,281	\$3,539,560
FY20/21	\$1,140,760	\$571,886	\$1,152,800	\$511,693	\$5,204,053
FY21/22	\$460,664	\$318,444	\$1,224,050	\$510,481	\$6,938,584
FY22/23	\$620,510	\$364,237	\$1,295,300	\$510,593	\$8,744,477
FY23/24	\$783,170	\$410,732	\$1,366,550	\$514,237	\$10,625,264
FY24/25	\$948,917	\$457,660	\$1,432,800	\$511,962	\$12,570,026
FY25/26	\$1,112,470	\$504,732	\$1,490,000	\$511,338	\$14,571,364
FY26/27	\$1,274,150	\$551,164	\$1,541,837	\$513,725	\$16,626,926
FY27/28	\$1,437,834	\$598,280	\$2,373,675	\$513,926	\$19,549,527
FY28/29	\$3,618,332	\$1,128,582	\$2,415,925	\$194,627	\$22,130,079
FY29/30	\$5,533,171	\$1,781,368	\$2,447,925		\$24,578,004
FY30/31	\$5,533,171	\$1,781,368	\$2,479,925		\$27,057,929

Assumptions:

Decline for Schools and College is the same before and after refunding Education Bonds
 Refunded 2008 and 2009 GO Bonds for Schools and College on May 31, 2016
 Benchmark for Schools and College is from FY13/14
 Benchmark for Courts is from FY15/16, \$3,151,925 (RRPSC, San Lease and Roll off Trucks)
 San Lease paid FY16/17, Roll off trucks paid FY15/16

**Moore County Schools Projects
Phase I**

September 8, 2016 Commissioner Work Session

Timeline Based on School Provided Information

Steps	Move to Project #	Priority	Square Footage	Site Acquisition Costs	Architect & Engineering Costs	Total Site Acquisition/Architect & Engineering Costs	Construction Costs	Furniture and Equipment	Contingency	Total Construction/FE/EE/C Contingency	Beginning Planning Design	Begin Construction	Complete Construction	Open for Students	Net Impact on Facilities
3	1	Advanced Career Center - UPDATED 12/22/15	115,000	\$520,600.00	\$1,846,500.00	\$2,367,100.00	\$25,608,729.20	\$2,437,433.50	\$882,609.88	\$30,948,142.58	January 2, 2016	July 25, 2017	March 17, 2019	August 20, 2019	+1
4	2	New Area I K-5 Elementary School (WP)- UPDATED 12/22/15	113,772	\$430,600.00	\$1,272,000.00	\$1,702,600.00	\$24,245,503.50	\$2,456,137.19	\$80,061.02	\$27,783,798.71	April 1, 2016	September 23, 2017	January 16, 2019	August 20, 2019	+1
5	3	New Area III K-5 Elementary School (AB)	113,772	\$246,000.00	\$1,250,000.00	\$1,496,000.00	\$21,519,508.50	\$2,145,447.18	\$19,944.52	\$23,684,950.20	September 1, 2017	November 25, 2018	March 19, 2020	August 20, 2020	-1
6	4	New Area III Elementary School (SP) UPDATED 4/4/16	113,772	\$1,070,600.00	\$1,272,000.00	\$2,342,600.00	\$24,016,813.50	\$2,145,447.18	\$784,867.82	\$26,947,128.50	September 1, 2018	January 24, 2020	March 18, 2021	August 20, 2021	-1
Totals				\$2,267,800.00	\$5,640,500.00	\$7,908,300.00	\$97,391,048.70	\$10,892,525.08	\$3,248,507.24	\$111,532,082.02					0

Revised this sheet to include the following school fund balances updated 9/22/16

Sheet Updated April 4, 2016, and updated for 9/8/16 work session

School Board Recommendation Funding, Balances and Notes:

- Remaining bond funds (\$4,096,888): unavailable for pending capital facilities, updated 4/4/2016 available to use \$594,365
- Lottery funds (current balance \$836,830) and future estimated \$878,445/year: unavailable for debt service; available for land acquisition
- School Fund Balance: Unavailable for capital facilities
- Operational savings due to scheduling modifications: Not available for capital facilities
- Savings due to replacing school facilities: Not available for capital facilities (no dollars specified in study)
- Proceeds from sale of existing facilities: Are receptive to using for capital facilities (no dollars specified in study)

