

County of Moore Parks and Recreation
Hillcrest Park Special Event Vendor Application

155 Hillcrest Park Lane
P.O. Box 905
Carthage, North Carolina 28327
910 947-2504

Return completed forms to Parks and Recreation Office at 155 Hillcrest Park Lane or mail to MCPR P.O. Box 905
Carthage, NC 28327

Business Name: _____
Contact/Vendor Name: _____ **Product:** _____
Mailing Address: _____
City: _____ **State:** _____ **Zip Code:** _____
Telephone: (B): _____ **(C):** _____ **(Fax):** _____
Email Address: _____
Event Name & Date(s): _____
On-site Contact Name: _____ **Cell #:** _____
Will you be bringing a generator to use? Yes _____ No _____

Terms of Agreement

1. Application must be submitted in full to MCPR at least 10 days prior to event.
2. I will provide MCPR with proof of \$1,000,000.00 or more liability insurance. Moore County shall be named as additional insured under the commercial general liability insurance for operations or services rendered under this agreement. Moore County shall be designated insured under the auto liability policy.
3. I understand that no alcoholic beverages or tobacco products are allowed on any Moore County property including Hillcrest Park.
4. I understand that no pets are allowed inside the fenced in area of Hillcrest Park.
5. I will be at Hillcrest Park and setup by the specified time given to me by MCPR.
6. I understand that MCPR will not provide me with electricity but I am able to bring a personal generator with me as long as it has been approved by the MCPR Director beforehand.
7. I understand that all applications are approved only for the specific date(s) of the event.
8. I understand that I am responsible for cleaning-up all trash from the event. Garbage must be removed before leaving the event. All equipment must be removed before leaving the event. That should the vendor fail to clean up his area and leave trash on the premises, then Moore County may clean and remove the trash and the vendor shall be responsible for all costs incurred by Moore County.
9. I will provide MCPR with a minimum of 10% of my gross sales as my vendor fee, on the final day of my participation in the event, before leaving Hillcrest Park.
10. That the Vendor operates as an independent contactor, and is nor an Agent of Moore County and is without any authority to act on behalf of Moore County
11. The Vendor shall indemnify and save harmless the County of Moore, its agents and employees and assigns from and against all losses, costs, damages, expense and liability caused by an accident or other occurrence resulting in bodily injury, including death, sickness and disease to any person; or damage or destruction to property, real or personal; arising directly or indirectly from operations, products or services rendered under this contract.

For office use only:

Date Received: _____	Approved? _____	Paid on: _____	Initials: _____
Date applicant contacted: _____	Yes _____ No _____	Cash _____	Check # _____
MCPR Signature: _____			

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Release of Liability

With signature of this application, I the undersigned, intending to be legally bound, hereby, for myself, my heirs, executors, and administrators, waive and release any rights and claims for damages I may have again Hillcrest Park, Moore County Parks and Recreation and the County of Moore, their representatives, successors and assigns for any and all injuries suffered by me or my property in this event. Further, I hereby grant full permission to MCPR or authorized agents to use any photographs, videos, recordings or any other record of this event for any legitimate purpose.

I have read and fully understand and agree to comply with the policies and procedures accompanying this application.

Signature of Applicant

Date

For office use only:

Date Received: _____

Approved?

Paid on: _____ Initials: _____

Date applicant contacted: _____

Yes ___ No ___

Cash _____ Check # _____

MCPR Signature: _____