

March 16, 2016

TO: All Responders

RE: Request for Qualifications 2016-01

ADDENDUM NO. 1

This **ADDENDUM #1** forms part of Moore County's Request for Qualifications for Engineering Services. All requirements of the original specifications remain in effect in their respective order. **Receipt of this Addendum must be acknowledged by its inclusion with the Response and noted as an inclusion on the sealed envelope.**

The following changes and/or clarifications are hereby made to the original Request for Qualifications:

Sealed responses are due at 4:00 PM Tuesday March 22, 2016.

1. Question: Is it acceptable to respond to the RFQ with a teaming partner that has considerable funding experience?
Answer: All aspects of the partnership must be detailed in the response. The contract will be with the Engineering Firm.
2. Question: Under Procedural Requirements, Item 12 says to limit the response to 10 pages. Does the 10-page limit include a cover page and transmittal letter?
Answer: No
3. Question: The RFQ package includes a Non-Collusion Affidavit, Moore County E-Verify Affidavit, Iran Divestment Act Certification, Vendor Application, and W-9 form. Are these forms required to be provided (and bound) within all 6 copies of the Statement of Qualifications? If so, can you confirm that they are not part of the 10-page limit?
Answer: The Non-collusion Affidavit, E-Verify Affidavit, Iran Divestment Act Certification, Vendor Application and W-9 form are not part of the 10-page limit. They do not need to be bound and are required in the Original copy only.
4. Question: We have provided several of the above referenced documents to Moore County in the past – if they are already on file with the County, do we need to provide them again with this submittal?
Answer: Please provide with your response.
5. Question: How much weight is given to each of the 8 Evaluation Criteria sections? Specifically, how many points are there total and how many are associated with item 7 Proximity to and Familiarity with the area where the project is located? Is that broken down into multiple evaluation areas one for proximity to the project and another for familiarity with the area? If so how many points for each of those?
Answer: **Evaluation Criteria:**
 1. 25 pts. Specialized or appropriate expertise in the type of project, including relevant experience with USDA-Rural Development funded projects as well as State funded projects
 2. 20 pts Past performance on similar projects
 3. 15 pts Adequate staff and proposed design team for the project
 4. 5 pts Current workload
 5. 5 pts Recent experience with project cost control and maintaining design schedules

6. 5 pts Construction administration capabilities
7. 20 pts Proximity to and familiarity with the area where the project is located
8. 5 pts Record of successfully completed projects without major legal or technical problems

6. Question: What are the ranges of sizes of the sewer lines being installed in the project?

Answer: This is a request for qualifications for engineering firms. The project is not finalized but anticipated 8' gravity lines.

No further questions will be accepted. Proposals are due to Terra Vuncannon at 206 South Ray Street Carthage NC 28327 by 4:00 pm March 22, 2016.

END OF ADDENDUM NO. 1

Terra Vuncannon
Purchasing Manager
County of Moore