



Minutes

MCTS Transportation Advisory Board

Date: August 15th, 2018

Time: 3:00 PM

Location: Rick Rhyne Lower Level EOC Office

Voting Members Present: Kenneth Byrd (Chair), Terri Prots, Anthony McCauley (Secretary), Karen DeCata (Vice Chair), Wendy Carter, Jennifer Gonzales, Shirley Perkins

Voting Members Absent: Yvette Ausby, Gracie Dowdy, Jim Pedersen, Bryan Phillips, Bob Huber

Ex-official Members Present: None

Ex-Official Members Absent: Louis Gregory

Other Members Present: Rhonda Priest

Moore County Transportation Staff Members Present: Stephanie Cormack, Debra Ensminger, Sonia Biggs, Caroline Xiong, Tron Ross, Kris Klug

- I **Introductions** – All present introduced themselves.
- II **Reading and Approval of Minutes from May 23rd, 2018 Meeting** – Wendy Carter motioned to approve minutes and Terri Prots seconded the motion. Motion was approved.
- III **Introduction New Staff-** Moore County Planning/Transportation Director Debra Ensminger announced the position of Transportation Manager has been filled internally by Sonia Biggs. Sonia was introduced to the Board and we are excited to have her in this role with MCTS.
- IV **Financial Update FY 18** – Moore County Planning/Transportation staff Stephanie Cormack presented the current financials; current status shows actual totals for June 2017 – July 2018. Financial report shows deficit for 4 months that are due to Quarterly Assessments, however surplus of remaining funds are operating with a positive balance.
- V **New Business:**
 - A. **Proposed Changes for MCTS Advisory Board By-Laws-** By-Laws for Advisory Board presented the proposed changes and Articles that needed attention shows the changes. Terri Prots made motion to accept the reflected changes to By-Laws with a second of motion by Karen DeCata. Motion was approved.

B. Conflict of Interest Statement- Moore County Planning/Transportation Director Debra Ensminger explained to the Board each year every Transportation Advisory Board Members must sign a Conflict of Interest Statement. A copy of the Conflict of Interest statement was included in the agenda packet for each member to read and sign.

C. FY20 Grant Submittal- Moore County Planning/Transportation Director Debra Ensminger discussed the upcoming grant submittal for FY20. The intent is to request Tablets to be placed in each MCTS van if approved for FY20. Ms. Ensminger also explained to the Board that MCTS has received notification of award for the FY19 5311 portion of the grant and is awaiting the award of FY19 Capital portion of the grant. Once award has been received for the FY19 Capital portion 5 new vans will be added to the fleet phasing out those with the highest mileage.

VI Adjournment:

A. There being no further business, motion to adjourn was made by Terri Prots and Wendy Carter seconded the motion. Meeting adjourned by unanimous consent.

B. Meeting adjourned at 3:30 PM

Respectfully submitted by,

Anthony B. McCauley
Secretary