Total Arch/Eng & Site Acq Costs	
\$7,908,300.00	
-\$90,000.00	Area III SP Site Eval
-\$90,000.00	Area I WP Site Eval
-\$140,000.00	ACC Site Investigate
-\$246,000.00	Area III AB purchase
-\$30,000.00	ACC Land Investigate
-\$508,454.00	Area I WP Site Design
-\$42,376.00	Site Invest new Elem
-\$1,832,500.00	ACC
\$4,928,970.00	Balance Needed

Lottery \$ 6/30/2015	Bond Bal Avail Use	Total Available	
\$2,910,546	\$594,365	\$3,504,911	
	Less Funds Spent Projects	-\$2,979,330	
	Less other Projects	-\$168,116	
	Plus Earnings FY15/16	\$899,752	
Available to Spend (includes Bond \$) 6/30/2015		\$1,257,216	Accumulated \$
Plus Yearly contributio	FY16/17	\$878,445	\$2,135,661
	FY17/18	\$878,445	\$3,014,106
	FY18/19	\$878,445	\$3,892,551
	FY19/20	\$878,445	\$4,770,996
	Total Available 6/30/20	\$4,770,996	



Agenda Item: VIII.G.
Meeting Date: October 4, 2016

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: J. Wayne Vest
DATE: October 4, 2016
SUBJECT: Sandhills Community College Funding Formula
PRESENTER: Wayne Vest

REQUEST:

Request the Board consider approving a resolution to amend the annual funding formula for Sandhills Community College Current Expense allocation to include all phases of the funding formula into one resolution including current expense, the allocation of reduction in debt service dollars, loan repayment, and the 6% Unassigned General Fund Balance allocation based on the following considerations:

- The 6% annually budgeted property and sales tax estimation will not include revenue generated from Article 46 (1/4%) sales tax which will be used solely to pay for the Moore County Public Schools major capital building projects.
- The decline in debt service will be allocated based upon the annual debt service due through FY29 (Exhibit A attached) as calculated prior to the 2016 Bond Refunding Project.
- The 6% allocation based on the unassigned General Fund Transfer determined after the CAFR (Comprehensive Annual Financial Report) is presented to the Board each year.

BACKGROUND:

To simplify the annual funding of Community College (SCC) current expense, a formula has been developed using a percentage of annually budgeted property and sales tax revenue anticipated by the County. This funding formula was in effect July 1, 2014.

The generic formula is as follows: 6% of the projected property tax + sales tax revenue (Article 39, 40, 42 and Old Article 44 (Medicaid hold harmless) as approved in the Moore County Budget Ordinance (i.e. 6% will not be calculated based upon the actual amount of taxes received) = the amount of funding SCC receives on a fiscal year basis.

IMPLEMENTATION PLAN:

None

FINANCIAL IMPACT STATEMENT:

- Annual funding allocation for SCC current expense will be calculated at 6% of budgeted County General Fund revenue of property and sales tax (Article 39, 40, 42 and Old Article 44 (Medicaid hold harmless)) excluding any Article 46 (1/4%) sales tax budgeted.
- The decline in debt service will be allocated based upon the current amount of annual debt service due through FY29 (Exhibit A attached) prior to the 2016 Bond Refunding Project.

RECOMMENDATION SUMMARY:

Request the Board approve the attached Resolution to amend the annual funding formula for Sandhills Community College (SCC) as follows:

- Annual funding allocation for College Current Expense will be calculated at 6% of budgeted County General Fund revenue of property and sales tax excluding any revenue budgeted for Article 46 (1/4%) sales tax
- The decline in debt service will be allocated based upon the amount of current annual debt service due through FY29 (Exhibit A attached) prior to the 2016 Bond Refunding Project.

SUPPORTING ATTACHMENTS:

- Resolution to amend the annual funding and debt service reduction allocation for SCC
- Exhibit A

**AMENDED RESOLUTION FOR ANNUAL FUNDING FORMULA FOR SANDHILLS COMMUNITY COLLEGE
EFFECTIVE July 1, 2016**

WHEREAS, the County and Sandhills Community College (SCC) have a mutual agreement on an annual funding formula; and,

WHEREAS, it is the County's desire to consolidate all prior resolutions into one resolution for clarification, the following Parts 1-3 of the Funding Formula are described in detail; and,

Part 1 of Funding Formula, Current Expense:

To calculate the annual current expense allocation for SCC take the annually budgeted property and sales tax (Article 39, 40, 42 and Old Article 44 that is now Medicaid Hold Harmless) amounts and calculate 6%. Any budgeted revenue generated from Article 46 sales tax will not be included in the annual calculation.

