

Moore County Board of Health
October 8, 2018

Members Present:

Betty J. Goodridge, MHA, CMA, Chair
Warren Lewis, Vice Chair
Tim Boyte, DVM
Louis Gregory
Michele Keel, OD
William Mang, PharmD
Kamron Monroe, DDS
Max Muse, RN, ME
Sharon Odom, RT (R)
Leo Santowasso, P.E., P.L.S.
Robert R. Wittmann, MPH, Secretary to the Board

Members Absent: Severt Jacobson, MD

Chair B.J. Goodridge called the meeting to order at 6:00 p.m.

Introductions/Recognitions:

Health Department staff present were: Teresa Forrest, Administrative Officer I; Torrie Furr, Social Work Supervisor; and Matt Garner, Health Educator II/Deputy Health Director. Two guests were present, Kelly and Steve, representing Alcoholics Anonymous.

Invocation:

Robert Wittmann gave the invocation.

Conflict of Interest:

Robert Wittmann read the following statement: *Does any Board Member have a conflict of interest concerning agenda items the Board will address in this meeting?* None were noted.

Approval of Agenda:

B.J. Goodridge stated that an adjustment had been made to the agenda, adding a closed session to discuss the Health Director's evaluation. Warren Lewis made a motion to approve the revised agenda, seconded by Max Muse. All were in favor.

Presentations:

- **Alcoholics Anonymous of Moore County:** Steve and Kelly spoke to the Board about Alcoholics Anonymous, in general and locally. The organization is international, with several groups in Moore County. Personal experiences were shared. Board members thanked the presenters for the information. Meeting schedules and contact numbers were distributed.
- **Community Opinion and Customer Satisfaction Survey:** Matt Garner reviewed the findings from the surveys with the Board. The Community Opinion Survey is distributed throughout the County, including online, at the Senior Center, at the Department of Social Services, and with different groups around the County. The Customer Satisfaction Survey is given to clients at the Department. Respondents were primarily female and requested services included primary care, cooking classes and smoking cessation, as well as some extended and/or weekend hours. Respondents largely received their health information via the Internet, as opposed to radio or television. Information from the surveys will be reviewed by the Management Team, in order to improve our services. Warren Lewis asked about possible improvements. Matt Garner stated that more outreach is planned to fill in gaps between those who need our services and don't know about them.
- **Mosquito Public Health Nuisance Project:** Robert Wittmann stated that, after Hurricane Florence, the State offered funding to affected counties for mosquito control. After some research and group discussions (including Emergency Management, GIS, Cooperative Extension and a State insecticide expert), it was decided that the best utilization of the funds would be to educate the public. Although spraying was an option, it could be dangerous to bees and damaging to organic farms. Accompanying the printed information, one free pack of mosquito 'dunks' will be distributed. Mosquito dunks contain a natural mosquito larvicide, which kills the larvae, but is harmless to birds, fish, wildlife and pets. The dunks can be placed in any standing water to destroy the mosquito larvae. Board members discussion followed. Although the mosquitoes are mainly a nuisance to humans, Tim Boyte noted that they carry horse and dog diseases. Robert Wittmann noted that the dunks work for about 30 days. He stated that he had attended two public meetings to answer questions and address concerns. Spraying provides a short-term solution. However, with education the public becomes involved for a long-term solution. Robert Wittmann stated the County Manager and the Finance Office had been very cooperative with the processing for the grant funds and the bids. When the Board of Commissioners meet next, they can choose to formally accept the money. With the purchasing process timeline, the dunks could arrive after the first frost but they can be used later when standing water is again a problem. Matt Garner stated that, during the planning meetings, it was discovered that no government entities in Moore County had been certified by the State for pesticide spraying. Cooperative Extension set up a class so that the municipalities could have employees certified to treat mosquitoes in public areas.

Public Comments: There were no public comments.

Board of Health Education/Staff Reports:

