

Moore County Board of Health
December 4, 2018

Members Present: Betty J. Goodridge, MHA, CMA, Chair
Tim Boyte, DVM
Louis Gregory
Severt Jacobson, MD
Kamron Monroe, DDS
Max Muse, RN, ME
Leo Santowasso, P.E., P.L.S.
Robert R. Wittmann, MPH, Secretary to the Board

Members Absent: Michele Keel, OD; Warren Lewis, Vice Chair;
William Mang, Pharm.D. and Sharon Odom, RT (R)

Chair B.J. Goodridge called the meeting to order at 6:37 p.m.

Introductions/Recognitions:

Health Department staff members present were: Lynne Ezzell, Environmental Health Specialist; Teresa Forrest, Administrative Officer I; Melissa Fraley, Nursing Director; and Matt Garner, Health Educator II/Deputy Health Director.

Invocation:

Robert Wittmann gave the invocation.

Conflict of Interest:

Robert Wittmann read the following statement: *Does any Board Member have a conflict of interest concerning agenda items the Board will address in this meeting?* None were noted.

Approval of Agenda:

Kamron Monroe made a motion to approve the draft agenda, seconded by Severt Jacobson. All were in favor and the motion passed.

Presentations:

• **Diamond "A" Restaurant Awards/County Food Safety:**

Lynne Ezzell reviewed the program with the Board. There are three categories. First, the Golden A award is given to restaurants that earn an inspection score of 97 or above for the fiscal year. There were 110 of these for 2018. In addition, 24 restaurants and food service establishments received Moore Healthy Dining

Platinum A awards for having a 97% or above sanitation grade for one year and providing a smoke-free premises. The highest achievement is the Diamond A Award, with two recipients in 2018, Chef Warren's Bistro and Lady Bedford's Tea Parlour and Gift Shoppe. The criteria for the Diamond A award are: earn a 97% or higher sanitation grade for the past year, allow no smoking on the premises and offer clearly marked healthy menu items. The Diamond A award recipients, Warren Lewis (Board of Health Vice Chair) and Marian Caso, were unable to attend but will be presented their plaques by Environmental Health staff. The gold and platinum awardees will receive a certificate, signed by the Board Chair and presented to each at their next inspection. A list of all the award recipients will be posted on the Health Department website.

Public Comments: There were no public comments.

Board of Health Education/Staff Reports:

- **Mosquito Project Update:** Matt Garner stated that Moore County had, along with other counties affected by Hurricane Florence, received funds from the State for mosquito abatement. With the funds, the Health Department purchased about 28,000 units (packs of 6) of mosquito dunks to distribute to the public, with information on mosquito control. Mosquito dunks contain a natural mosquito larvicide, which kills the larvae, but is harmless to humans, birds, fish, wildlife and pets. The dunks can be placed in any standing water to destroy the mosquito larvae. The shipment was divided among local municipalities and general County residents. The Health Department will hold a POD (point of distribution) event in the spring to distribute the County allotment. Robert Wittmann noted that the project gave staff the opportunity to exercise the POD plan for a public health event. Plans were made, distribution was decided based on population and areas affected, the items were ordered, received at the County's Property Management site, pallets were broken down and sectioned out, and the Health Department coordinated with the municipal partners. Matt Garner stated that the support from Property Management staff was vital in making the process run smoothly.
- **Strategic Plan Update:** Matt Garner noted that the Health Department's Management Team is fine-tuning the Strategic Plan revision for 2019. We expect to have that ready for Board of Health review at their January meeting. Robert Wittmann stated that he wanted to give the new Nursing Director a chance to review the process and findings before the Plan was finalized.
- **Customer Satisfaction Survey:** Matt Garner reviewed the very positive responses with the Board. Robert Wittmann thanked the staff for their dedication to our clients. B.J. Goodridge stated that any business would be proud to have such high ratings and she noted that it is consistently highly rated each year.
- **State of the County Health Report:** Matt Garner stated that the SOTCH Report is a snapshot of the health situation in the County. The Report ties in to the CHA (Community Health Assessment). The CHA is updated every three years and the SOTCH is done in the intervening years. The Report reviews any changes in data, new data, new initiatives, status of action plans, and any emerging health issues or