Example: Budgeted property tax for FY 2016/2017 is \$54,850,789 and budgeted sales tax for FY 2016/2017 is \$16,473,000 = \$71,323,789. Six percent (6%) of this amount is \$4,279,427. This amount shall become the budgeted amount of current expense SCC receives in FY 2016/2017.

The benchmark year will be FY 2014/2015 where SCC's current expense was \$4,265,064 effective July 1, 2014 and moving forward; thereafter, if the 6% calculation of budgeted sales and property taxes is less than the benchmark year, SCC will be funded at the benchmark level of \$4,265,064. However, if the 6% of budgeted sales and property tax increases to an amount above the benchmark level, SCC will receive the total amount calculated (see attached Exhibit B).

Any proceeds from the implementation of Article 46 sales tax will be used solely to pay for the Moore County Public School System's major capital building projects.

Part 2 of Funding Formula, Debt Service and Debt Service Reduction:

- a) The County has historically paid the debt service for SCC, and for FY 2013/2014 the amount paid in debt service alone was \$1,781,368. For FY 2016/2017 it is projected that the County will pay SCC's debt service in the amount of \$1,691,838 which is a reduction in debt service of \$89,530 from FY 2013/2014. The debt service amount of \$1,781,368 from FY2013/2014 will be the benchmark to determine the reduction or increase in debt service. The decline in debt service each year from the benchmark amount will be allocated based upon the annual debt service due through FY29 (see attached Exhibit A) as calculated prior to the 2016 Bond Refunding Project.

In FY2014/2015 the County budgeted \$47,964 in debt reduction, FY 2015/2016 the County budgeted \$92,254 in debt reduction and for FY 2016/2017 there is budgeted a decline in debt service of \$89,530. This amount of debt reduction will be allocated into the newly established County capital reserve fund for SCC for debt service. It may be applied to future capital needs, future debt service expenses for capital projects, or for loan repayment to the County for SCC.

In years where there is an increase in debt service from the benchmark number of \$1,781,368, \$0.00 money will be applied to the new capital reserve fund for SCC.

- b) Effective July 1, 2014, the County and SCC had determined the amount of County funds needed for the expansion project is \$1,800,000, and the County desired to provide this amount in the form of a one-time loan to SCC from the County's General Fund; and

The repayment of the \$1,800,000 loan, plus interest in an amount equal to 25 basis points above the highest interest rate set by the North Carolina Cash Management Trust Fund within a 12 month period on a calendar year basis beginning with calendar year 2014, to the County's General Fund Balance will originate from the projected savings from the yearly reduction in debt service for SCC. Pursuant to the spreadsheet attached hereto as Exhibit A and herein incorporated by reference as if fully set forth, the County is estimated to have received repayment plus interest, calculated annually on the outstanding balance, in an amount that is in excess of the borrowed amount of \$1,800,000, plus interest as stated above, by June 30, 2020. (Please also see Exhibit A.)

Part 3 of the Funding Formula, Unassigned Fund Balance Transfer:

This funding will be determined after each fiscal year end closing wherein SCC will receive an amount that equates to 6% above the 15% unassigned General Fund Balance that the Board of Commissioners allocates to the County's capital reserve fund for governmental projects after the prior fiscal year audit is completed. The 6% above the 15% unassigned General Fund Balance will be placed in the County's established Fund for SCC and can be applied to current or future capital needs, future debt service expenses for capital needs, or for loan repayment to the County for SCC.

WHEREAS, the resolution supersedes all other resolutions for the Annual Funding Formula adopted on June 17, 2014 and any other subsequent provisions up and to this date.

NOW THEREFORE BE IT RESOLVED, effective July 1, 2016 that the Moore County Board of Commissioners approves these annual funding formulas above and authorizes its Chairman to execute this resolution.

Adopted this 4th day of October, 2016.