- **County Immunization Report:** Robert Wittmann shared information from Jordan Moon, Immunization Nurse. Immunization rates were good, having improved in the last year.
- **Child Fatality Prevention Team Annual Report:** Robert Wittmann noted that the report would be forwarded to the Board of Commissioners. In FY 18, the Team reviewed nine child deaths and noted zero system problems (the deaths were not preventable). Warren Lewis asked about the Health Department plan to pursue baby outfits promoting safe sleep. Robert Wittmann stated that the grants have not yet been awarded.
- **Annual Financial Report for Care Management Programs:** Torrie Furr reviewed the report for Care Management. Robert Wittmann noted that the Program does not use County funds and saves taxpayer money by decreasing Medicaid spending.
- **Final FY 18 Health Department Annual Budget Closeout:** Due to generated revenues by both the Clinical Section and the Environmental Health Office, the Health Department budget required less County money than anticipated.
- **FY 19 First Quarter Activity Report:** Robert Wittmann reviewed the report with the Board. Warren Lewis noted that, as shown by the birth and death reports, the County is growing each month.
- **FY 19 Performance Measures:** Robert Wittmann noted that there was a re-wording of the food and lodging inspection measure, now utilizing a cumulative total rather than a percentage.
- **FY 19 First Quarter Budget Report:** There have been no problems with the budget to date this fiscal year. Everything is running smoothly, thanks to the staff.
- **Health Director's Report:**
 - The hiring process is being completed for the new Nursing Director.
 - Allison Brown asked to step down as Interim Nursing Director. She had been Interim for six months, in addition to her regular duties. Melissa Tolar, the next most senior nurse is the current contact nurse for the State. She is temporarily in charge of coordinating the clinics as well.
 - Robert Wittmann thanked Kamron Monroe for her work with Tammie Fox, in regards to oral health in the schools.
 - Robert Wittmann asked for a consensus from the Board to support a request to the Board of Education to utilize school health nurses to help staff emergency shelters. He asked that the Board support a letter from Chair B.J. Goodridge regarding this. Board members discussed shelter staffing. Robert Wittmann noted that, with one nurse on leave, there were only four Health Department RNs available to staff shelters during Hurricane Florence. There must be one RN at each shelter at all times. With two shelters operational, and with 12-hour shifts, it was difficult for the Health Department to handle staffing. Robert Wittmann has already obtained a commitment from the Department of Aging to have their RN help with future events. Members discussed the qualifications for

shelter staffing. Robert Wittmann noted that the Health Department could supply Incident Command System training and shelter training to the school health nurses. B.J. Goodridge asked if there was a consensus to move forward with the request. Max Muse noted that he would volunteer, as a nurse, to help in an event. Robert Wittmann stated that there are volunteers certified with the Medical Reserve Corps as well. However, some are active employees and work is their first priority. Leo Santowasso made a motion, seconded by Warren Lewis, to have the Board of Health Chair write a letter to the Board of Education Chair to request that school health nurses be assigned to shelters. Max Muse and Louis Gregory abstained from the vote. All other members were in favor and the motion carried. Robert Wittmann noted that the letter would be reviewed by the County Attorney's Office.

- Robert Wittmann stated that training has been scheduled, with the UNC Gillings School of Public Health, for the Board at their first meeting in January. If the schedule for 2019 follows the pattern previously set, that would be on the 14th. The 2019 meeting calendar will be approved at the December meeting. Members discussed whether the schedule pattern needed to be changed. It was decided that a survey would be sent to Board of Health members, polling them on optimal days to meet. This will be reviewed at the next meeting.
- Robert Wittmann stated that the workstation project was completed.
- Matt Garner spoke to the Board about the Strategic Plan. At the September 21 retreat, staff worked on the Department's mission statement, vision, values, an analysis of strengths and weaknesses, opportunities and threats, as well as stakeholders. A hot topic was the current issue of Medicaid transformation. The next step is to work on goals to address our identified issues. Also, measures need to be identified to evaluate our progress toward our goals. We hope to have a product for the Board of Health to review at the December meeting.
- Robert Wittmann stated that Fort Bragg has joined the regional South Central Health Directors group. Their involvement will be beneficial as the group looks to address regional issues.
- There have been email spoofing incidents with Board members, with emails that appear to come from Health Department staff. Robert Wittmann stated that it is important to check contact numbers and addresses and be wary of any unusual attachments. If an incorrect address shows when you click on the name, then report it and delete it.
- In response to Hurricane Florence, the State made water bottles available, at no cost, for testing and we will provide this service to residents at no cost.
- The State has Tdap vaccine available to disaster areas, affected by Hurricane Florence. Emergency Management was asked to survey first responders for interest.

Approval of Consent Agenda:

Warren Lewis made a motion, seconded by Sharon Odom, to approve the July 10, 2018 Board of Health minutes. All members were in favor and the motion passed.

Old Business:

There was no old business.

New Business:

- **Staff Diverse Workforce and Training and Workforce Development Policies:** Robert Wittmann reviewed the policies with the Board. Max Muse made a motion to approve the policies as submitted, seconded by Michele Keel. All were in favor and the motion carried. Board members took a five minute recess.
- **Closed Session for Health Director Evaluation Review:** Robert Wittmann read the following notice for the Board of Health to go into closed session: Pursuant to N.C.G.S. 143-318.11 (a) (3) to preserve the attorney-client privilege and (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Max Muse made the motion to go into closed session at 7:51 pm, seconded by Leo Santowasso. All were in favor. At 8:30 pm, Michele Keel made the motion to return to open session, seconded by Leo Santowasso. It was noted that the purpose of the closed session was accomplished. No new business was conducted.

Max Muse made a motion to adjourn. This was seconded by Michele Keel. All were in favor and the meeting ended at 8:31 pm.