



County of Moore Transportation Services

Transportation: (910) 947-3389
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REGULAR MEETING
MCTS Transportation Advisory Board
Rick Rhyne EOC Office Lower Level/Conference Call
November 17, 2021, at 3:00 pm

AGENDA

- I. Introductions- Deb Holmes, Chair
- II. Roll Call – Deb Holmes, Chair
- III. Approval of minutes from August 18, 2021, meeting - Deb Holmes, Chair
- IV. Financials -Deb Holmes, Chair
 1. Budget-FY21-22 - Sonia Biggs
 2. ROAP - Sonia Biggs
 3. CARES Act Program - Sonia Biggs
 4. POP Extension Update – Sonia Biggs
- V. New Business -Deb Holmes, Chair
 1. ARP Grant for scheduling software- Sonia Biggs
 2. Staff updates – Debra Ensminger
 3. Next meeting February 16, 2022
- VI. Adjourn - Deb Holmes, Chair

MCTS Transportation Advisory Board Meeting Minutes

Date: August 18, 2021

Time: 3:00 PM

Location: Rick Rhyne Lower Level EOC Office

Voting Members Present: Deb Holmes

Voting Members via Conference Call: Anthony McCauley, Bryan Phillips, Sean McCormick, Bob Huber.

Voting Members Absent: Maria Campbell, Yvette Ausby, Julius Dockery, Terri Prots.

Ex-official Members Present: None

Moore County Staff Members Present: Sonia Biggs, Joel Strickland, Tron Ross

Moore County Staff Members via Conference Call: Kris Klug

A quorum was present; the meeting was called to order at 3:12pm. Presiding over the meeting was Deb Holms (Chair) and Anthony McCauley as secretary.

I. Introductions:

All attendees gave a brief introduction, roll call complete for all attendees in the Rick Rhyne EOC Office Lower Level and via conference call

II. Approval of Minutes from May 19, 2021 Meeting:

Anthony McCauley made a motion to approve the May meeting minutes and seconded by Bryan Phillips. Motion carried unanimously (5-0)

III. Financials:

- a) Sonia Biggs mentioned that the estimated end budget total of \$26,318.19 for FY20/21. Estimated end budget total of -329.44 for FY21/22.
- b) Sonia Biggs also stated the POP (Period of Performance) Extension update will extend through to 12/31/2021 for Van, as well as the Camera Upgrades also being extended through 12/31/2021.

IV. New business

- a) FY23 5311 grant amounts \$310,084.00 total. \$248,066.89 Federal, \$15,504.18 State, and \$46,513.00 Local match.

- b) Staffing updates- Transportation will become it's own department with a Transportation Director. This position has been posted. 2 full-time and 1 part-time driving position are available and posted.

The next meeting date will be November 17, 2021

V. Adjournment

A motion was made by Bryan Phillips to adjourn and seconded by Deb Holmes. Motion carried unanimously. (5-0)