Nick J. Picerno, Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

Debt Service Amounts by Fiscal Year (P&I)

	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
College Annual Debt Service	\$1,781,368	\$1,733,403	\$1,689,114	\$1,691,836	\$1,182,462	\$1,177,203	\$1,144,586	\$1,209,483	\$1,462,923	\$1,417,131	\$1,370,636	\$1,323,708	\$1,276,636	\$1,230,204	\$1,183,088	\$652,786
College Base Year (FY14) Debt Service	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368	\$1,781,368
College Annual Debt Service Reduction		\$47,965	\$92,254	\$89,532	\$598,906	\$604,165	\$636,782	\$571,885	\$318,445	\$364,237	\$410,732	\$457,660	\$504,732	\$551,164	\$598,280	\$1,128,582
College Cumulative Debt Reduction		\$47,965	\$140,219	\$229,751	\$828,657	\$1,432,822	\$2,069,604	\$2,641,489	\$2,959,934	\$3,324,171	\$3,734,903	\$4,192,563	\$4,697,295	\$5,248,459	\$5,846,739	\$6,975,321
C.A.F.R Allocation Estimate		\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015	\$233,015
TOTAL Estimated For GF Repayment		\$280,980	\$606,249	\$928,796	\$1,760,717	\$2,597,897	\$3,467,694	\$4,272,594	\$4,824,054	\$5,421,306	\$6,065,053	\$6,755,728	\$7,493,475	\$8,277,654	\$9,108,949	\$10,470,546

EXAMPLE USING ONLY DEBT SERVICE REDUCTION DOLLARS FOR REPAYMENT

Allocation/Balance From Prior Year	\$1,800,000	\$1,770,035	\$1,713,182	\$1,657,913	\$1,092,166	\$509,844
Annual Interest (estimated at 2.00%)	\$18,000	\$35,401	\$34,264	\$33,158	\$21,843	\$10,197
Balance Due	\$1,818,000	\$1,805,436	\$1,747,445	\$1,691,072	\$1,114,009	\$520,041
Payment Allocation (January each year)	\$47,965	\$92,254	\$89,532	\$598,906	\$604,165	\$636,782
Balance Remaining After Payment	\$1,770,035	\$1,713,182	\$1,657,913	\$1,092,166	\$509,844	-\$116,741

Note: FY15 interest is calculated at 6 months

EXAMPLE USING BOTH DEBT SERVICE REDUCTION DOLLARS AND C.A.F.R ALLOCATION DOLLARS FOR REPAYMENT

Allocation/Balance From Prior Year	\$1,800,000	\$1,537,020	\$1,242,491	\$944,794	\$131,769
Annual Interest (estimated at 2.00%)	\$18,000	\$30,740	\$24,850	\$18,896	\$2,635
Balance Due	\$1,818,000	\$1,567,760	\$1,267,341	\$963,690	\$134,404
Payment Allocation (January each year)	\$280,980	\$325,269	\$322,547	\$831,921	\$837,180
Balance Remaining After Payment	\$1,537,020	\$1,242,491	\$944,794	\$131,769	-\$702,776

Note: FY15 interest is calculated at 6 months

08 Bond , Matures FY2028	
Schools	80%
College	20%
2009A Bond, Matures FY2029	
Schools	74.5763%
College	25.4237%
2009B Bond, Matures FY2018	
Schools	76%
College	24%
2012 Bond, Matures FY2017	
Schools	52.1739%
College	47.8261%

Agenda Item: VIII. H.
Meeting Date: October 4, 2016

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: J. Wayne Vest
DATE: October 4, 2016
SUBJECT: Courts Facility Project Funding
PRESENTER: Wayne Vest

REQUEST:

Request the Board consider approving a resolution for the funding for the Moore County Courts Facility project using and the decline in debt service allocation based on the following considerations:

- The decline in debt service for non-educational debt for the 2010 Limited Obligation Bonds for the Rick Rhyne Public Safety Center as referenced in Exhibit A, column 4.
- The decline in debt service from the refunding of the 2008 and 2009 General Obligation Bonds for the Schools and College on May 31, 2016 as referenced in Exhibit A, column 5.

BACKGROUND:

The Moore County Board of Commissioners desires to streamline the budgeting process and create a reserve for the construction of a new Moore County Courts Facility where funds from the decline in debt service will be transferred from the General Fund to the Capital Reserve Fund for the construction of the Courts Project.

IMPLEMENTATION PLAN:

- The funding calculation was used for the FY17 budget of the County.
- The calculation will be used for all subsequent fiscal year budgets.

FINANCIAL IMPACT STATEMENT:

The decline in debt service will be budgeted in the General Fund and transferred to the Capital Reserve Fund for the construction of the Courts Facility Project.

