

**Meeting Minutes**  
**MCTS Transportation Advisory Board**

**Date:** May 19, 2021

**Time:** 3:00 PM

**Location:** Rick Rhyne Lower Level EOC Office

**Voting Members Present** Anthony McCauley (Chairman) and Bryan Phillips.

**Voting Members via Conference Call:** Deb Holmes, Sean McCormick, Krystale Strickland, Bob Huber, Rhonda Priest, and Terri Prots.

**Voting Members Absent:** Maria Campbell, Yvette Ausby, Julius Dockery, and Louis Gregory.

**Ex-official Members Present:** None

**Moore County Transportation Staff Members Present:** Sonia Biggs and Debra Ensminger.

**Moore County Transportation Staff Members via Conference Call:** Tron Ross, Caroline Xiong, and Kris Klug.

A quorum was present; the meeting was called to order at 3:01 p.m. Presiding over the meeting was Anthony McCauley (Chairman) and Krystale Strickland as the secretary.

**I. Introductions:**

All attendees gave a brief introduction, roll call completed for all attendees in the Rick Rhyne EOC Office Lower Level and via conference call.

**II. Approval of Minutes from April 14, 2021, Meeting:**

Terri Prots made a motion to approve the April Special minutes and seconded by Sean McCormick. Motion carried unanimously (8-0).

**III. Election of Officers:**

Anthony McCauley announced the election of Chairperson, Bryan Phillips made a motion to elect Deb Holmes and seconded by Terri Prots. Motion carried unanimously (8-0).

Anthony McCauley announced the election of Vice-Chairperson, Bryan Phillips made a motion to elect Anthony McCauley and seconded by Sean McCormick. Motion carried unanimously (8-0).

Anthony McCauley announced the election of Secretary, Anthony McCauley made a motion to elect Krystale Strickland and seconded by Deb Holmes. Motion carried unanimously (8-0).

**IV. Financials:**

Sonia Biggs mentioned that the estimated end budget total of \$61,585.35 for FY20-21 Budget amendment was approved.

Sonia Biggs also stated MCTS will have some remaining CARES funds from the ROAP Grant available to rollover for next fiscal year 2021-2022.

**V. New Business:**

MCTS CARES Act Program Round III received an additional allotment of \$71,144 from NCDOT for primary needs that has been approved by BOC.

Sonia discussed that the BOC has approved MCTS Policies and Procedures on May 4<sup>th</sup>, 2021. MCTS are mailing out the new policy and procedures updates to all ROAP clients with a return acknowledgement form.

The next meeting date will be **August 18th, 2021**, at the Rick Rhyne EOC Building at 3:00pm.

**VI. Adjournment:**

A motion was made by Bryan Phillips to adjourn and seconded by Terri Prots. Motion carried unanimously (8-0).

Meeting adjourned at 3:30 p.m.