trends. MooreHealth Inc. serves as the Steering Committee for the CHA. Board members discussed the incidence of motor vehicle injuries, especially in regards to young people. Members also reviewed prescriptions for pain medication and the issue of drug overdoses. Matt Garner will disseminate the SOTCH to MooreHealth, the Board of Commissioners, and the State. After that, a press release will be issued and the Report will be available on the website. Louis Gregory stated that he would like to see the areas where there is a problem more clearly defined before the Report is distributed, rather than saying that the whole County has a problem with a particular issue. Matt Garner stated that the majority of the data from the State is not necessarily broken down. By getting that general information, it shows the Department where to look deeper into a problem. Louis Gregory stated that we can't come up with a plan until we know where the problems are, for example, motor vehicle accidents. Robert Wittmann noted that for teen deaths in auto accidents, there would be a review by the Child Fatality Task Force. Factors contributing to morbidity and mortality can be reviewed in detail by the Task Force. He stated that the State does not provide that level of detail for us but specific committees can focus on a particular topic. The SOTCH and CHA help us to focus on areas where we can improve.

- **Nursing Director's Report:** Melissa Fraley stated that she has been a nurse for over twenty years, with more than half of that in public health. She has worked as an Enhanced Role Nurse in Lee County for eight years, working all clinics there. She is excited to be in Moore County.
- **Health Director's Report:**
 - Robert Wittmann stated a Public Health Nurse position is being advertised. Bill Dunlop was promoted from Environmental Health Program Specialist to Environmental Health Supervisor. The position had been eliminated but was restored with the fiscal year 2019 budget. Bill Dunlop's vacant position was reclassified to a Soil Scientist position, with supervisory duties over the on-site sewage and water staff. This position has been posted and interviews will be scheduled soon. Interviews have been done with applicants for the Processing Assistant IV and V positions, as well as the Health Educator.
 - Per Board of Health instructions, a letter was sent from the Board Chair to the Chair of the Board of Education, requesting that school health nurses help support County shelters. An agreement will be addressed in the upcoming Memorandum of Understanding with Moore County Schools. The school health nurses will be given the opportunity to be listed as 'resource nurses' and will be paid as a Public Health Nurse II, Step 5. A similar situation has worked well with staff from FirstHealth in regards to mass vaccinations. In addition, the Department of Aging has one nurse who will be available as a resource for shelter support.
 - Robert Wittmann stated that training has been scheduled, with the UNC Gillings School of Public Health, for the Board at their first meeting in January.
 - Robert Wittmann stated that Colonel Bedno, Director of Public Health at Fort Bragg, hosted the last South Central Health Directors group meeting at her Department.
 - The Health Director's 2018 performance evaluation was completed on time.

- Two press releases have been issued since the last meeting. This includes one on mosquito control and one on holiday food safety.

Approval of Consent Agenda:

Max Muse made a motion, seconded by Tim Boyte, to approve the October 8, 2018 Board of Health minutes. All members were in favor and the motion passed.

Old Business:

There was no old business.

New Business:

- **Adoption of 2019 Board of Health Meeting Schedule:** Members discussed the draft schedule, which proposed meeting on the first Monday of selected months in 2019. The January 2020 meeting was also included in the draft schedule. Leo Santowasso made a motion to approve the proposed schedule, seconded by Tim Boyte. All were in favor and the motion passed. The meeting dates for 2019 are: January 7th; March 4th; May 6th; July 1st; October 7th; and December 2nd. Also listed was January 6th, 2020.
- **Evidence-Based Programs Resolution and Community Partners Support Resolution:** Members discussed the resolutions, see attached. Max Muse made a motion to pass both resolutions, seconded by Severt Jacobson. All members were in favor and the motion carried.

Max Muse made a motion to adjourn. This was seconded by Tim Boyte. All were in favor and the meeting ended at 7:40 pm.