- The decline in debt service for non-educational debt for the 2010 Limited Obligation Bonds for the Rick Rhyne Public Safety Center as referenced in Exhibit A, column 4.
- The decline in debt service from the refunding of the 2008 and 2009 General Obligation Bonds for the Schools and College on May 31, 2016 as referenced in Exhibit A, column 5

RECOMMENDATION SUMMARY:

Request the Board approve the attached Resolution to approve the annual funding formula for the Moore County Courts Facility project as follows:

- The decline in debt service for non-educational debt for the 2010 Limited Obligation Bonds for the Rick Rhyne Public Safety Center as referenced in Exhibit A, column 4.
- The decline in debt service from the refunding of the 2008 and 2009 General Obligation Bonds for the Schools and College on May 31, 2016 as referenced in Exhibit A, column 5.

SUPPORTING ATTACHMENTS:

- Resolution for the Annual Funding for the Moore County Courts Facility Project
- Exhibit A – Decline in Debt Service

**RESOLUTION FOR ANNUAL FUNDING FOR THE MOORE COUNTY COURTS
FACILITY**

Effective July 1, 2016

WHEREAS, the Moore County Board of Commissioners desires to streamline the budgeting process and create a reserve for the construction of a new Moore County Courts Facility and to simplify and improve the efficiency of the budgeting process with a foundation paved with foreseeable expectations and reasonable predictability for future development; and

WHEREAS, a funding strategy has been developed which will streamline the process for funding a new Courts Facility in Moore County; and

WHEREAS, the first step in the funding process is to determine the decline in debt service for the non-education debt of the 2010 Limited Obligation Bonds (LOB) for the Rick Rhyne Public Safety Center (see Exhibit A, column 4 attached); and

WHEREAS, this decline in debt service will be budgeted in the County General Fund annually as a transfer to the Capital Reserve Fund for the Courts Facility project; and

WHEREAS, the County refunded 2008 and 2009 General Obligation (GO) Bonds for the Moore County Schools (MCS) and Sandhills Community College (SCC) on May 31, 2016; and

WHEREAS, the additional decline in debt service from this refunding (See Exhibit A, column 5 attached) will be set aside in the Moore County Capital Reserve Fund for additional savings to the Courts project; and

WHEREAS, additional funding sources may be identified through other revenue streams or cost savings measures and the Board may choose to allocate these resources to funding the Courts Facility Project (see Exhibit A, column 6, added for reference).

NOW THEREFORE BE IT RESOLVED, effective July 1, 2016 that the Moore County Board of Commissioners approves the funding strategy for the Moore County Courts Facility Project above and authorizes the Chairman to execute this resolution.

Adopted this 4th day of October, 2016.

Nick J. Picerno, Chairman
Moore County Board of Commissioner

Laura M. Williams
Clerk to the Board

EXHIBIT A

**Revised Decline in Debt Service after Education Bond Refunding
Work Session September 8, 2016**

1	2	3	4	5	6	7
Fiscal Year	<u>Schools</u> -Decline in Debt Service prior to and after Refunding-to Capital Reserve	<u>College</u> -Decline in Debt Service prior to and after Refunding-to Capital Reserve	Courts - Decline in Non Educational Debt Service	After Bond Refunding - GO Educational Bonds - Savings to Courts Project	Additional Funding Sources or Cost Savings to be included	Total Courts Project Reserve Accumulated
FY16/17	\$208,290	\$89,530	\$90,019	\$249,499		\$339,518
FY17/18	\$1,386,540	\$598,906	\$359,825	\$147,043		\$846,386
FY18/19	\$1,315,331	\$604,165	\$891,925	\$362,043		\$2,100,354
FY19/20	\$1,435,276	\$636,782	\$931,925	\$507,281		\$3,539,560
FY20/21	\$1,140,760	\$571,886	\$1,152,800	\$511,693		\$5,204,053
FY21/22	\$460,664	\$318,444	\$1,224,050	\$510,481		\$6,938,584
FY22/23	\$620,510	\$364,237	\$1,295,300	\$510,593		\$8,744,477
FY23/24	\$783,170	\$410,732	\$1,366,550	\$514,237		\$10,625,264
FY24/25	\$948,917	\$457,660	\$1,432,800	\$511,962		\$12,570,026
FY25/26	\$1,112,470	\$504,732	\$1,490,000	\$511,338		\$14,571,364
FY26/27	\$1,274,150	\$551,164	\$1,541,837	\$513,725		\$16,626,926
FY27/28	\$1,437,834	\$598,280	\$2,378,675	\$513,926		\$19,519,527
FY28/29	\$3,618,332	\$1,128,582	\$2,415,925	\$194,627		\$22,130,079
FY29/30	\$5,533,171	\$1,781,368	\$2,447,925			\$24,578,004
FY30/31	\$5,533,171	\$1,781,368	\$2,479,925			\$27,057,929

