

Special Meeting Minutes
MCTS Transportation Advisory Board

Date: April 14, 2021

Time: 3:00 PM

Location: Go to Meeting: Video Conferencing room

Voting Members via Conference Call: Anthony McCauley (Chairman), Deb Holmes (Vice-Chairman), Bryan Phillips, Sean McCormick, Krystale Strickland, Bob Huber, Julius Dockery, and Terri Prots

Voting Members Absent: Maria Campbell, Yvette Ausby.

Ex-official Members Present: None

Moore County Staff Members via Conference Call: Sonia Biggs, Tron Ross, Caroline Xiong, Kris Klug, Rhonda Priest, Joel Strickland, and Debra Ensminger.

A quorum was present; the meeting was called to order at 3:05 p.m. Presiding over the meeting was Anthony McCauley (Chairman) and Krystale Strickland as the secretary.

I. Introductions:

All attendees gave a brief introduction, roll call completed for all attendees via conference call.

II. Approval of Minutes from February 17, 2021 Meeting:

Deb Holmes made a motion to approve the February minutes and seconded by Bob Huber. Motion carried unanimously (6-0).

III. MCTS Policy and Procedures:

Debra Ensminger discussed that the updates to the Moore County Transportation Policy and Procedures have been completed. A motion was made by Terri Prots to approve the updates and seconded by Julius Dockery. Motion carried unanimously (6-0).

The updates to the Moore County Transportation Policy and Procedures will be forwarded to the Board of Commissioners.

IV. MCTS Camera Policy and Procedures:

Debra Ensminger discussed the new MCTS Camera Policy and Procedures created for the previously installed cameras in the transportation vehicles. The policy will provide guidelines on how the camera data can be used, what the data can be used for, and how the data is utilized. The camera data is reviewed weekly and if any investigation or complaint arises the video information can be pulled from the hard drive. A motion was made by Bob Huber to approve the new camera policy and seconded by Terri Prots. Motion carried unanimously (6-0).

Debra Ensminger mentioned the Title VI citizen complaint against a transportation employee received from a client in February 2021. The complaint was forwarded to NCDOT to review and based on the Title VI Coordination Policy the MCTS cannot investigate themselves.

The next meeting date will be May 19th, 2021 at the Rick Rhyne EOC Building at 3:00pm.

V. Adjournment:

A motion was made by Terri Prots to adjourn and seconded by Bryan Phillips. Motion carried unanimously (6-0).

Meeting adjourned at 3:25 p.m.