Meeting adjourned at 3:45pm

Approved by BOC FY21/22 Budget

Expenses	Budgeted	Amount Expended FY21/22 as of Oct 31
Salaries-Full Time/overtime	\$406,180.00	\$118,234.52
Salaries-Part Time	\$40,697.00	\$0.00
Longevity	\$7,930.00	\$0.00
FICA/Medicare	\$34,186.00	\$8,765.57
Retirement	\$50,989.00	\$13,502.33
401K Retirement	\$13,406.00	\$3,187.36
Health Insurance	\$122,200.00	\$26,633.04
Unemployment Cost	\$955.00	\$477.50
Workers Comp	\$20,806.00	\$10,403.00
Life Insurance	\$1,448.00	\$449.79
Workers Comp Claims	\$1,875.00	\$937.50
COLA	\$9,105.00	\$0.00
Capital Outlay	\$204,509.00	\$0.00
Uniforms	\$3,500.00	\$650.24
Office Supplies	\$3,500.00	\$398.02
Janitorial Supplies	\$3,567.00	\$195.23
Travel/Training	\$7,500.00	\$4.79
Telephone	\$4,580.00	\$645.23
Advertising	\$6,400.00	\$491.25
Drug Testing	\$700.00	\$59.00
Motor Vehicle Reports	\$1,000.00	\$157.00
Equipment Leases	\$19,000.00	\$15,316.50
Insurance	\$40,000.00	\$40,000.00
Liability/Property Insurance	\$4,812.00	\$2,406.00
IT Assessment	\$10,582.00	\$5,291.00
Property Management Assessment	\$128,059.00	\$64,029.50
Wellness Works Assessment	\$6,500.00	\$3,250.00
General Fund Assessment	\$38,991.00	\$19,495.50
Dues/Subscriptions	\$500.00	\$500.00
Professional Services	\$4,000.00	\$0.00
Office Equipment	\$3,000.00	\$0.00
TOTAL BUDGETED	\$1,200,477.00	\$335,479.87

Revenue	Budgeted	Revenue Received for FY21/22
Sale of Capital Assets	\$1,000.00	
User Fees (contracts)	\$436,725.00	\$142,442.35
ROAP User Fees (tokens & APines)	\$40,000.00	\$10,479.20
5311 Admin Grant	\$265,387.00	\$0.00
5311 Capital Grant	\$91,864.00	\$0.00
APPR Fund Balance	\$102,790.00	\$0.00
5311 General Public	\$160,721.00	\$0.00
EDTAP	\$101,990.00	\$0.00
5311 CARES	\$0.00	\$0.00
TOTAL BUDGETED	\$1,200,477.00	\$152,921.55

Estimated End Budget Total

-\$182,558.32

DSS	\$24,227.12
Aging	\$88,256.78
Monarch	\$22,293.93
Modvicare	\$7,664.52
OneCall	\$0.00

2022 COUNTIES	FY2022 Total Allocation			