Assumptions:

- Decline for Schools and College is the same before and after refunding Education Bonds Refunded 2008 and 2009 GO Bonds for Schools and College on May 31, 2016
- Benchmark for Schools and College is from FY13/14
- Benchmark for Courts is from FY15/16, \$3,151,925 (RRPSC, San Lease and Roll off Trucks)
- San Lease paid FY16/17, Roll off trucks paid FY15/16

Agenda Item: IX.A.
Meeting Date: 10/04/2016

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laura M. Williams, Clerk
DATE: 09/27/2016
SUBJECT: Appointments / RSVP Advisory Council

REQUEST:

Appoint two new members to the RSVP Advisory Council.

BACKGROUND:

The RSVP Advisory Council has recommended the appointments of Marie Carbrey and Marilyn McCollum.

IMPLEMENTATION PLAN:

Clerk will make notifications and update record accordingly.

RECOMMENDATION SUMMARY:

Make a motion to appoint Marie Carbrey and Marilyn McCollum to the RSVP Advisory Council for three-year terms expiring October 31, 2019.

ATTACHMENTS:

Appointment Applications

**Moore County Advisory Boards
Appointment Application**

The Moore County Board of Commissioners encourages you to participate in county government by serving on one of the following advisory boards. The purpose of an advisory board is to assist the County Commissioners in making effective decisions concerning local projects and issues which will improve the quality of life in our community. If you are interested in being appointed, please complete this form and forward, along with any relevant attachments (such as a resume) to the address below, or email to clerktoaboard@moorecountync.gov :

**County of Moore
Attention: Laura M. Williams
Clerk to the Board
P.O. Box 905
Carthage, NC 28327**

More information can be obtained at www.moorecountync.gov or by calling 910-947-6403. Please note that the information you submit is public record.

Please check the following advisory board(s) in which you are interested in serving. If you are interested in more than one board, please numerically rank according to your strongest preference.

- | | | |
|---|---|--|
| <input type="checkbox"/> ABC Board | <input type="checkbox"/> Aging Advisory Council | <input type="checkbox"/> Airport Authority |
| <input type="checkbox"/> Animal Cruelty Officers | <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Child Protection Team |
| <input type="checkbox"/> Citizens' Pet Responsibility | <input type="checkbox"/> Community College Trustees | <input type="checkbox"/> Convention Visitors Bureau |
| <input type="checkbox"/> Criminal Justice Partnership | <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Health Board |
| <input type="checkbox"/> Human Resources Appeals | <input type="checkbox"/> Industrial Facilities | <input type="checkbox"/> Jury Commission |
| <input type="checkbox"/> Juvenile Crime Prevention | <input type="checkbox"/> Library Trustees | <input type="checkbox"/> Local Emergency Planning |
| <input type="checkbox"/> Nursing & Adult Care Home | <input type="checkbox"/> Planning Board | <input type="checkbox"/> Pleasant Living Healthcare |
| <input type="checkbox"/> Recreation Advisory Board | <input checked="" type="checkbox"/> RSVP Advisory Council | <input type="checkbox"/> Sandhills Center Area Board |
| <input type="checkbox"/> Small Area Planning (Area A) | <input type="checkbox"/> Social Services Board | <input type="checkbox"/> Subdivision Review Board |
| <input type="checkbox"/> Tax Equalization & Review | <input type="checkbox"/> Transportation Services | <input type="checkbox"/> Workforce Development Bd |

Name Marie Carbrey

Home Address 420 Gun Club Rd.

