



# MOORE COUNTY GOVERNMENT



## Position Vacancy Announcement

# BUILDING INSPECTOR - PLANNING

*This Position is Full Time with Benefits*

**Vacancy Number**  
16-1040

**Hiring Range**  
\$43,615 to \$54,336

**Opening Date**  
March 4, 2016

**Closing Date**  
Open Until Filled

**Submit your completed  
County of Moore  
Application To:**

Moore County  
Human Resources  
P.O. Box 905  
Carthage, NC 28327  
Phone: (910) 947-6362  
Fax: (910) 947-2792  
[www.moorecountync.gov](http://www.moorecountync.gov)

**Resumes are optional.  
Incomplete, unsigned, or  
any application other than  
a County of Moore  
application will not be  
forwarded to the hiring  
authority.**

**Applications received after  
the closing date/time  
indicated will not be  
eligible for consideration.**

**Moore County Human  
Resources Office is not  
responsible for failure to  
receive faxed applications.**

**Please take a moment to  
ensure your transmission  
was received.**

### **ESSENTIAL JOB DUTIES**

Performs intermediate technical work inspecting building, electrical, mechanical, and plumbing systems for compliance with state and local construction codes; reviews and makes detailed check of plans and specifications and permit applications and inspects structures in the process of construction, alteration or repair for compliance with building, electrical, plumbing and mechanical code requirements and for application of safe construction practices; advises of necessary correction action; check quality of materials and methods of constructions; makes inspections of existing structures for hazardous conditions and structural failures; assists and advises contractors on regulations; approves or disapproves building plans; issues warning and stop-work orders for non-complying projects; cross trains in other inspection fields and makes inspections when necessary; answers questions from private citizens, contractors and builders regarding enforcement of changes to the codes and ordinances; Keeps records regarding inspections; performs other duties of a similar nature or level as assigned and required.

### **KNOWLEDGE AND SKILL REQUIREMENTS**

- Considerable knowledge of all types of construction materials and methods, and of stages of construction when possible violations and defects may be most easily observed and corrected;
- General knowledge of all types of construction materials and methods, and of stages of construction when possible violation and defects may be most easily observed and corrected;
- thorough knowledge of local and state building, electrical, mechanical, and plumbing codes and related laws and ordinances;
- Ability to detect poor workmanship, inferior materials, and hazards of fire and collapse;
- Ability to read and interpret plans, and specifications and blueprints or ordinary complexity quickly and accurately and to compare them with construction in process;
- Ability to contact building owners, contractors and the public and effect satisfactory working relationships;
- Ability to establish and maintain effective working relationships with associates and the general public.

### **EDUCATION AND EXPERIENCE REQUIREMENTS**

- High School diploma or equivalent **and** five (5) years of experience in residential/commercial electrical, building, plumbing, and/or mechanical construction work;
- **OR**, High School diploma or equivalent **and** one (1) year of technical or trade school training or apprenticeship program in building construction;
- **OR**, an Associate's degree civil engineering, architecture or building construction.

### **LICENSE AND CERTIFICATION REQUIREMENTS**

- Ability to obtain during employment, four (4) probationary certifications issued by the State of NC Code Qualifications Board, not including fire.
- Must possess and maintain a valid North Carolina Driver's License.

### **PHYSICAL REQUIREMENTS**

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, grasping, feeling and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; Hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work and observing general surroundings and activities; worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, and atmospheric conditions;

### **BENEFITS**

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees;

*The County of Moore is a drug-free workplace and  
Equal Opportunity employer.*

*In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

*All applicants tentatively selected for this position will be required to submit to a background check, pre-employment drug test and post offer physical*

*Moore County is an E-Verify Participant*