



# MOORE COUNTY GOVERNMENT



## Position Vacancy Announcement

### SOCIAL WORK SUPERVISOR III - SOCIAL SERVICES

*This Position is Full Time with Benefits*

**Vacancy Number**  
16-1104

**Hiring Range**  
\$48,085 – \$54,336

**Opening Date**  
September 28, 2016

**Closing Date**  
Open Until Filled

**Submit your completed  
County of Moore  
Application To:**  
Moore County  
Human Resources  
P.O. Box 905  
Carthage, NC 28327  
Phone: (910) 947-6362  
Fax: (910) 947-2792  
[www.moorecountync.gov](http://www.moorecountync.gov)

**Resumes are optional.  
Incomplete, unsigned, or  
any application other than  
a County of Moore  
application will not be  
forwarded to the hiring  
authority.**

**Applications received after  
the closeout date/time  
indicated will not be  
eligible for consideration.**

**Moore County Human  
Resources Office is not  
responsible for failure to  
receive faxed applications.**

**Please take a moment to  
ensure your transmission  
was received.**

#### **ESSENTIAL JOB DUTIES:**

Performs difficult professional and intermediate administrative work organizing, managing and supervising a large staff of employees engaged in providing social service programs; does related work as required. Work is performed under the general supervision of the Social Work Program Manager. Supervision is exercised over assigned program staff.

#### **KNOWLEDGE AND SKILL REQUIREMENTS:**

- Thorough knowledge of the philosophy, objectives, practices and techniques of social work and counseling;
- Thorough knowledge of methods and principles of casework supervision and training;
- Thorough knowledge of individual and group behavior, socioeconomic problems, family dynamics, and medical, behavioral, and/or psychosocial problems and their treatment theory;
- Thorough knowledge of the techniques and means of interviewing, counseling, and investigating;
- Thorough knowledge of the programs, laws, regulations, policies and procedures which govern social work programs;
- Thorough knowledge of governmental and private organizations and resources in the community;
- Ability to plan, organize, assign, train, and supervise the work of lower-level social workers, interns, students, or other staff;
- Ability to communicate complex ideas effectively, orally, and in writing;
- Ability to establish and maintain effective working relationships with subordinates clients, associates, social agencies and the general public.

#### **EDUCATION AND EXPERIENCE REQUIREMENTS:**

- **COPIES of College transcripts must be submitted with County of Moore Employment Application;**
- Master's degree from an accredited school of social work **and** two **(2)** years of social work or counseling experience;
- **OR**, Master's degree in a counseling field **and** three **(3)** years of social work or counseling experience;
- **OR**, Bachelor's degree from an accredited school of social work **and** three **(3)** years of social work or counseling experience;
- **OR**, four-year degree in a human services field or related curriculum **and** four **(4)** years of social work or counseling experience;
- **OR**, graduation from a four-year college or university **and** five **(5)** years of experience in rehabilitation counseling, pastoral counseling.

#### **LICENSE AND CERTIFICATION REQUIREMENTS:**

- Must possess and maintain a valid North Carolina Driver's License.

#### **SPECIAL REQUIREMENTS:**

**\*\*\*\***This is a safety sensitive position subject to random drug screenings.

#### **PHYSICAL REQUIREMENTS:**

This is medium work requiring the exertion of up to 50 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires stooping, crouching, reaching, standing, walking, lifting, fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

#### **BENEFITS:**

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees.

*The County of Moore is a drug-free workplace and  
Equal Opportunity employer.*

*In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

**All applicants tentatively selected for this position will be required to submit to a background check, pre-employment drug test, and post offer physical.  
Moore County is an E-Verify Participant**