Home Phone 910 4202917 Work/Cell Phone _____

Email mcarbrey@aol.com Occupation Retired Volunteer

Background Qualifications Currently volunteer at Hospice & RSRP. Former V. Pres / Board member - United Way Hartsville SC

Signature Maria A. Carbon Date 8/10/16

Retired and Senior Volunteer Program
RSVP Advisory Council

MEMBER PROFILE

NAME: Marie Carbray
MAILING ADDRESS: 420 Gun Club Rd, Pinehurst NC 28374
CITY/STATE/ZIP: Pinehurst NC 28374
HOME: 910 WORK TELEPHONE: _____ E-MAIL: mcarbray@aol.ca
TELEPHONE: 422 2917 TELEPHONE: _____

◆ If employed or representing an organization, please give the name of the company/agency/organization and department (if applicable):

RSVP Hospice

◆ Please briefly explain your reasons for wanting to serve on the RSVP Advisory Council:

Very interested in RSVP volunteers and what they do for community. Volunteer at Hospice & Sandhills Women's Exchange

◆ List all other organizations, boards or positions you have involvement with that may have a relationship to the RSVP program:

V. President / Board of Sandhills Women's Exchange
V. President P.E.O. Chapter
Hospice Volunteer

◆ Do you have any personal interests, hobbies or past experiences that might be relevant or helpful while serving on the advisory council?

Tai Chi at Senior Center (2 years)
Sewing / Needlepoint
Aquatic Aerobics at Health & Center

◆ Check three main areas of interest:

- | | |
|---|--|
| <input type="checkbox"/> VOLUNTEER RECRUITMENT | <input checked="" type="checkbox"/> SPECIAL EVENTS |
| <input type="checkbox"/> EVALUATION | <input type="checkbox"/> PUBLIC SPEAKING |
| <input type="checkbox"/> MARKETING | <input type="checkbox"/> EDUCATION & TRAINING |
| <input checked="" type="checkbox"/> VOLUNTEER RECOGNITION | <input checked="" type="checkbox"/> AGENCY COLLABORATION |
| <input type="checkbox"/> VOLUNTEER ADVOCACY | |
| <input type="checkbox"/> OTHER: _____ | |

◆ Are you currently an RSVP volunteer? NO YES.

◆ If yes, where Hospice

Signature: Marie A. Carbray Date: 8/11/16

THIS SPACE FOR OFFICE USE ONLY

Date of Appointment: _____ Term Expiration Date: _____

Committee: _____

**Moore County Advisory Boards
Appointment Application**

The Moore County Board of Commissioners encourages you to participate in county government by serving on one of the following advisory boards. The purpose of an advisory board is to assist the County Commissioners in making effective decisions concerning local projects and issues which will improve the quality of life in our community. If you are interested in being appointed, please complete this form and forward, along with any relevant attachments (such as a resume) to the address below, or email to clerktoboard@moorecountync.gov :

**County of Moore
Attention: Laura M. Williams
Clerk to the Board
P.O. Box 905
Carthage, NC 28327**

More information can be obtained at www.moorecountync.gov or by calling 910-947-6403. Please note that the information you submit is public record.

Please check the following advisory board(s) in which you are interested in serving. If you are interested in more than one board, please numerically rank according to your strongest preference.

- | | | |
|---|---|--|
| <input type="checkbox"/> ABC Board | <input type="checkbox"/> Aging Advisory Council | <input type="checkbox"/> Airport Authority |
| <input type="checkbox"/> Animal Cruelty Officers | <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Child Protection Team |
| <input type="checkbox"/> Citizens' Pet Responsibility | <input type="checkbox"/> Community College Trustees | <input type="checkbox"/> Convention Visitors Bureau |
| <input type="checkbox"/> Criminal Justice Partnership | <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Health Board |
| <input type="checkbox"/> Human Resources Appeals | <input type="checkbox"/> Industrial Facilities | <input type="checkbox"/> Jury Commission |
| <input type="checkbox"/> Juvenile Crime Prevention | <input type="checkbox"/> Library Trustees | <input type="checkbox"/> Local Emergency Planning |
| <input type="checkbox"/> Nursing & Adult Care Home | <input type="checkbox"/> Planning Board | <input type="checkbox"/> Pleasant Living Healthcare |
| <input type="checkbox"/> Recreation Advisory Board | <input checked="" type="checkbox"/> RSVP Advisory Council | <input type="checkbox"/> Sandhills Center Area Board |
| <input type="checkbox"/> Small Area Planning (Area A) | <input type="checkbox"/> Social Services Board | <input type="checkbox"/> Subdivision Review Board |
| <input type="checkbox"/> Tax Equalization & Review | <input type="checkbox"/> Transportation Services | <input type="checkbox"/> Workforce Development Bd |

Name MARILYN A. MCCOLLAM

Home Address 135 LAKE FOREST DR., PINEHURST, NC

Home Phone 910-215-9501 Work/Cell Phone 910-528-1901

Email MMCCOLLUM003@EMAIL.COM Occupation RET.