	EDTAP	EMPL	RGP	Total
Moore	\$ 99,118	\$ 23,936	\$ 132,258	\$ 255,312
Nash	\$ 98,090	\$ 28,483	\$ 89,190	\$ 215,763
New Hanover	\$ 137,361	\$ 55,773	\$ 47,704	\$ 240,838
Northampton	\$ 66,974	\$ 8,263	\$ 65,482	\$ 140,719
Onslow	\$ 113,351	\$ 42,796	\$ 116,212	\$ 272,359
Orange	\$ 94,849	\$ 34,724	\$ 81,711	\$ 211,284
Pamlico	\$ 59,251	\$ 5,799	\$ 56,441	\$ 121,491
Pasquotank	\$ 69,530	\$ 13,779	\$ 84,219	\$ 167,528
Pender	\$ 79,161	\$ 16,346	\$ 93,722	\$ 189,229
Perquimans	\$ 59,649	\$ 6,049	\$ 56,753	\$ 122,451
Person	\$ 71,600	\$ 12,690	\$ 83,011	\$ 167,301
Pitt	\$ 114,703	\$ 46,562	\$ 94,001	\$ 255,266
Polk	\$ 62,533	\$ 7,318	\$ 63,878	\$ 133,729
Randolph	\$ 113,906	\$ 36,955	\$ 164,785	\$ 315,646
Richmond	\$ 80,259	\$ 14,638	\$ 90,255	\$ 185,152
Robeson	\$ 119,128	\$ 38,306	\$ 178,105	\$ 335,539
Rockingham	\$ 104,542	\$ 26,075	\$ 137,705	\$ 268,322
Rowan	\$ 117,907	\$ 36,856	\$ 97,424	\$ 252,187
Rutherford	\$ 92,065	\$ 19,835	\$ 111,626	\$ 223,526
Sampson	\$ 82,897	\$ 18,733	\$ 107,206	\$ 208,836
Scotland	\$ 73,466	\$ 12,682	\$ 79,673	\$ 165,821
Stanly	\$ 81,003	\$ 16,992	\$ 104,333	\$ 202,328
Stokes	\$ 75,223	\$ 13,893	\$ 79,394	\$ 168,510
Surry	\$ 90,363	\$ 20,060	\$ 117,545	\$ 227,968
Swain	\$ 57,776	\$ 7,424	\$ 53,124	\$ 118,324
Transylvania	\$ 71,490	\$ 10,300	\$ 76,339	\$ 158,129
Tyrrell	\$ 53,139	\$ 4,006	\$ 47,621	\$ 104,766
Union	\$ 113,513	\$ 51,667	\$ 98,625	\$ 263,805
Vance	\$ 86,828	\$ 14,644	\$ 89,026	\$ 190,498
Wake	\$ 311,839	\$ 226,931	\$ 111,621	\$ 650,391
Warren	\$ 69,203	\$ 7,821	\$ 64,344	\$ 141,368
Washington	\$ 59,608	\$ 6,400	\$ 56,526	\$ 122,534
Watauga	\$ 69,405	\$ 15,123	\$ 94,737	\$ 179,265
Wayne	\$ 107,219	\$ 33,146	\$ 105,326	\$ 245,691
Wilkes	\$ 90,973	\$ 18,826	\$ 113,171	\$ 222,970
Wilson	\$ 90,273	\$ 26,719	\$ 124,534	\$ 241,526
Yadkin	\$ 68,730	\$ 11,342	\$ 81,943	\$ 162,015
Yancey	\$ 62,317	\$ 6,926	\$ 61,160	\$ 130,403
TOTALS	\$ 9,251,566	\$ 2,672,674	\$ 8,634,791	\$ 20,559,031

