



Minutes

MCTS Transportation Advisory Board

Date: May 15th, 2019

Time: 3:00 PM

Location: Rick Rhyne Lower Level EOC Office

Voting Members Present: Terri Prots, Anthony McCauley (arrived after start of meeting), Bryan Phillips, Ken Byrd (Chair), Kevin Griffin, Yvette Ausby, Krystale Strickland

Attendees via Conference Call: Wendy Carter, Karen DeCata (Vice-Chair), Shirley Perkins

Voting Members Absent: Bob Huber, Gracie Dowdy, Jim Pedersen,

Ex-official Members Present: None

Moore County Transportation Staff Members Present: Stephanie Cormack, Sonia Biggs, Caroline Xiong, Tron Ross, Kris Klug

A quorum was present and the meeting came to order at 3:05 p.m. with Krystale Strickland acting as Secretary in absence of Anthony McCauley.

I. Introductions:

Everyone present went around the room and introduced themselves.

II. Reading and Approval of Minutes from February 20, 2019 Meeting:

Terri Prots made a motion to approve the minutes as presented and Bryan Phillips seconded the motion.

All were in favor.

III. **Financial Update FY 18/19:**

Mrs. Cormack provided Actual and Estimate numbers for Transportation mentioning User Fees are not as high as previously projected and have been adjusted on the conservative side for the months of May and June. Current expenditures for these months are just estimates and if not utilized the numbers can be in the positive. Mrs. Cormack also mentioned there would be an adjustment to the health insurance cost. Once the adjustment has been made it is possible the county will need to remove the 4th quarter Property Management assessment cost to balance out the budget, this was the same practice as last year.

Mrs. Biggs provided the board with an update on the ordering of 6 vans which should be delivered after the fiscal year and will require an extension to the grant from NCDOT. The projected delivery should be around Aug-Sept. but not exactly sure. Depending on the delivery this will also affect financials and staff will be working with NCDOT regarding the extension.

IV. **New Business:**

Chairman Byrd explained to the board the time has come for new officers going over the succession plan as outlined in the bylaws and to elect a new secretary. A Motion was made by Ken Byrd to elect Gracie Dowdy and Brian Phillips seconded the motion. All were in favor. Mr. Byrd asked if staff could reach out to Ms. Dowdy to ensure she is willing to accept the position.

Chairman Byrd reviewed the proposed meeting dates for the upcoming fiscal year. Mr. Byrd encouraged board members to continue to attend meetings and for staff to continue to send out reminders each quarter.

Visitors: VA Transportation Representatives provided the board with information regarding opportunities to help facilitate VA members and collaborating for medical appointments. Mrs. Biggs will reach out to them to obtain additional information. Chairman Byrd provided information regarding the Marine Core League, Mark Phillips which helps with these services and may be of some assistance.

V. **Adjournment:**

There being no further business, a motion to adjourn was made by Terri Prots and Ken Byrd seconded the motion. Meeting adjourned by unanimous consent. Meeting adjourned at 3:45 PM