Background Qualifications MANY POSITIONS ON BOARDS, ADVISORS, OFFICERS INCLUDING CHURCH, SCHOOL, HOSPITAL, HORSE COUNCIL, ETC.

Signature Marilyn A. McCollam Date 9/7/16

Retired and Senior Volunteer Program
RSVP Advisory Council

MEMBER PROFILE

NAME: MARILYN A. MCCOLLUM

MAILING ADDRESS: 135 LAKE FOREST DR

CITY/STATE/ZIP: PINEHURST, N.C. 28374

HOME TELEPHONE: 910-215-9501 WORK-CELL TELEPHONE: 910-528-1901 E-MAIL: MMCCOLLUM003@GMAIL.COM

◆ If employed or representing an organization, please give the name of the company/agency/organization and department (if applicable): N/A

◆ Please briefly explain your reasons for wanting to serve on the RSVP Advisory Council:
BECAUSE OF PERSONAL OBLIGATIONS I AM UNABLE TO "VOLUNTEER" AT THIS TIME. BUT, I WOULD LIKE TO CONTRIBUTE THIS WAY.

◆ List all other organizations, boards or positions you have involvement with that may have a relationship to the RSVP program:

◆ Do you have any personal interests, hobbies or past experiences that might be relevant or helpful while serving on the advisory council? THROUGHOUT MY LIFE I HAVE SERVED ON MANY "BOARDS", HELD MANY OFFICES IN COMMUNITY SERVICE.

◆ Check three main areas of interest:

- | | |
|---|--|
| <input type="checkbox"/> VOLUNTEER RECRUITMENT | <input checked="" type="checkbox"/> SPECIAL EVENTS |
| <input checked="" type="checkbox"/> EVALUATION | <input type="checkbox"/> PUBLIC SPEAKING |
| <input type="checkbox"/> MARKETING | <input type="checkbox"/> EDUCATION & TRAINING |
| <input checked="" type="checkbox"/> VOLUNTEER RECOGNITION | <input type="checkbox"/> AGENCY COLLABORATION |
| <input type="checkbox"/> VOLUNTEER ADVOCACY | |
| <input type="checkbox"/> OTHER: _____ | |

◆ Are you currently an RSVP volunteer? NO YES.

◆ If yes, where _____

Signature: Marilyn A. McCollum Date: 9/6/10

THIS SPACE FOR OFFICE USE ONLY

Date of Appointment _____ Term Expiration Date _____

Committee: _____

Agenda Item: IX.B.
Meeting Date: 10/04/2016

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laura M. Williams, Clerk
DATE: 09/27/2016
SUBJECT: Appointments / Library Board of Trustees

REQUEST:

Reappoint member to the Library Board of Trustees.

BACKGROUND:

The current term of service for Barbara Allred on the Library Board of Trustees expires in October. Ms. Allred has served four terms, but desires to continue and is recommended to be reappointed.

IMPLEMENTATION PLAN:

Clerk will make notification and update record accordingly.

RECOMMENDATION SUMMARY:

Make a motion to waive the term limit and reappoint Barbara Allred to the Library Board of Trustees for an additional three-year term expiring October 31, 2019.

ATTACHMENTS:

Recommendation from Library Director

MOORE COUNTY LIBRARY

P.O. BOX 400

CARTHAGE, NORTH CAROLINA 28327-0400

TELEPHONE 947-5335

MEMBER OF THE SANDHILL REGIONAL LIBRARY SYSTEM

September 27, 2016

Laura Williams
Clerk to the Moore County
Board of Commissioners
1 Courthouse Square
Carthage, NC 28327

Re: Appointment to the Moore County Library Board of Trustees

Dear Laura:

I recently learned that the term for current Library Board member Barbara Allred is set to expire in October. She has served several consecutive terms and, according to the bylaws governing the board, may not serve again. However, the bylaws also state that the Board of Commissioners has the authority to waive that rule when considered essential. I would like to request for Ms. Allred to remain on the current board.

Ms. Allred has faithfully attended meetings and has been actively involved in library matters over the course of her terms. In addition, she is also the Vice-Chair for the Friends of the Aberdeen Library, a group that is actively working to secure funding for a larger branch library in Aberdeen. Ms. Allred has kept the Moore County Library Board of Trustees apprised of their activities and progress.

I would ask the Board of Commissioners to give serious consideration to re-appointing Ms. Allred at their earliest convenience.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Alice Thomas
Director,
Moore County Library