CARES Act Disbursement Amount, #4: \$ 16,967,662.00
 Amount per VOMS \$ 3,913.21
 VOMS Percent 25%

PREFERRED SCENARIO, USE 25% VOMS
 LAST UPDATE: 11/9/2021

25% <--UPDATE THIS VALUE TO CHANGE PERCENTAGES

System ID	PTD ID	Grantee Type	Grantees	County	Max Peak VUD (VOMS)	5311 Percentage	Allocation based on VUD	Allocation based on 5311	Total Allocation
125	062	Rural/Part Rural - Single County	Moore County	Moore	10	2.06%	\$ 39,132	\$ 261,913	\$ 301,045
87	070	Rural/Part Rural - Single County	Mountain Projects, Inc.	Haywood	11	0.79%	\$ 43,045	\$ 100,518	\$ 143,563
133	055	Rural/Part Rural - Single County	Onslow United Transit System, Inc.	Onslow	17	1.63%	\$ 66,525	\$ 208,001	\$ 274,526
135	056	Rural/Part Rural - Single County	Orange County	Orange	12	0.87%	\$ 46,958	\$ 110,144	\$ 157,103
141	069	Rural/Part Rural - Single County	Pender Adult Services, Inc.	Pender	8	1.25%	\$ 31,306	\$ 159,064	\$ 190,369
145	083	Rural/Part Rural - Single County	Person County	Person	11	0.93%	\$ 43,045	\$ 118,297	\$ 161,343
147	064	Rural/Part Rural - Single County	Pitt County	Pitt	12	1.21%	\$ 46,958	\$ 153,645	\$ 200,603
149	033	Rural/Part Rural - Single County	Polk County Transport Authority	Polk	11	0.53%	\$ 43,045	\$ 67,420	\$ 110,465
153	075	Rural/Part Rural - Single County	Richmond Interagency Transp	Richmond	12	1.14%	\$ 46,958	\$ 145,349	\$ 192,308
155	074	Rural/Part Rural - Single County	Robeson County	Robeson	11	3.14%	\$ 43,045	\$ 400,027	\$ 443,072
159	037	Rural/Part Rural - Single County	Rowan County	Rowan	21	1.21%	\$ 82,177	\$ 153,347	\$ 235,525
161	068	Rural/Part Rural - Single County	Rutherford County	Rutherford	17	1.62%	\$ 66,525	\$ 205,606	\$ 272,130
163	015	Rural/Part Rural - Single County	Sampson County	Sampson	15	1.54%	\$ 58,698	\$ 195,528	\$ 254,226
165	071	Rural/Part Rural - Single County	Scotland County	Scotland	5	0.87%	\$ 19,566	\$ 110,721	\$ 130,287
167	038	Rural/Part Rural - Single County	Stanly County	Stanly	11	1.35%	\$ 43,045	\$ 171,845	\$ 214,890
173	032	Rural/Part Rural - Single County	Swain County Focal Point on Aging	Swain	5	0.32%	\$ 19,566	\$ 40,710	\$ 60,276
45	045	Rural/Part Rural - Single County	Transportation Admin of Cleveland	Cleveland	19	2.00%	\$ 74,351	\$ 254,190	\$ 328,541
175	057	Rural/Part Rural - Single County	Transylvania County	Transylvania	5	0.75%	\$ 19,566	\$ 95,996	\$ 115,562
179	089	Rural/Part Rural - Single County	Union County	Union	22	1.20%	\$ 86,091	\$ 152,999	\$ 239,089
183	063	Rural/Part Rural - Single County	Wake County	Wake	0	0.00%	\$ -	\$ -	\$ -
187	066	Rural/Part Rural - Single County	Washington County	Washington	5	0.36%	\$ 19,566	\$ 46,331	\$ 65,897
193	006	Rural/Part Rural - Single County	Wilkes Transportation Authority	Wilkes	19	1.71%	\$ 74,351	\$ 217,524	\$ 291,875
196	035	Rural/Part Rural - Single County	Wilson County	Wilson	13	1.89%	\$ 50,872	\$ 240,374	\$ 291,246
199	009	Rural/Part Rural - Single County	Yancey County Transport Authority	Yancey	7	0.46%	\$ 27,392	\$ 58,240	\$ 85,632
151	073	Rural/Part Rural - Single County	Randolph County Sen Adult Assoc	All	20	3.40%	\$ 78,264	\$ 432,267	\$ 510,531
49	029	Multi-County	Craven County	All	18	1.80%	\$ 70,438	\$ 228,598	\$ 299,035
171	031	Multi-County	Yadkin Valley Econ Dev District	All	38	4.33%	\$ 148,702	\$ 551,634	\$ 700,336
53	005	Multi-County	Albemarle Regional Health Services	All	22	2.45%	\$ 86,091	\$ 311,742	\$ 397,832
91	026	Multi-County	Choanoke Public Transportation Auth	All	9	3.23%	\$ 35,219	\$ 411,298	\$ 446,517
185	030	Multi-County	Karr Area Transp. Authority	All	47	4.42%	\$ 183,921	\$ 562,596	\$ 746,517
129	052	Consolidated Urban-Rural	Cape Fear Public Transportation	New Hanover	0	0.00%	\$ -	\$ -	\$ -
127	043	Consolidated Urban-Rural	City of Rocky Mount	All	28	1.96%	\$ 109,570	\$ 248,875	\$ 358,445
191	047	Consolidated Urban-Rural	Goldsboro-Wayne Transp. Authority	Wayne	12	1.55%	\$ 46,958	\$ 196,802	\$ 243,761
89	022	Consolidated Urban-Rural	Western Carolina Comm Action Inc	Henderson	11	0.76%	\$ 43,045	\$ 97,307	\$ 140,352
3	080	Consolidated Urban-Rural	Western Piedmont Reg Transit Auth	All	34	3.41%	\$ 133,049	\$ 434,581	\$ 567,630
2	021	Tribal	Eastern Band of Cherokee Indians	EBCI	19	0.32%	\$ 74,351	\$ 40,298	\$ 114,649
					1,084	100%	\$ 4,241,916	\$ 12,725,747	\$ 16,967,662

DATA CHECKS